



THE CITY OF ASHLAND, MISSOURI

Date: June 30, 2015

To: Mayor Rhorer and the Ashland Board of Aldermen

From: Josh M. Hawkins

Re: City Administrator's report

Animal Control

The contract on the agenda is the same deal we were engaged in with the most fundamental change being that the Board of Aldermen will be able to vote to continue or discontinue the contract annually. The County has refused to negotiate other terms of the agreement. My thoughts:

- This agreement offers the best service to our residents for animal control services from a single point of contact.
- No better alternative exists at the moment for complete services (namely abuse investigations) through a single third party.
- The negative is that the deal is uncomfortably expensive; unfortunately it is still cheaper than any in-house alternative we can offer at this point in time.

Sewer Rates

The rates are per Allstate's recommendation. The effective date of the increase may be changed by the Board to a date you believe would allow the City to further publicize the rate increase. The City has a small space on utility bills we will be able to advertise the rate increase.

Regional Planning Commission

RPC has agreed to review development codes and sidewalk and road design standards should you wish to pursue this activity. This would be available under our current planning contract with RPC.

The RPC has received a Federal Transit Administration grant through MODOT which seeks to address access to transportation for people with disabilities, the elderly and low-income individuals. I have attached an article with details. I have advised RPC to be diligent in the hiring process as a good hire could be the difference in whether or not this program is successful and sustainable. I was also elected as the RPC Board Secretary at last week's director's meeting; I look forward to representing the City of Ashland in this role.

YMCA Site Director

I am participating in the first round of interviews with the five candidates the Y staff will present to the SBYMCA Board of Directors during the week of July 6th-10th. I have attached a skeleton of the proposed Ashland Recreation Program in your packet; the full-time director will implement the program.

109 E. BROADWAY ~ P.O. BOX 135 ASHLAND, MO 65010 (573) 657-2091

POLICE DEPT: (573) 657-9062 FAX: (573) 657-7018 WWW.ASHLANDMO.US

Stormwater Code Review

MECO Engineering is conducting a review of our stormwater ordinances and will propose changes later this summer. This is being paid from the engineering line item in the Street Fund.

City Hall

MECO, through The Architects Alliance, Inc. is also preparing a cost estimate for building construction in the current recycling lot, per our discussion concerning any potential City Hall construction. This exercise points to the difficulty of providing future in-house services such as animal control, code enforcement, and additional law enforcement until the revenue picture becomes clear, which is predicated on growing Ashland's retail business community.

Economic Development

The Mayor and I had a productive meeting with the Southern Boone Economic Development Council along with REDI and a representative of the Southern Boone Chamber of Commerce. We encouraged them to engage the Planning & Zoning Commission and to attend our quarterly planning meetings to offer their expertise in creating a sustainable growth model which is attractive to retail business.

2016 Summer Festival

The Park Board is meeting Monday, July 13, 2015 to discuss strategies to plan and brand the first summer festival. I am encouraged to hear they have invited the Optimist Club and local business leaders to participate in both this meeting and the overall festival planning process going forward.

Professional Development

I will be testing for my Professional Economic and Community Developer (PCED) certification on Friday, August 7, 2015 in Conway, Arkansas. I would also like to attend the Community Development Institute's Advanced Year week-long workshop as part of the professional development clause in my contract. This activity is within budget as I have elected not to renew my ICMA (International City Management Association) membership of \$501 as I find it difficult to apply their resources (although vast in number) to Ashland. Also, I may elect to not attend the MML Annual Conference as I believe the CDI Advanced Year will be more beneficial to our ongoing work in Ashland at this time. The total cost of the workshop is \$300 + \$225 testing fee plus \$250 lodging (\$50 per night hotel stay for five nights) for a grand total of \$775 if no mileage is charged to the City. I have attached a flyer with more details. I am asking your permission as this takes place out of state and includes the trade-off of me not being a member of ICMA (of which I nor has the City received any benefit of being in the past year, I have communicated my preference for ICMA to create a small cities division going forward).

Joshua Hawkins

From: Joshua Hawkins
Sent: Wednesday, June 10, 2015 5:33 PM
To: Brittney Sones; 'Sarah Giboney'; Chris Felmlie; brucewallace03@gmail.com; Pat Lacy
Cc: Joe Lopez; Stefan Dudziak; 'Trammell, Lonna R'
Subject: Meeting recap: Ashland Recreation subcommittee

Importance: High

We had a brief but productive meeting this morning concerning the start-up of the Ashland Recreation Program. Here are the highlights:

The Contract

- The City's contract with the Y is for \$10,000 annually for the next 5 years. It will be up to the Y whether or not to use all of these funds in year One or save for the future.
- The City's agreement calls for traditional youth & adult sports but also asks for options for senior citizens, outdoor activities, martial arts and civic activities such as the Mayor's Youth Council & Youth in Government
- The City understands that year one will be minimal as the program is in start-up phase
- The City will make available any existing city-owned facility for programming and Rec use
- The Y Board and the city will eventually need to make decisions on participation/league fees

It was agreed that the Ashland Rec program **should not** directly compete with any existing Optimist program, which includes the following *youth* sports (I am unclear on which age groups are offered):

Swim Lessons
Water Aerobics
Softball
Baseball
T-Ball
Soccer
Basketball
Volleyball

Once the full-time Executive Director is hired we will coordinate with that individual to develop a full 5 year plan. Until then, we believe we should focus on the following in the short-term:

Sports

- Tennis: Instructional clinics and organized league play. Youth and adult
 - We should look into purchasing used equipment for participants to use who are new to the sport
 - Pickelball will be available once the courts are repaired and repainted this fall
- Sand Volleyball
- Track: if Brad Newkirk (spelling?) is interested and only if the Y can assist his currently successful program
- Adult basketball and other sports were not discussed, there may not be facilities available in year one but I suggest that long-term plans should gauge community interest

Outdoors

- Fishing
 - Campbell Pond: Brittney may be able to supply equipment courtesy of the Department of Conservation
 - Most likely one day clinics (all ages or separate youth & adult clinics)
- Hunter's Education

Wellness

- Walking Club (log your miles)
- Bicycle Club? May be a long-term project, will need to gauge community interest
- Martial Arts
- Tai Chi in the park
 - Outdoor yoga as well?

Civic Pride/Community Service

- Work with Learning Garden to create Community Garden/community beautification programs
- Mayor's Youth Council (8th-12th grade? TBD)
 - Work closely with school for academic calendar
 - Establish realistic, obtainable goals for the first class

Please feel free to add any comments or suggestions before we present at the Board meeting on the 24th. I will eventually update the hackpad: <https://sbymca.hackpad.com/>

Also, it will be necessary to establish a program mission statement, this may be more appropriate once the details come together...

Josh M. Hawkins
City Administrator
573-657-2091
www.ashlandmo.us

**CITY OF ASHLAND
815 E. BROADWAY
(SOUTHERN BOONE FIRE PROTECTION DISTRICT TRAINING FACILITY)
ASHLAND, MO. 65010
BOARD OF ALDERMEN AGENDA
TUESDAY, JULY 07, 2015
7:00 P.M.**

Call to order: Public Hearing on The City of Ashland will have a public hearing on July 7, 2015 at 7:00 p.m. at 815 East Broadway, Ashland, Mo. to hear public input on the proposed increase in the base sewer charge from \$8.90 to \$13.90 and the charge for each 1,000 gallons, or fraction thereof, used shall be increased from \$3.78 to \$4.78.

Adjourn the public hearing

Call regular meeting to order

Invocation

Pledge of Allegiance

Roll Call

CONSENT

1. Consideration of the 7-07-2015 agenda: **Action:** _____
2. Consideration of the meeting minutes from 6-16-2015: **Action:** _____

APPEARANCES

3. Anyone wishing to appear before the Board

APPOINTMENTS

4. Jesse Bronson-Park Board

COUNCIL BILLS

5. Council Bill No. 2015-018, an ordinance of the City of Ashland, Missouri to establish a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials. First Reading by title only. **Action:** _____
6. Council Bill No. 2015-019, an ordinance authorizing the Mayor to enter into an animal control enforcement cooperative agreement. First Reading by title only. **Action:** _____

ORDINANCES

7. Ordinance No. 1028, an ordinance to amend appendix C-1 of Chapter 14 of the Code of the City of Ashland to increase sewer rates. **Action:** _____

8. Ordinance No. 1029, an ordinance amending Chapter 20 Traffic Code, Schedule II. Stop signs.

Action: _____

RESOLUTIONS

9. A Resolution adopting the utility procedures of the City of Ashland, Missouri.

Action: _____

OTHER

10. Annexation Request from: Knipp Farms, LLC, Diana L. Hallett and Larry N. Hall Revocable Trust and the Baptist Home

11. Discussion of moving "Welcome to Ashland" sign

REPORTS

12. Travis Davidson, Public Works monthly report

13. Mayor's Report

14. City Administrator's Report

15. City Attorney's Report

16. Board of Aldermen's Report

17. Vote to adjourn the meeting

The City of Ashland wants to make certain our meeting is accessible to all citizens. If you require any accommodations (signing, interpreter, translator, etc.) that we do not normally have at our meetings, please let Darla Sapp, City Clerk know of your needs. (if possible 48 hours in advance of the meeting.)

Posted: 7-02-2015

City Hall and website: www.ashlandmo.us

**CITY OF ASHLAND, MO.
PUBLIC HEARING ON PROPOSED SEWER RATE INCREASE**

The City of Ashland will have a public hearing on July 7, 2015 at 7:00 p.m. at 815 East Broadway, Ashland, Mo. to hear public input on the proposed increase in the base sewer charge from \$8.90 to \$13.90 and the charge for each 1,000 gallons, or fraction thereof, used shall be increased from \$3.78 to \$4.78.

TUESDAY, JUNE 16, 2015
BOARD OF ALDERMEN MINUTES
7: 00 P.M.
DRAFT COPY NOT APPROVED BY BOARD

Mayor Pro-tem Fasciotti called the regular meeting to order at 7:00 p.m. on June 16, 2015 at 815 East Broadway Ashland, Missouri.

Alderman Bronson gave the invocation.

Mayor Pro-tem Fasciotti led in the pledge of allegiance.

Mayor Pro-tem Fasciotti called the roll:

Ward One: George Campbell-here, George Elliott-here

Ward Two: Mike Calvert-here, James Fasciotti-here

Ward Three: Jesse Bronson-here, Fred Klippel-here

Mayor Rhorer was absent.

Staff Present: Darla Sapp, City Clerk, Terry Toalson, Deputy Police Chief, Jessi Kendall, Treasurer/Deputy City Clerk and Josh Hawkins, City Administrator, Travis Davidson, Public Works.

Mayor Pro-tem Fasciotti presented the agenda for June 16, 2015 for consideration. Alderman Bronson made motion and seconded by Alderman Calvert to approve the agenda. Mayor Pro-tem Fasciotti called for the vote. Motion carried.

Mayor Pro-tem Fasciotti presented the minutes of June 02, 2015 for consideration. Alderman Calvert made motion and seconded by Alderman Bronson to approve the minutes as presented. Mayor Pro-tem Fasciotti called for the vote. Motion carried.

Mayor Pro-tem Fasciotti asked if anyone wished to appear before the Board.

Eric Fogle owner of South Woods Properties expressed his concern of the increased water deposits and making the landlord/property owner liable for the tenants bills and the proposed amendments to the water billing practice. Fred Boeckmann, City Attorney explained the procedure. Josh Hawkins, City Administrator reported that the landlord/property owner would be sent a notice if the tenant is 30 days overdue and limited to 90 days liability. Alderman Elliott stated the City has not adopted making this practice to hold the landlord/property owner responsible for the tenants water bill. The Board discussed the increase in the water deposit should offset the outstanding utility bills.

Mike Sapp stated he was here on behalf of Greg Turner who resides on Sappington Drive. He explained that Mr. Turner has had a couple of sewer back-ups that have been the City's issue and has incurred \$300.00 worth of bills from him. He stated he felt that Mr. Turner should be reimbursed for these costs he incurred because it was a city main blockage. The Board discussed this matter. Mayor Pro-tem Fasciotti reported that the city should be notified first to check and to see if it is a city issue or if it is the property owners.

Chad Sayre, Allstate Consultants gave an update on the sewer treatment facility plan. He reported on the new alignment and additional property owners we need to acquire easements from. He updated on the

status of the easement meetings with the property owners. Chad Sayre stated the rain has kept them from getting the existing utilities located. He stated Fred Boeckmann and him would be drafting easement letter agreements. The Board discussed this and would like to keep the project moving.

Mayor Pro-tem Fasciotti presented Council Bill No. 2015-016 for consideration. Alderman Elliott made motion and seconded by Alderman Calvert to take up Council Bill No. 2015-016, an ordinance to amend appendix C-1 of Chapter 14 of the Code of the City of Ashland to increase sewer rates. First Reading by title only. Mayor Pro-tem Fasciotti called for questions or comments. Alderman Campbell reported this is what we have been discussing for a while now. Josh Hawkins, City Administrator reported this is the phasing in of the sewer increase due to the waste water treatment facility. Mayor Pro-tem Fasciotti called for the vote. Alderman Klippel-aye, Alderman Calvert-aye, Alderman Campbell-aye, Alderman Bronson-aye, Alderman Elliott-aye. Motion carried.

Mayor Pro-Tem Fasciotti reported the final reading would be July 7, 2015. He reported that if this passes the Mayor would like give a 60 day notice to residents before it becomes effective.

Mayor Pro-tem Fasciotti presented Council Bill No. 2015-017 for consideration. Alderman Bronson made motion and seconded by Alderman Elliott to take up Council Bill No. 2015-017, an ordinance amending Chapter 20 Traffic Code, Schedule II. Stop signs. First Reading by title only. Mayor Pro-tem Fasciotti called for questions or comments. Mr. Hawkins reported these are the first signs to be removed. It was discussed of alerting citizens with social media on this change. It was reported there would be signs posted. The Board discussed the stop sign on Liberty Lane at Jon Street. Chad Sayre of Allstate Consultants stated they were sharing traffic data with the police chief and discussing traffic calming devices. Alderman Fasciotti asked that the average speed be recorded on Liberty Lane going east near the bottom of the hill. Mayor Pro-tem Fasciotti called for the vote. Alderman Klippel-aye, Alderman Calvert-aye, Alderman Campbell-aye, Alderman Bronson-aye, Alderman Elliott-aye. Motion carried.

Mayor Pro-tem Fasciotti presented Ordinance No. 1027 for consideration. Alderman Elliott made motion and seconded by Alderman Campbell to take up Ordinance No. 1027, an ordinance to amend Chapter 14 of the Code of the City of Ashland to modify water billing and collection procedures, and to increase water deposits. Mayor Pro-tem Fasciotti called for questions or comments. The Board discussed. Mayor Pro-tem Fasciotti reported a deposit is refundable after all bills have been paid. Fred Boeckmann reported it is not a policy to make the property owner/landlord responsible for the water bill at this and stated no modification to the code would be needed. Mayor Pro-tem Fasciotti called for the vote. Alderman Klippel-aye Alderman Calvert-aye, Alderman Campbell-aye, Alderman Bronson-aye, Alderman Elliott-aye. Motion carried.

Mayor Pro-tem Fasciotti presented a resolution of governing body of the City of Ashland, Missouri authorizing the filing of an application with the Missouri Department of Natural Resources, State Revolving Fund program for loans under the Missouri Clean Water Law (Section 644, RSMo.) Mayor Pro-tem Fasciotti called for questions or comments. Josh Hawkins reported this is needed if we decide to use the State Revolving Fund Program for the wastewater facility improvements. Chad Sayre, Allstate Consultants stated we are on their funding list at this time they are just trying to keep the project moving. Alderman Campbell made motion and seconded by Alderman Bronson to approve the resolution as presented. Mayor Pro-tem Fasciotti called for the vote. Alderman Klippel-aye, Alderman Calvert-aye, Alderman Campbell-aye, Alderman Bronson-aye, Alderman Elliott-aye. Motion carried.

Mayor Pro-tem Fasciotti presented Fire Works display permits to Ashland Health Care, Ashland Villa and Bluegrass Terrace. Alderman Campbell made motion and seconded by Alderman Elliott to approve the fireworks permits. Motion carried.

Mayor Pro-tem Fasciotti reported the City would have a float in the 4th of July parade and everyone is encouraged to participate.

Mayor Pro-tem Fasciotti reported the next item on the agenda is discussion of meeting room. Josh Hawkins, City Administrator reported he has had an architect look at the recycling lot to prepare a plan for possible phasing of a meeting room and City complex. He stated this is in the preliminary stages at this time. The Board discussed this.

Travis Davidson gave his monthly report to the Board. He stated they would be placing a notice on the utility bills directing the people to give us a call on sewer back-ups so we can see if it is city issue prior to them calling a service man. He informed the Board they are going to meet with APAC tomorrow afternoon on the street work. Mr. Davidson reported they have put gravel on Loy Martin Rd and Hunter's Bend. He stated the County will be spraying calcium on both of these roads. Alderman Campbell asked if they have checked Angel Lane and see if it needs any preventive maintenance on the road. They discussed sickle mowing the south side of Angel Lane.

City Administrator's Report:

Josh Hawkins presented the final transportation plan to the Board. He reported that the Planning and Zoning will consider this at their next meeting and be presented to the Board of Aldermen the second meeting in July, 2015. He informed the Board that they are looking into insurance solutions with MIRMA. Mr. Hawkins reported he has been working on the animal control contract and negotiating this with the County. He reported we are waiting on APAC for the overlays. The Board asked various questions about the health, liability and casualty insurance. Alderman Fasciotti reported that the Creek Side Pet Center would be interested in providing animal control to the City. Mr. Hawkins reported the YMCA is working on a recreational program and is in the process of hiring a full time director.

The Board discussed having a roll off dumpster once a month at the recycling lot. Josh Hawkins reported this is very expensive and felt the county residents would also use this.

City Attorney's Report:

Fred Boeckmann had no report.

Board of Aldermen's Report:

Alderman Elliott reported the girl scouts are having a camp at the park this week. He informed the Board he has received complaints about the tall flowers and plants blocking the vision of traffic.

Alderman Bronson reported he attended the Missouri Municipal League training for newly elected officials. He stated it was a lot of good information and encouraged the other Board members to attend next year's training.

Alderman Campbell encouraged everyone to attend the Ham Breakfast on June 25, 2015 at the Boone County Fair.

Alderman Bronson made motion and seconded by Alderman Elliott to go into closed session pursuant to Chapter 610.021. (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore. Mayor Pro-tem Fasciotti called for the vote. Alderman Klippel-aye, Alderman Calvert-aye, Alderman Campbell-aye, Alderman Bronson-aye, Alderman Elliott-aye. Motion carried.

The City Clerk was not in attendance at the closed session.

Mayor Pro-tem Fasciotti reported we are in open session with no action taken.

Alderman Bronson made motion and seconded by Alderman Klippel to adjourn the meeting. Mayor Pro-tem Fasciotti called for the vote. Motion carried.

Darla Sapp, City Clerk

Jim Fasciotti, Mayor Pro-tem

CITY			
	BALANCE	ACCOUNT #	TYPE
UNRESTRICTED FUNDS			
General Reserve Fund- Mainstreet	245,458.93	524026	CKING
Fund Balance	487,872.04		
TOTAL CITY UNRESTRICTED FUNDS	733,330.97		
RESTRICTED RESERVES			
Capital Fund Current	-2,388.73		
Capital Fund FY15	82,917.06		
Previous Capital Funds Unused	266,079.00		
TOTAL CITY RESTRICTED FUNDS	348,996.06		
UTILITIES			
UNRESTRICTED FUNDS			
Fund Balance	1,868,164.38	1129651	
TOTAL UTILITIES UNRESTRICTED FUNDS	1,868,164.38		
Combined Debt Service-RESERVE	20,465.38		
RESTRICTED RESERVES			
Sewer Debt Service Investments-Mainstreet	30,000.00	11818	CD
Water Reserve Fund-Commerce	65,000.00	6220598046	CD
Sewer reserve Fund-River Region	65,000.00	50	CD
TOTAL UTILITIES RESTRICTED FUNDS	160,000.00		

5/31/2015

GL ACCT #	VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE

ACCOUNTS PAYABLE CLAIMS					

10-02-2001	United States Treasure	FED/FICA TAX	1,601.64	9126715	6/26/15
10-02-2002	United States Treasure	FED/FICA TAX	2,353.88	9126715	6/26/15
10-02-2003	MO. DEPARTMENT OF REVENUE	STATE TAX	1,193.00	25521	6/26/15
10-02-2010	Missouri Local Government	Lagers - Police	2,475.04	25522	6/26/15
10-02-2011	MONROE COUNTY CIRCUIT CLERK	Garnishment	123.78	25523	6/26/15
10-02-2012	COVENTRY HEALTH CARE OF MO.	HEALTH INSURANCE	6,534.84	4110	6/24/15
10-02-2012	MADISON NATIONAL LIFE	HEALTH INSURANCE DENTAL	178.92	4098	6/18/15
10-02-2014	NATHAN PATTERSON	HSA	95.08	9126716	6/26/15
10-10-5115	MISSOURI MUNICIPAL LEAGUE	MML CENTRAL MEETING, NEW	275.00	4101	6/18/15
10-10-5205	Winter Dent & Company	INSURANCE SPEED TRAILER	129.00	4106	6/18/15
10-10-5360	CENTURY LINK	AVAYA OFFICE- CITY ADMIN	26.99	4109	6/24/15
10-10-5360	VERIZON	TABLETS & MDTs	25.22	4114	6/24/15
10-10-5643	Special Election 2	LAST APRIL ELECTION	284.95	4105	6/18/15
10-10-5670	QUILL CORPORATION	PAPER & SQUEEGEE	17.33	4112	6/24/15
10-10-5790	AMERENMO	UTILITIES	21.00	4107	6/24/15
10-15-5110	SOUTHERN UNIFORM & EQUIPMENT	SHORT SLEEVE UNIFORM SHIRTS	195.57	4104	6/18/15
10-15-5300	Lowe's Business Account	SPRAYERS,CEILING TILE,ETC	78.18	4111	6/24/15
10-15-5305	AMERENMO	UTILITIES	17.21	4107	6/24/15
10-15-5360	VERIZON	TABLETS & MDTs	326.19	4114	6/24/15
10-15-5420	RANDY'S AUTO REPAIR	SWITCH,HEAD LIGHT, SWAY BAR	252.97	4113	6/24/15
10-15-5670	QUILL CORPORATION	PAPER & SQUEEGEE	17.32	4112	6/24/15
10-15-5810	Lowe's Business Account	SPRAYERS,CEILING TILE,ETC	39.09	4111	6/24/15
10-18-5305	BOONE ELECTRIC COOPERATIVE	UTILITIES	35.43	4108	6/24/15
10-18-5366	AMERENMO	UTILITIES	10.97	4107	6/24/15
10-18-5367	AMERENMO	UTILITIES	10.07	4107	6/24/15
10-18-5368	AMERENMO	UTILITIES	25.73	4107	6/24/15
10-18-5369	AMERENMO	UTILITIES	28.43	4107	6/24/15
10-18-5425	MFA Oil Company	FUEL MAY 2015	352.51	4099	6/18/15
20-02-2001	United States Treasure	FED/FICA TAX	202.61	9126715	6/26/15
20-02-2002	United States Treasure	FED/FICA TAX	423.78	9126715	6/26/15
20-02-2003	MO. DEPARTMENT OF REVENUE	STATE TAX	109.00	25521	6/26/15
20-02-2010	Missouri Local Government	Lagers - Reg.	256.53	25522	6/26/15
20-02-2012	COVENTRY HEALTH CARE OF MO.	HEALTH INSURANCE	678.52	4110	6/24/15
20-20-5240	RANDY'S AUTO REPAIR	REMOVE TAR FROM TIRES	105.00	4103	6/18/15
20-20-5305	AMERENMO	UTILITIES	110.11	4107	6/24/15
20-20-5305	BOONE ELECTRIC COOPERATIVE	UTILITIES	846.49	4108	6/24/15
20-20-5425	MFA Oil Company	FUEL MAY 2015	958.57	4099	6/18/15
20-20-5605	Carter Waters	SAW BLADE	630.60	4097	6/18/15
20-20-5605	Lowe's Business Account	SPRAYERS,CEILING TILE,ETC	5.67	4111	6/24/15
20-20-5628	MISSOURI SEALCOAT PRODUCTS	CRACK FILLER 48 BOXES	2,040.00	4102	6/18/15
45-02-2001	United States Treasure	FED/FICA TAX	928.64	9126715	6/26/15
45-02-2002	United States Treasure	FED/FICA TAX	1,656.22	9126715	6/26/15
45-02-2003	MO. DEPARTMENT OF REVENUE	STATE TAX	671.00	25521	6/26/15
45-02-2010	Missouri Local Government	Lagers - Reg.	1,454.69	25522	6/26/15
45-02-2012	COVENTRY HEALTH CARE OF MO.	HEALTH INSURANCE	5,428.16	25526	6/24/15
45-30-5310	BOONE ELECTRIC COOPERATIVE	UTILITIES	558.08	25525	6/24/15
45-30-5315	AMERENMO	UTILITIES	2,391.19	25524	6/24/15
45-30-5360	VERIZON	CELL PHONES	74.42	25532	6/24/15
45-30-5425	BEE LINE SNACK SHOP	FUEL- MAY 2015	497.22	25517	6/18/15
45-30-5628	WATER & SEWER SUPPLY, INC.	SADDLES, RINGS ETC	2,188.18	25520	6/18/15
45-35-5900	REPUBLIC SERVICES	MONTHLY RECYCLING	544.27	25531	6/24/15

GL ACCT #	VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
45-40-5240	Lowe's Business Account	SPRAYERS,CEILING TILE,ETC	.93	25529	6/24/15
45-40-5310	BOONE ELECTRIC COOPERATIVE	UTILITIES	516.37	25525	6/24/15
45-40-5315	AMERENMO	UTILITIES	91.48	25524	6/24/15
45-40-5325	AMERENMO	UTILITIES	2,914.86	25524	6/24/15
45-40-5330	AMERENMO	UTILITIES	57.22	25524	6/24/15
45-40-5340	AMERENMO	UTILITIES	90.03	25524	6/24/15
45-40-5345	AMERENMO	UTILITIES	46.03	25524	6/24/15
45-40-5350	AMERENMO	UTILITIES	78.63	25524	6/24/15
45-40-5360	VERIZON	TABLETS & MDTs	25.22	25532	6/24/15
45-40-5420	COE EQUIPMENT	HOSE REPAIR ON SEWER JET	118.30	25518	6/18/15
45-40-5540	GILMORE & BELL	SERIES 2007 REBATE	42.00	25528	6/24/15
45-40-5615	Engineering Surveys & Services	WASTEWATER TESTING	41.00	25527	6/24/15
45-40-5815	Lowe's Business Account	SPRAYERS,CEILING TILE,ETC	228.14	25529	6/24/15
45-40-5815	WATER & SEWER SUPPLY, INC.	HOOK, VALVE KEY	146.06	25520	6/18/15
45-50-5380	SCHULTE SUPPLY, INC	METER SOFTWARE NEPTUNE	2,683.04	25519	6/18/15
45-50-5670	QUILL CORPORATION	PAPER & SQUEEGEE	17.32	25530	6/24/15
50-51-5881	MID-MISSOURI LIMESTONE	ROCK LOY MARTIN & HUNTERS BEND	15,372.13	4100	6/18/15
TOTAL ACCOUNTS PAYABLE CHECKS			61,953.05		

PAYROLL CHECKS

10	GENERAL	11,282.00
20	STREET	2,236.64
45	UTILITIES	8,399.65
PAYROLL CHECKS ON 6/26/2015		21,918.29
TOTAL PAYROLL CHECKS		21,918.29

**** PAID TOTAL **** 83,871.34

***** REPORT TOTAL ***** 83,871.34

FUND	FUND NAME	TOTAL	CHECK#	DATE
10	GENERAL	28,007.34		
20	STREET	8,603.52		
45	UTILITIES	31,888.35		
50	CAPITAL	15,372.13		

AN ORDINANCE OF THE CITY OF ASHLAND, MISSOURI TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

Section 1. Declaration of Policy. The proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

Section 2. Definitions: The following definitions apply to this ordinance:

Business entity. A corporation, association, firm, partnership, proprietorship, or business entity of any kind or character.

Dependent child. All children, stepchildren, foster children and wards under the age of eighteen (18) residing in the person's household and who receive in excess of fifty (50) percent of their support from the person.

Substantial interest. Ownership by the individual, the individual's spouse or the individual's dependent children, whether singularly or collectively, directly or indirectly, of ten (10) percent or more of any business entity, or of an interest having a value of ten thousand dollars (\$10,000.00) or more, or the receipt by an individual, the individual's spouse or the individual's dependent children, whether singularly or collectively, of a salary, gratuity, or other compensation or remuneration of five thousand dollars (\$5,000.00) or more per year from any individual, partnership, organization, or association within any calendar year.

Substantial personal or private interest in any measure, bill, order or ordinance. Any interest in a measure, bill, order or ordinance which results from a substantial interest in a business entity.

Section 3. Conflicts of Interest.

a. All elected and appointed officials as well as employees of a political subdivision must comply with the relevant sections of Chapter 105 of the Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.

b. Any member of the Board of Aldermen who has a substantial personal or private interest in any measure, bill, order or ordinance proposed or pending before the Board must disclose that interest to the City Clerk and such disclosure shall be recorded in the Board minutes.

Section 4. Disclosure Reports. Each elected official, candidate for elective office, and the City Administrator, who serves as the chief administrative officer and the chief purchasing officer, shall disclose the following information by May 1 if any such transactions were engaged in during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision; and
- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- c. The City Administrator also shall disclose by May 1 for the previous calendar year the following information:
 - 1) The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
 - 2) The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the Secretary of State; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class of outstanding stock, limited partnership units or other equity interests;
 - 3) The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

Section 5. Filing of Reports. The reports, in the attached format, shall be filed with the City Clerk and the Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

Section 6. When Filed.

The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year:

1. Every other person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the financial interest statement to report additional interests

acquired after December 31 of the covered year until the date of filing of the financial interest statement.

2. Each person appointed to office shall file the statement within thirty days of such appointment or employment covering the calendar year ending the previous December 31;

3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks election. The time period of this statement shall cover the twelve months prior to the closing date of filing for candidacy.

Section 7. Effective Date. This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

Dated this _____ day of _____, 2015.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Fred Boeckmann, City Attorney

COUNCIL BILL NO. 2015-019

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ANIMAL
CONTROL ENFORCEMENT COOPERATIVE AGREEMENT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND,
MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor, on behalf of the City of Ashland, to enter into a Animal Control Cooperative Agreement with the Boone County Commission. The form and content of the Cooperative agreement shall be substantially as set forth in Exhibit "A" which is attached to and made a part of this ordinance.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Dated this _____ day of _____, 2015.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Fred Boeckmann, City Attorney

Animal Control Enforcement Cooperative Agreement

THIS AGREEMENT is entered into this ____ day of _____, 2015, by and between the County of Boone, State of Missouri through the Boone County Commission (herein “County”) and the City of Ashland, a municipal corporation within the County of Boone, State of Missouri (herein “City”);

WITNESSETH:

WHEREAS, County has duly enacted certain regulations pertaining to Animal Control pursuant to Sections 192.300 and 322.090-322.130, RSMo, and provided a program for inspection and enforcement of same within the unincorporated areas of Boone County, Missouri, and

WHEREAS, City has enacted Chapter 27 of the Code of Ordinances of the City of Ashland, copies are attached hereto and incorporated herein by reference, which are substantially the same as the Boone County Health Regulations, Chapter 2 – Animal Control, and desires to establish a program for inspection and enforcement of its Animal Control Codes, and

WHEREAS, the parties hereto believe that it is in their respective economic interests and in the public interest in general to enter into this agreement to have a uniform program for Animal Control Codes enforcement in order to promote the health, safety, and welfare for the citizens of Boone County, and

WHEREAS, the parties hereto are authorized by law to contract for common services pursuant to Section 70.220, RSMo, and each by order or ordinance has empowered their respective signatories to enter into this agreement,

NOW THEREFORE, in consideration of the mutual understandings and undertakings contained in this agreement, the parties agree as follows:

1. The City shall enact and keep in full force the following “Animal Control Codes”:
 - A. Chapter 27 – Animal Control. These ordinances shall be substantially similar to Chapter 2 of the Boone County Health Code, which is subject to change by the Boone County Commission; City agrees to promptly amend its ordinances to adopt current county animal control ordinances for

services within City as soon as reasonably practicable after they are adopted by County, and County, through the Department, shall notify the City of any such changes.

B. An ordinance which establishes fines and penalties for violation of the Animal Control Codes and remedies to provide for the enforcement thereof, consistent with fees, fines, penalties and remedies provided for by the County for the same or similar circumstances. These fees, fines, penalties and remedies are subject to change by the Boone County Commission; City agrees to promptly amend its ordinances to adopt current county fees, fines, penalties and remedies for services within City as soon as reasonably practicable after they are adopted by County, and County, through the Department, shall notify the City of any such changes.

C. An ordinance which authorizes this agreement and empowers the County through the City of Columbia/Boone County Health Department (hereafter "Department") to administer and enforce the foregoing regulations within City.

2. County agrees to provide code enforcement services within City through the Department at the anticipated services levels set out in Exhibit A. County also agrees to notify City in the event it amends Chapter 2 – Animal Control of the Boone County Health Code so as to allow City to amend as appropriate Chapter 27 of its Code of Ordinances so that the operative terms shall remain consistent. County through the Department also shall keep and maintain records and reports relating to the enforcement activity and provide City with copies of same upon request or as mutually deemed appropriate. Fees, if any, such as permit fees for dangerous or exotic animals, boarding fees and/or impoundment fees shall be retained by the County as in other County animal code enforcement activities.

3. City agrees to inform the public in the City of the adoption of the Animal Control Codes and administration and enforcement thereof by the Department. City also agrees to provide Department and County with copies of all amendments of Codes for relevant administration and legal proceedings.

4. For the term of this contract, May 1, 2015 through April 30, 2016, City agrees to pay County the sum of **Nine Thousand Six Hundred Twenty Four Dollars and Seventy Six Cents (\$9,624.76)** for services rendered herein, to be paid upon execution of the Agreement. If the parties elect to renew this Agreement for subsequent years, the pricing for subsequent contracts will be based upon reports of the levels of code enforcement activity provided by the Department for the prior contract period, which shall be tracked by the Department on a monthly basis and presented to the City as contemplated in paragraph 2 of this Agreement. The report that forms the basis of the current contract price is attached hereto and incorporated herein by reference.

5. City agrees to enforce compliance with the Animal Codes by bringing civil or criminal legal proceedings against those for whom violations have been reported as deemed appropriate by legal counsel for the City. City also shall, at its own expense, defend all legal actions pertaining to the interpretation or implementation of the Animal Codes provided for herein and adopted by City and shall, as the City Prosecutor deems appropriate, prosecute all legal actions under the Animal Codes.

6. This agreement shall be effective for a period of one year commencing on the day and year first above-written and shall automatically renew from year to year unless sooner terminated by either party. This agreement may be terminated by either party immediately for breach of this agreement or other reasonable cause warranting immediate termination as specified in writing or for any other reason by giving the other party at least sixty (60) days advance written notice of termination, unless both parties agree in writing that it may be terminated on some other basis.

7. This agreement shall not be assignable or otherwise transferable except upon mutual consent of the parties and shall not be modified or otherwise amended except by written instrument executed with the same formality as this agreement.

8. This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns in office.

IN WITNESS WHEREOF, the parties have executed this agreement on the day and year first above-written.

CITY OF ASHLAND:

By: _____
Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

BOONE COUNTY, MISSOURI:

By: _____
Daniel K. Atwill, Presiding Commissioner

ATTEST:

Wendy S. Noren, County Clerk

AUDITOR ACKNOWLEDGEMENT
FOR BUDGET PURPOSES:

June Pitchford, Boone County Auditor

Approved as to form:

C.J. Dykhouse, County Counselor

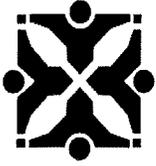
Exhibit A
Columbia/Boone County Health Department
Ashland Animal Control Enforcement Cooperative Agreement
Anticipated Level of Service

Normal service levels: 2.5 Animal Control Officers for Boone County excluding the City of Columbia.

Normal service hours: 7:00 a.m. - 6:00 p.m. The Animal Control Officers serving Boone County, excluding the City of Columbia, are typically available seven days per week and after hours for emergencies.

Emergency response: Emergencies such as dog bites, vicious dogs, large animals in roadways threatening public safety, injured animals, and wildlife inside living spaces will be responded to as quickly as resources allow.

Routine running at-large calls will be responded to during normally-staffed hours of operation and is not considered an emergency.



CITY OF COLUMBIA/BOONE COUNTY, MISSOURI



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES
DIVISION OF ANIMAL CONTROL

2014 ASHLAND YEAR END REPORT

*TOTAL NUMBER OF CALLS.....35

COMPLAINTS.....27

VICIOUS DOG COMPLAINTS.....0

HUMAN BITES.....3

WILDLIFE.....1

DOA ANIMALS.....0

CRUELTY INVESTIGATIONS.....4

CATS IMPOUNDED.....1

CATS CLAIMED.....0

DOGS IMPOUNDED.....15

DOGS CLAIMED.....10

REVENUE.....530.00

MICROCHIPS IMPLANTED.....0

RTO'd IN THE FIELD.....2

TOTAL HOURS.....40.5

*This is a total of all the categories (complaints, vicious dogs, bites, wildlife, DOA's and cruelty investigations) added together. Only one of the cruelty complaints was justified.

1005 W. Worley St. ♦ P.O. Box 6015 ♦ Columbia, Missouri 65205-6015
Phone: (573) 449-1888 ♦ TTY: (573) 874-7356 ♦ Fax: (573) 817-6407
www.GoColumbiaMo.com

Ashland Budget Proposal Cost Comparison Report
2014 Year End

	ASHLAND	COUNTY	PERCENTAGE IN ASHLAND
TOTAL NUMBER OF CALLS	35	723	4.8
COMPLAINTS	27	425	6.4
VICIOUS DOG COMPLAINTS	0	45	0.0
HUMAN BITES	3	55	5.5
WILDLIFE	1	31	3.2
DOA ANIMALS	0	29	0.0
CRUELTY INVESTIGATIONS	4	138	2.9
CATS IMPOUNDED	1	34	2.9
CATS CLAIMED	0	7	0.0
DOGS IMPOUNDED	15	184	8.2
DOGS CLAIMED	10	80	12.5
REVENUE	530.00	5443.00	9.7

2014 RECONCILED COUNTY
ANIMAL CONTROL BUDGET \$198,820.00

ASHLAND COST BASED ON
NUMBER OF CALLS (\$198,820 X
4.8%) \$9,624.76

AN ORDINANCE TO AMEND APPENDIX C-1 OF CHAPTER 14 OF THE CODE OF THE CITY OF ASHLAND TO INCREASE SEWER RATES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI, AS FOLLOWS:

Section 1. Chapter 14 of the Ashland City Code is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

APPENDIX C-1: SEWER RATES

(A) ~~Minimum~~ The base charge for ~~0-gallons-used~~ sewer service shall be ~~Eight~~ Thirteen Dollars and Ninety Centers (~~\$8.90~~) (\$13.90)

(B) The charge for each ~~additional~~ 1,000 gallons, or fraction thereof, used shall be ~~set at Three~~ Four Dollars and Seventy-Eight Cents (~~\$3.78~~) (\$4.78) (amended 5-20-2014, Ordinance No. 980)...

Section 2. The increase in sewer rates set forth in Section 1 shall be applied to utility bills sent after July 31, 2015.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval.

Dated this _____ day of _____, 2015.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Fred Boeckmann, City Attorney

COUNCIL BILL NO. 2015-017

ORDINANCE NO. 1029

AN ORDINANCE TO AMEND SCHEDULE II. STOP SIGNS OF CHAPTER 20, TRAFFIC
CODE OF THE CITY OF ASHLAND

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND,
MISSOURI, AS FOLLOWS:

Section 1. Chapter 20 of the Ashland City Code is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

SCHEDULE II. Stop Signs

~~DOE RUN CT. & KRISTI LN.~~ ~~STOP x1 ON DOE RUN COURT~~

~~JOHNSON AVE. & S. MAIN ST.~~ ~~STOP 2 WAY ON JOHNSON AVE.~~

Section 2. This Ordinance shall be in full force and effect from and after its passage and
approval.

Dated this _____ day of _____, 2015.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Certified as to correct form:

Fred Boeckmann, City Attorney

RESOLUTION 7-07-2015

A RESOLUTION ADOPTING THE UTILITY PROCEDURES IN ACCORDANCE WITH
CHAPTER 14, SEWER, WATER AND SOLID WASTE

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND,
MISSOURI AS FOLLOWS:

Article 1. The Board of Aldermen hereby adopts the Utility Procedures as attached to this
resolution and made a part hereof.

Article 2. This will become effective on _____.

Passed this _____ day of _____, 2015.

Gene Rhorer, Mayor

Attest:

Darla Sapp, City Clerk

Utility Procedures

City of Ashland, Missouri

In accordance with
Chapter 14
Sewer, Water and Solid Waste



Updated June 2015

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Sewer Rates

Sewer Rates in the City Limits of Ashland:

- 1.) Base charge for sewer service is \$13.90.
- 2.) The rate for sewer service is \$4.78/ 1,000 gallons consumed.

Angel Lane Sewer Rates:

- 1.) Base charge for sewer service is \$12.46.
- 2.) The rate for sewer service is \$4.86/ 1,000 gallons consumed.

The base rate is a fixed amount collected monthly from each customer that is designed to offset fixed costs of operating the sewer department. Some examples of fixed costs are rent, debt service and certain other maintenance costs. Base rate charges are applied each month per meter regardless of consumption. The base rate provides a steady revenue stream that is not subject to the fluctuations seen in sewer consumption charges. Base rates and consumption rates are evaluated periodically to ensure the City of Ashland is adequately funded for day to day operations, future projects as well as maintenance. The laws of the State of Missouri, the Ordinances adopted by the City, as presently existing, may be amended from time to time, increasing sewer rates.

Reference: Chapter 14 -Sub-Chapter A-Article IV-Section 14.110 Fees for Services (Sewer)-Appendix C-1

Water Rates

Water Rates in the City Limits of Ashland:

- 1.) Base charge for water service is \$8.90.
- 2.) The rate for water service is \$4.71/ 1,000 gallons consumed.

Customers using Consolidated Public Water District Rates:

- 1.) Base charge for water service is \$10.47
- 2.) The rate for water service is \$5.24/ 1,000 gallons consumed.

The base rate is a fixed amount collected monthly from each customer that is designed to offset fixed costs of operating the water department. Some examples of fixed costs are rent, debt service and certain other maintenance costs. Base rate charges are applied each month per meter regardless of consumption. The base rate provides a steady revenue stream that is not subject to the fluctuations seen in water consumption charges. While most utilities have base rates, it is typical to see varying amounts due primarily to the size of the utility. Base rates and consumption rates are evaluated periodically to ensure the water department is adequately funded for day to day operations and future maintenance. The laws of the State of Missouri, the Ordinances adopted by the City, as presently existing, may be amended from time to time, increasing water rates.

Reference Chapter 14-Sub Chapter B-Article IV-Sections 14.210 and 14.21

Reference: Chapter 14-Sub Chapter B-Article III-Section 14.200 Water Rates--Appendix C-2 water rates

Trash Rates

Trash removal for the City of Ashland is contracted thru a third party. The City of Ashland is responsible for the billing of trash services.

Residential Trash Rates in the City Limits of Ashland:

- 1.) Each customer is charged a collection fee of \$2.00 monthly.
- 2.) The monthly charge for residential trash service is \$10.77.
- 3.) Recycling Fee of \$1.00 per month on all residential accounts.
- 4.) Yard Waste Fee of \$1.50 per month on all residential accounts.

Commercial Trash Rates in the City Limits of Ashland:

- 1.) Each commercial customer is charged a collection fee of \$2.00 monthly.
- 2.) Commercial rate tables vary depending on the needs of the commercial customer.
- 3.) Some commercial properties share or have a pre-designated trash receptacle chosen by the owner of the property. Commercial tenants of the property can not have this receptacle moved or services amended, only the owner of the property can make changes in service.

The Ordinances adopted by the City, as presently existing, may be amended from time to time, increasing trash rates.

Reference: Chapter 14-Sub Chapter C 14.630 Service Charges 14.645 Penalties

Deposit Rates

Residential Deposit Rate in the City Limits of Ashland:

- 1.) Residential deposit on utility service is **\$90.00**.
- 2.) Deposits are applied to the final bill when a customer account is closed. Any remaining deposit will be refunded to the customer.

Commercial Deposit Rate in the City Limits of Ashland:

- 1.) Commercial deposit on utility service is **\$150.00**.
- 2.) Deposits are applied to the final bill when a customer account is closed. Any remaining deposit will be refunded to the customer.

Residential Rental Deposit Rate in the City Limits of Ashland:

- 1.) Residential Rental deposit on utility service is **\$150.00**.
- 2.) Deposits are applied to the final bill when a customer account is closed. Any remaining deposit will be refunded to the customer.

Reference: Chapter 14-Sub Chapter B-Article III- Section 14.175 and Appendix C-3 Water Deposits

Deposit Rates Continued

Landlords/Property Owners/Property Management Companies

At this time, the City of Ashland requires Landlords, Property Owners or Property Managers to place a deposit of a **\$150.00** on rental properties either owned or managed inside the City of Ashland.

When tenants vacate the property, unless another tenant immediately signs up for service, the property is placed back into the Landlord's, Property Owner's or Property Manager's name. Landlords, Property Owners or Property Managers can specifically request no services to the commercial or residential rental property, in which case the meter to the property is locked and no billing is generated.

Builders/Contractors

At this time, the City of Ashland requires builders/contractors to place a deposit on any properties that are under construction and have active water meters. Deposit rate is based on the type of construction. Accounts for these properties are created in the contractor/builder name after the building permit has been processed. When meters are installed, they are locked. When the builder/contractor is ready to receive water services they can contact City Hall and place a deposit on the account. The meter is unlocked and the account is activated once the deposit is paid. From this point on the builder/contractor will receive monthly billings for water/sewer used.

There are no exemptions from the deposit requirement. Persons requesting water service for a building under construction shall pay a deposit based on the intended use of the building.

Commercial Meters

In the case of commercial water meters greater than one inch but less than two inches the Ordinances adopted by the City, as presently existing, may be amended from time to time to increase the amount of deposit placed on commercial accounts due to the size of the water meter and the estimated consumption.

Additional Charges on Utility Billing

Additional Charges:

- 1.) Late Charge— a **10%** charge will be added to each utility bill if payment is not received by the **15th** of the month at **5:00 p.m.** If the 15th of the month lands on a weekend, the customer has until 5:00 p.m. the following Monday before the charge is assessed.
- 2.) Disconnection Charge— a **\$10.00** charge will be added to each utility bill if payment is not received by the **25th** of the month at **5:00 p.m.** If the 25th of the month lands on a weekend, the customer has until 5:00 p.m. on the following Monday before the charge is assessed. At the time the penalty is assessed final notices are sent to the customer.
- 3.) Customer's disputing charges can contact the Utility Billing Clerk.

Failure to receive a bill does not relieve the customer of the liability for payment. The City Water Department is not responsible for the U.S. Postal Service. It is the customer's responsibility to contact the City if their bill is not received the first week of the month.

Reference: Chapter 14-Sub Chapter A-Article IV-Section 14.115 Billing and Collection Procedures (Sewer) Chapter 14-Sub Chapter B-Article III-Section 14.205 Billing and Collection Procedures (Water)

Customer Utility Contract

Residential, Commercial or Rental utility customers:

Any former customer who has moved back into the City of Ashland shall not receive service until all their old accounts and all relevant charges are paid in full.

1.) Prior to receiving utility services a contract for water, sewer, and trash is completed. The customer provides the lease agreement or deed for the service location and identification. These are copied and attached to the contract. The customer contract is reviewed and the City data base searched to see if any prior delinquent utility balances are owed to the City by the customer or anyone else named in the contract, lease or deed before the contract is approved. If a prior balance exists, the balance must be paid in full before new services are connected.

2.) Required deposit on the account:

Residential	90.00
Commercial	150.00
Residential Rental Properties	150.00

At this time, the City of Ashland requires Landlords, Property Owners or Property Managers to place a deposit of a **\$150.00** on rental properties either owned or managed inside the City of Ashland. When tenants vacate the property, unless another tenant immediately signs up for service, the property is placed back into the Landlord's, Property Owner's or Property Manager's name. Landlords, Property Owners or Property Managers can specifically request no services to the commercial or residential rental property, in which case the meter to the property is locked and no billing is generated.

At this time, the City of Ashland requires builders/contractors to place a deposit on any properties that are under construction and have active water meters. Accounts for these properties are created in the contractor/builder name after the building permit has been processed. When meters are installed, they are locked. Once the builder/contractor is ready to receive water services they can contact City Hall and the account is activated once the deposit is paid. From this point on the builder/contractor will receive monthly billings for water/sewer used. **There are no exemptions from the deposit requirement. Persons requesting water service for a building under construction shall pay a deposit based on the intended use of the building.**

3.) A service order is created for a member of the Public Works Department so the city can obtain a meter reading.

4.) The customer information is entered into the Summit data base to set up billing.

5.) The customer will begin receiving a utility bill from the City of Ashland approximately 25 days after service is activated.

6.) The customers service order, contract, copies of lease/deed and identification are retained by the Utility Department.

7.) Commercial rental customers are unable to receive services until inspections are completed for the commercial space.



Customer Name: _____

Date: ____ / ____ / ____

RESIDENTIAL/RENTAL/COMMERCIAL
WATER, SEWER AND TRASH CONTRACT FOR THE
CITY OF ASHLAND, MISSOURI
P O BOX 135
ASHLAND, MISSOURI 65010

The undersigned, being the owner or occupant of land located within the City of Ashland, hereby makes application to connect to Water and Sewer utilities and to utilize Trash Services provided by the City agrees to the following conditions:

1. To activate services from the City, for water, sewer and trash services I hereby tender a **deposit**. This guarantees that my bills will be paid monthly. The deposit will be refundable when services are discontinued and all charges and bills are paid. **Deposits may not be transferrable.**
2. Pay minimum water, sewer and trash service fees from the time service is made available by the City. Any changes made in the minimum monthly water and sewer charge and the trash fee rate schedule by the Board of Aldermen of the City shall become a part of this agreement as though fully set out herein.
3. Bills not paid by the due date shown on the bill shall be subject to a penalty charge. Failure to pay a bill by the date shown on the statement from the City shall result in penalties and discontinuance of service, provided arrangements have not been made with City Hall for payment.
4. The water and sewer supplied by the City shall be for the sole use of the undersigned. Each meter service shall supply water to only one residence or business establishment located on land within the City limits of Ashland.
5. After water and sewer service is made available the same is discontinued or disconnected for any purpose, putative to the Ordinance of the City, reconnection shall be upon the conditions set out in the Ordinance of the City.
6. The undersigned agrees that he/she will make no physical damage to the water and sewer system or the meter service of the City Representatives of the City may at any reasonable time come on the premises or where the water or sewer are being used for the purpose of making inspection to enforce this provision. Violation of this provision shall be grounds for disconnection of service.
7. The laws of the State of Missouri, the Ordinances at City, as presently existing, and as may be amended from time to time, are made a part of this agreement as though fully set out herein.
8. The applicant agrees, if applicant is the owner of the premises to be served, to furnish the City with all easements required by the City for service line and main line.

I, the undersigned do agree upon the above mentioned terms.

Customer Signature: _____ Date: ____ / ____ / ____

Customer Signature: _____ Date: ____ / ____ / ____



UTILITY CUSTOMER CONTACT INFORMATION

Service Date: _____ / _____ / _____

Service Address: _____

Mailing Address: (If Different) _____

First Name: _____

Middle Initial: _____

Last Name: _____

Date of Birth: (mm/dd/yyyy) _____ / _____ / _____

US Resident? Yes: _____ No: _____

Social Security Number: _____ - _____ - _____

Drivers License #: _____

Phone: (Day) (____) _____ - _____

Phone: (Evening) (____) _____ - _____

E-mail Address: (optional) _____

Employer: _____

Employer Phone #: (____) _____ - _____

If Renting-

Landlord Name: _____

Landlord Phone: (____) _____ - _____

Additional Persons Allowed to Contact Customer Service Concerning this Account

If you do not enter any names here, no one else will be able to contact customer service on your behalf.

Spouse: _____

Roommate/Other: _____

Utility Account Transfers

When a utility customer wishes to transfer immediate/same day service from one address to another in the City the following process is followed:

- 1.) The customer must notify the City before 3:00 p.m. to have the service transferred the same day. If notification comes after 3:00 p.m., the transfer will be on the next business day.
- 2.) The customer will provide City Hall with a new customer contract, copy of lease or deed as applicable.
- 3.) Customer will provide identification, such as a Missouri Drivers License.
- 4.) Any balance on the existing account should be paid in full.
- 5.) The customer can choose to have their deposit transferred to the new account or use the deposit towards the final bill for the account subject to closure. If the customer chooses to use the deposit for the account that is closing a new deposit is collected for the new account.
- 6.) Customers who are moving from one residence to another, but choose to have utilities services on at both locations, are not eligible for a transfer of services.

****ALL ACTIVE ACCOUNTS MUST HAVE A DEPOSIT ASSOCIATED WITH THEM.**

The City of Ashland does not charge a fee for transfer of service at this time.

Utility Account Customer Request Disconnect

Utility Customers can contact City Hall for disconnections.

City staff will process the service order for the disconnect updating the address field on the account to reflect a valid address for the final bill.

City staff will also verify and/or update phone numbers on the account as necessary.

Customers will be informed of any outstanding balances on their account. City staff will verify date of disconnect and cover the final billing process.

The final bill will consist of any outstanding balances plus charges to the date of disconnect. Account deposit will be applied to the account if applicable. The customer is still responsible for any and all outstanding balances.

Once the deposit is added if there is a credit balance, the City will mail a refund check to the customer.

A note in the customer account will be added for customers who state they do not intend to pay balances owed or who do not give forwarding address information. The note will reflect the customer is not eligible for services inside the City limits of Ashland until all prior delinquent balances are paid.

Rental accounts will automatically be placed back into the landlord name and remain active. If a landlord states they do not want services then the meter to the rental property will be locked.

Meters will be locked if a customer requests disconnection of services and no landlord, property management company or new home owner exist on record so services can be transferred into a responsible parties name.

Disconnect/Shut Off:

Disconnect/ Shut Off:

- 1.) Customers who have not paid their utility bill by 5:00 p.m. on the date listed on the disconnect notice sent will be disconnected the following day.
- 2.) To have service reconnected, customers will pay a \$75.00 reconnect fee during public works department hours, 8:00 a.m.—4:00 p.m., Monday thru Friday.
- 3.) After hours (after 4:00pm) and weekend re-connects will not occur unless deemed an emergency situation by the City Water Superintendent. In the event the Water Superintendent does deem the situation an emergency a \$150.00 reconnect fee, in addition to the delinquent bill must be paid.
- 4.) City Public Works Water employees will only collect payment in the field, in the form of a check.
- 5.) The City of Ashland Water Superintendent has the authority to delay customer disconnects when the situation has the potential to damage the City meter or when weather does not permit. At the direction of the Water Superintendent disconnects will always be delayed when the temperature falls down to 10 degrees Celsius or below and/or when more than 2 inches or more of snow covers the ground.

Reference Chapter 14-Sub Chapter B--Article III-section 14.205 Billing and Collection procedures (Water)

Utility Bill Assistance:

The City of Ashland does not offer any Utility Billing Assistance Programs, such as budget billing or financial assistance to those on a limited income.

However, the City of Ashland does work with the State of Missouri, Boone County, City of Columbia Department of Public Health and Human Services.

The Division of Human Services provides assistance for water bills for eligible families with children under the age of 18, disabled adults and seniors (age 60 and older). To be eligible the customer can pick up an application from City Hall. The applicant's household income must be at or below 150% of the federal poverty level and the utility account must be in the eligible applicant's name.

Utility assistance is available to a household one time per calendar year; the maximum amount of assistance is \$275.00. Assistance is provided by a random selection of eligible applications on or around the first of the month.

Packets for this Utility Assistance Program are available at City Hall.

Utility Billing Payment Agreements

Utility customers in the City of Ashland are allowed two payment agreements for their utility bills each calendar year. ***Customers may not use the Utility Billing Payment Agreement to circumvent penalties. Utility Billing Payment Agreements can be submitted once the customer receives their final notice.***

Payment agreement dates will not be extended past the last day of the next month.

During the agreement period given to the customer disconnection of services will not occur.

The customer requesting the agreement must come into City Hall and fill out a utility payment agreement form and the request is approved by the Utility Clerk.

The utility payment agreement form, after being approved and entered into the data base will be retained by the Utility Department.



UTILITY BILL PAYMENT AGREEMENT FORM

No one except the person whose name is currently on the account or the legal spouse of said person can request any action on an account.

Name: _____ Phone: _____

Service Address: _____

Extended Date Requested: _____ Acct #: _____

Amount Due: _____ Agreement #: _____

Payment agreement dates will not be extended past the last day of the next month.

NO MORE THAN TWO (2) AGREEMENTS WILL BE GRANTED IN A CALENDAR YEAR.

I, the below signed customer, understand that if this account is permitted to remain delinquent past the extended date, service will be disconnected and I will owe an additional reconnect fee if restored before 4:00 p.m. No after hour reconnections are available.

Customer Signature: _____ Date: _____

APPROVED BY:

Signature: _____ Date: _____

ACH Utility Billing

The City of Ashland allows utility customers to sign up to have their utility payment automatically withdrawn from their bank account on the 15th of each month.

The customer fills out an Automatic Payment Withdrawal Authorization Form. This form (see next page) must be accompanied with a voided check or savings account deposit slip.

This form **MUST** be received no later than the 13th of a given month to have the automatic withdrawals begin for the next months billing. This is because the first month the form is received the City will pre-authorize the account and no charges will be deducted. If there are no errors with the pre-authorization, then the customer will begin having their payments automatically deducted the following month on the 15th.

The customer will receive their utility bill as normal at the end of each month, and the bill will show that the customers automatic withdrawal is set up and notify them not to send in a payment.

The customers utility payment will be deducted every month thereafter on the 15th until the City is notified that the customer would like to remove their account from automatic withdrawal. Notice **MUST** be given prior to the 13th of the month the customer would like this service discontinued. If notice is received after the 13th of the month, the customer will be removed from automatic withdrawal the following month.

Leak Adjustments

Utility customers in the City of Ashland are allowed ONE leak adjustment annually on their utility account.

If a customer has a leak they need to describe how the leak occurred or what caused the leak and verify that the leak has been addressed and fixed. The Utility Clerk will contact the Water Superintendent and request a data log for the meter in question. Once the data log is completed the Utility Clerk can then proceed to figure a leak adjustment on the customers account using the Leak Adjustment Form. On the form leak adjustments are figured as follows:

1. The last four months sewer charges on the customers account are added together, excluding the month of the leak.
2. That total is divided by 4 to figure the customers average sewer charge.
3. The average sewer charge as figured is subtracted from the current months sewer charge with the leak. This amount when figured is the leak adjustment amount given.

After the Utility Clerk uses the Leak Adjustment Form to figure the leak adjustment for the customer it MUST be approved by the City Administrator before the adjustment can be given. Once approved, the leak adjustment amount may be credited to the customers account.

LEAK ADJUSTMENT FORM

**CITY OF ASHLAND
109 E. BROADWAY
ASHLAND, MO 65010**

Property Address: _____

Customer Name: _____

Account Number: _____

Adjustment Date: _____

Current Sewer Charges: \$ _____

Previous Months Charges: \$ _____

Previous Month 2: \$ _____

Previous Month 3: \$ _____

Previous Month 4: \$ _____

Total Monthly Charges: \$ _____

Average Monthly Sewer : \$ _____

Total Leak Adjustment: \$ _____

Calculated By: _____

Approved By: _____

SWIMMING POOL ADJUSTMENT

Customers in the City of Ashland are allowed ONE swimming pool adjustment to their sewer charge annually for the filling of a swimming pool. The adjustment will be based on the customers average sewer charges.

Customers can come to City Hall to pick up a Swimming Pool Adjustment form either right before they begin filling their pool or directly after the pool is filled.

The customer will need to know the swimming pool size and approximately how many gallons it will take to fill.

City fire hydrants are not used to fill swimming pools as they are not metered.

Returned Utility Payments

Any customer who has a payment (Check or ACH) that is returned to the City for any reason will be required to pay a \$25.00 returned payment fee.

The Utility Clerk will print a door hanger to notify the customer that their payment was returned. The customer will be given two business days to pay the returned payment amount and fee with cash or money order.

If the customer does not pay for the returned payment within the two days allowed, the customer's utilities will be disconnected. Re-connection fees will apply should the customer be disconnected.

If the customer fails to pay for the returned payment and fee within ten business days, the City will assume they are not going to make good on the payment. At this time, the City will begin the procedure with the Boone County Prosecutor to prosecute the customer for the returned payment.

Winter Suspension of Services

Customers who leave out of town for the winter can contact City Hall and request one or more of their services be suspended.

The Customer must provide a date of return and an address that bills can be sent to in the event they are not suspending all of their services, which would include shutting off the water meter.

Water, Sewer and Trash can all be suspended. If the customer wishes to suspend all of these services, City Hall staff will note in the Summit Data base if the customer requested their water meter to remain on or shut off, when their expected return date is and notify Republic Waste Services that no trash pick up will be necessary at the location.

A request to the Public Works department is made to have the meter turned off. A second request is made when the meter is turned back on and services are re-activated.

Customers who wish to have their water meter remain on, will be notified that they will continue to be billed monthly for water and sewer services. This is due to the potential for consumption at the location during the time the customer is gone, either due to third parties checking on the location or guests staying at the location.

Customers are always welcome to pay in advance for services, leaving their accounts with credit balances that cover charges billed while they were gone.

Should a customer have an irrigation meter and it is not in use during winter months, the customer can request this service be suspended. The customer must have their meter serviced and/or winterized, shutting the meter off. The customer must also furnish a date to reactivate the account. It is the customer's responsibility to notify the City that the irrigation meter has been serviced and is now off.

June-2015 Maintenance Report

Travis Davidson

Street Department

- Crack sealing in various locations around town is still underway.
- Street patches on Tandy and Henry Clay are cut out and ready for replacement.
- Apac has not given a date yet, but as of Tuesday June 30th- Terry said it's looking like late **July** this is all due to the weather.
- Loy Martin and Hunters Bend road maintenance has been started it is scheduled to be completed mid **July**.

Storm water jobs started

- Ditch cleaning in various locations around town as needed.
- Renee and Sue Drive both have small storm water issues that will be scheduled this summer.

Sewer Jobs Started/ongoing

- Lift station P/M which includes oil checks, greasing bearings, rotating assembly rebuilds, impeller inspections, belt replacement and keeping the mixing valves in working order.
- Sewer Tap and Backflow Inspections.
- Camera work (compiling all issues found and being put on a priority list for the summer 2015 schedule) **Sanitary and Storm Sewer**.
- This month we will start spot fixing sewer main issues we have found in preparation for the sewer main linings to be installed late summer.

For questions or comments please give me a call at 573-808-2373 or e-mail at wastewater@ashlandmo.us Thanks.

Sir, I have not heard back regarding this topic. Has it been discussed with City Council?
If so, what are their findings?

Sincerely,

Brad (SEE BELOW)

To whom it may concern...

In recent years, I have taken notice that the U.S. 63/Route Y overpass landscape has become neglected. Grass is taller than ever and the wild flowers and trees are not taken care of. I understand MODOT currently maintains the area with State prison labor. Every month or so, trash is picked up and the grass is cut. I believe we (as a community) can do better. I believe this area is a reflection on our community for everyone who drives by. Over the years, I have admired how a local church maintains it's property and even property they don't own. I feel that the City of Ashland should implement the same dedication to improving our town. Below is an investment the City of Ashland should make.

The City of Ashland should construct a landscape and garden area welcoming motorist as they visit or pass the area. It is a great way to advertise to the thousands of motorists who drive by daily. Signs and welcome areas like the one depicted below attract middle to upper class residents. I would encourage local businesses build it, and local civic groups maintain it (church groups, Mason's, Cedar Valley Riders Club, and Boy/Girl Scouts... etc.

Very few residents or visitors notice our current welcome sign. As you probably already know, the sign is in a water drainage area and off of US 63.

Many of my neighbors who have lived here for 10 plus years, had no idea the current sign exists. If you aren't aware of this signs location, I believe it makes my point. The only individuals who notice the sign (if their attention is drawn to it), are those who exit for a brief pit stop for gas or food.

I understand our community is going to grow regardless of this landscape idea. With that said, I do believe it is essential to attract hard working, middle to upper class families, who desire to live in beautiful small town. Most peoples first impression of a town is what they see when driving past or exiting.

Brad

> From: mayor@ashlandmo.us
> To: motrooper@hotmail.com
> Date: Fri, 20 Mar 2015 09:43:05 -0500
> Subject: RE: City welcome area
>
> Thank you I will discuss this with the city council
>

On Jun 25, 2015, at 15:09, Gene Rhorer <mayor@ashlandmo.us> wrote:

Update

After a little research I have found that this was a joint venture, The city of Ashland and the chamber of commerce split the cost 6,462.56. I have called the chamber and asked them to discuss the move at there next board meeting. I also intend to place this on our agenda to discuss as well. I believe since it was a joint venture to purchase there is a joint ownership. If the chamber agrees with the move I will have the city of Ashland handle the logistics and permitting. As I stated in a previous email I believe MODOT would issue a permit to do so. Hopefully we can get the sign out of the hole it is in and better represent our city.

Thank you for reminding me of the situation.

Gene W Rhorer

Mayor - City of Ashland, MO

From: Brad [motrooper@hotmail.com]
Sent: Wednesday, June 24, 2015 5:27 PM
To: Gene Rhorer
Subject: Re: City welcome area sign and landscape project

Thanks for the reply! If I can be of any assistance, please feel free to contact me anytime.

Brad

On Jun 24, 2015, at 17:15, Gene Rhorer <mayor@ashlandmo.us> wrote:

It has not been discussed with City Council lately, Until MODOT gets back with me on the possibility of a shared right of way easement. I will give MODOT another call and see where they are with the request. The signage for Ashland is in current discussion as the property owner has changed hands. It would be my preference to place it by the highway as desired if I can get MODOT to agree on an easement. I will call MODOT tomorrow and get an answer one way or the other, it has been quite a while since we requested the easement.

This issue had been discussed prior to your initial email some time back with no action taken.

Thank you

Gene W Rhorer

Mayor - City of Ashland, MO

From: Brad Germann [motrooper@hotmail.com]
Sent: Wednesday, June 24, 2015 3:57 PM
To: Gene Rhorer; George Campbell; George Elliott; Mike Calvert; Jim Fasciotti; Jesse Bronson; Fred Klippel; reporter@bocojo.com
Subject: RE: City welcome area sign and landscape project

Mayor Rhorer,

Darla Sapp

From: Gene Rhorer
Sent: Wednesday, July 01, 2015 6:45 AM
To: Darla Sapp
Subject: FW: City welcome area sign and landscape project

informational

Gene W Rhorer

Mayor - City of Ashland, MO

From: Brad [motrooper@hotmail.com]
Sent: Thursday, June 25, 2015 4:09 PM
To: Gene Rhorer; George Elliott; Jim Fasciotti; Fred Klippel; reporter@bocojo.com; Mike Calvert; Jesse Bronson; George Campbell
Subject: Re: City welcome area sign and landscape project

Mayor,

Thank you again for the updates. I understand those who serve in city government have very busy schedules.

I believe moving this sign to a more relevant location is a great first step. I also hope city officials look into constructing a project similar to the O'fallon, Missouri welcome area. This would improve the look of the diamond interchange at the overpass, and be a beautiful location for all those who live or pass through our community on US 63.

I sincerely believe if the citizens of Ashland were aware of this discussion, officials would get an overwhelmingly positive remarks and support for the proposed project.

As with all city projects, some may be concerned about building costs and maintenance. I believe if tax paying citizens thought about attracting future growth to our area, they would realize it is a great addition for current citizens... and possibly attracting those who are considering a move from Jefferson City or Columbia areas.

In regards to maintenance. There are many lawn maintenance businesses in the area who I believe would like to adopt the proposed area for possible advertising. As previously mentioned, there are several area civic groups who would also like to adopt and maintain the project. Again, thank you for keeping me informed on future discussions regarding this topic.

Brad

