

**CITY OF ASHLAND  
109 EAST BROADWAY  
BOARD OF ALDERMEN AGENDA  
TUESDAY, JULY 16, 2013  
7:00 P.M.**

Call to Order

Invocation

Pledge of Allegiance

Roll Call

**CONSENT**

1. Consideration of the 7-16-13 agenda: **Action:** \_\_\_\_\_
2. Consideration of the 7-02-13 minutes: **Action:** \_\_\_\_\_
3. Bills to be paid: **Action:** \_\_\_\_\_

**APPEARANCES**

4. Karen Miller-Southern District Commissioner-Animal Control Agreement and Angel Lane
5. Mike Schupp-MoDot-update on projects
6. Chad Sayre, Allstate Consultants-update on sewer project
7. Steve Goehl, D.A.Davis-financing of bonds
8. Anyone wishing to appear before the Board

**APPOINTMENTS**

9. None

**COUNCIL BILLS**

10. Council Bill No. 2013-018, an Ordinance adopting Task Work Authorization No. 6, Salinda Drive stormwater evaluation to the agreement between the City of Ashland and CM Archer Group P.C. dated December 1, 2009 for Professional Consulting Services. First Reading by title only. **Action:** \_\_\_\_\_ **tabled from 7-02-2013.**
11. Council Bill No. 2013-019, an Ordinance approving Sappington Subdivision. First Reading by title only. **Action:** \_\_\_\_\_
12. Council Bill No. 2013-020, an Ordinance authorizing the Mayor to execute a contract for Information Technology Services with Personalized Computers. First Reading by title only. **Action:** \_\_\_\_\_

**ORDINANCES**

13. Ordinance No. 954, an Ordinance accepting public infrastructure of Lakeview Estates Plat 7, Lots (20-52) for Jefferson Bank of Missouri. **Action:** \_\_\_\_\_

## RESOLUTIONS

14. None

## OTHER

- 15. Discussion of proposed employee matrix
- 16. Bids on fence for Salinda Drive lift station

## REPORTS

- 17. Mayor's Report
- 18. Interim City Attorney Report
- 19. Board of Alderperson's Report
- 20. Vote to go into closed session pursuant to Chapter 610.021 (1) legal actions and (3) personnel matters
- 21. Go into open session and report any reportable action taken/if any
- 22. Vote to adjourn the meeting

If you would like to add an item to the agenda, please do so in writing 7 days prior to the meeting date.

The City of Ashland wants to make certain our meeting is accessible to all citizens. If you require any accommodations (signing, interpreter, translator, etc. that we do not normally have at our meetings, please let Darla Sapp, City Clerk know of your needs. (if possible 48 hours advance of the meeting)

The City of Ashland Board of Aldermen may have a study session, or special meeting or hold a closed meeting pursuant to Chapter 610.021 (1) thru 610.21 (21).

Posted: 7-12-2013

City Hall and Web site: [www.ashlandmo.us](http://www.ashlandmo.us)

JULY 2, 2013  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.  
DRAFT MINUTES NOT APPROVED BY BOARD

Mayor Pro-tem Rhorer called the regular meeting to order on July 02, 2013 at 7:13 p.m. at Ashland City Hall, 109 East Broadway.

Alderman Anderson gave the invocation.

Mayor Pro-tem Rhorer led in the pledge of allegiance.

Mayor Pro-tem Rhorer called the roll.

Ward One: David Thomas-here, Gene Rhorer-here

Ward Two: Jeff Anderson-here, John Hills-here

Ward Three: Anthony Taggart-here, Carl Long-here

Staff Present: Joy Ahern, Interim City Attorney, and Darla Sapp, City Clerk.

Mayor Jackson was absent.

Mayor Pro-tem Rhorer presented the agenda for July 02, 2013 for consideration. Alderman Thomas made motion and seconded by Alderman Hills to approve the agenda as presented. Mayor Pro-tem Rhorer called for the vote. Motion carried.

Mayor Pro-tem Rhorer presented the minutes of June 18, 2013 for consideration. Alderman Thomas made motion and seconded by Alderman Long to approve the minutes as presented. Mayor Pro-tem Rhorer called for the vote. Motion carried.

Mayor Pro-tem Rhorer presented the bills to be paid for consideration. Alderman Thomas made motion and seconded by Alderman Taggart to approve the bills as presented. Mayor Pro-tem Rhorer called for questions or comments. Mayor Pro-tem Rhorer called for the vote. Motion carried.

Jenny Grabner, Director of Southern Boone Learning Garden gave the Board an overview of their grant, how it is administrated and the projects they have been working on in the community. She reported on the walking school bus program they held during summer school.

T.J. Forck discussed his proposed purchase of a lot behind the ABC Siding building for possible development of the lot for his business, Show Me Heating. He stated he would like to know if this is a buildable lot before he purchases it. He stated that section on North Henry Clay is a private drive and the city has an easement. Carl Frieling stated the requirement to have a public street was not enforced when the other lots in this area was developed. Alderman Hills recommended this go before the Planning and Zoning Commission. The Board discussed this with Mr. Forck and Mr. Frieling and directed him to go before the Planning and Zoning Commission.

Larkin Powers of Ashland Keystone Subdivision stated he was here to address that and a few issues of a rear yard setback on a lot and the Department of Natural Resources permit status. He presented the letter from the Department of Natural Resources and reported he has gotten the land disturbance permit. He stated the house in question on the setbacks is 30 feet, not the 7 feet that was reported and discussed at the last Board meeting. He stated he is willing to show the board or anyone where the property line is at. He stated he is wanting to get the subdivision's infrastructure accepted and is willing to do the punch list of

items as presented by the City with the acceptance of the fencing around the detention basin. He stated he was willing to dig out the detention pond, install street lights and sidewalks to finish out the subdivision. The Board discussed Mr. Powers needed to get those items into compliance with the exception of him not being required to put in the privacy fence. The Board asked the City Staff to verify the setback tomorrow morning.

Mike McCubbin presented a letter from David Bandre referencing a stormwater issue/easement. He asked if this was really the last response from the City. He stated he wants the City to stop silting on his property. He reported that MoDot has done some dirt work and placed rock to keep the force of water from eating up his property. He asked the City do the same on the other 15 feet but to wrap it in wire to hold the rock in place. The Board discussed the stormwater improvements north of this property. The Board discussed the engineers plans for this stormwater issue. Mr. McCubbin stated he was not in agreement with those plans.

Mr. McCubbin stated Larkin Powers would need to get a variance on his setback. He stated he measured from Roy Lipscomb property line markers. This was discussed at length.

Corey Myers came before the Board and asked for them to release the lien on his property on Red Tail Drive. Mr. Myers stated this is in foreclosure but his plan is to buy the lot back. This was discussed at length. Mr. Myers threatened litigation of wrongful action on the City. Joy Ahern advised discussing in closed session.

Mayor Pro-tem Rhorer asked if anyone in the audience wished to appear before the Board.

Mayor Pro-tem Rhorer presented Council Bill No. 2013-018 for consideration. Alderman Thomas made motion and seconded by Alderman Long to take up Council Bill No. 2013-018, an ordinance adopting task work authorization No. 6, Salinda Drive Storm Water Evaluation to the agreement between the City of Ashland and Cm Archer Group PC dated December 1, 2009 for Professional Consulting Services. First Reading by title only. Mayor Pro-tem Rhorer called for questions or comments. Mayor Pro-tem Rhorer called for the vote. The Board discussed this was to evaluate Salinda Drive and where stormwater runoff is at. Alderman Anderson questioned why we were having our engineer survey on private property, why are we spending this money and what do we hope to accomplish. The Board discussed this and felt they needed more information. Alderman Thomas made motion and seconded by Alderman Long to table this until further notice. Mayor Pro-tem Rhorer called for the vote. Alderman Taggart-aye, Alderman Hills-aye, Alderman Long-aye, Alderman Anderson-aye, Alderman Rhorer-aye. Motion carried.

Mayor Pro-tem Rhorer presented Ordinance No. 953 for consideration. Alderman Thomas made motion to take up Ordinance No. 953, an ordinance authorizing the Mayor to extend into an agreement with Boone County Commission for animal control services for fiscal year 2014. Alderman Hills questioned if our officers do the first call prior to calling the county. Alderman Taggart suggest shopping this service out. Alderman Hills stated this was a yearly contract. He also suggested an ordinance where we impose a fine or fee for animals running at large. Alderman Thomas read the section of the code pertaining to this. The Board discussed this at length. The motion died for lack of a second.

Mayor Pro-tem Rhorer presented Ordinance No. 954 for consideration. Alderman Thomas made motion to take up Ordinance No. 954, an ordinance accepting public infrastructure of Lakeview Estates Plat 7 (Lots 2-52) for Jefferson Bank of Missouri. Alderman Hills made motion and seconded by Alderman Long to table this until they can determine if the work had been completed. Motion carried.

Mayor Pro-tem Rhorer reported the next item on the agenda was the status of hiring for open positions. Alderman Anderson reported on the advertisement for the City Attorney position with request for

qualifications due by August 1st and the contract beginning September 1, 2013. He stated that he has asked Jeff Kay's to set on the committee. Mayor Pro-tem Rhorer reported the Police Chief advertisement has been placed in several news papers. He informed the Board he has asked a county officer and a 20 year professor of law to set in on the police chief interviews. Alderman Hills reported on the City Administrator publication and they are considering changing some of the requirements and staffing as a whole. He stated they are looking at the preliminary interviews to be done by phone then they would narrow it down to three candidates and have an open house then the Board would make the final determination. He stated they wanted someone who would be a part of our community.

Mayor Pro-tem Rhorer reported the next item on the agenda was discussion of the Ashland Police Department responding to animal calls prior to County Animal Control. Alderman Anderson suggested the Interim Police Chief be part of that discussion. He suggested he appear and give a report to the Board.

**Mayor Pro-tem Report:**

Mayor Protem Rhorer stated it was time to move forward. He stated we need to get more stability and they needed to work with each and everyone. He stated it is time to fix something's that has not been right to benefit the people and the public. He stated he was sitting at the Board on behalf of the people.

**City Administrator Report:**

The City Administrator was not present.

**Interim City Attorney Report:**

Joy Ahern reported she has met with Travis Davidson on issues with the Angel Lane Project. She stated she has been working with the Boone County Attorney on these agreements. Alderman Hills expressed concern of a city employee would go to her on this matter without a line of preliminary procedure and did not fill it was within his perimeter of his position. He felt it should have come to the Board first.

Mayor Pro-tem Rhorer reported that in a meeting the Board agreed to have Darla Sapp, City Clerk manage the City office, Travis Davidson is Public Works Supervisor and Terry Toalson is interim Police Chief.

**Board of Aldermen Report:**

Alderman Anderson gave kudos to the public works department on the work at 105 Amanda. He stated that the tall grass on Liberty Lane and Middleton had been mowed. He asked where the report on all of the projects the City Administrator was working on and their status. He stated his employment is due to expire and we need this report before we can move forward. Alderman Anderson questioned the notice to bidders for the roof repair. Alderman Anderson stated he is willing to work with some contractors on this matter and see what is this best way to approach this. Alderman Taggart stated this is not the specifications they asked for. The Board agreed to allow Alderman Anderson to this task of the roof repair and mold mitigation.

Alderman Taggart stated that it has been reported to him that the police department does not have all the gear they need. He suggest Interim Police Chief Toalson come to a Board meeting. He also discussed the need to seek grant money for the city.

Alderman Hills asked that Bruce Wallace put a reminder in the newspaper about no fireworks to be shot off inside the City limits.

Alderman Thomas expressed his concern of the slow process of rebuilding the burnt house on North Henry Clay Blvd. He stated that the yard is also an eyesore.

Alderman Thomas made motion and seconded by Alderman Long to go into closed session pursuant to Chapter 610.021 (3) personnel matters. Mayor Jackson called for the vote. Motion carried.

Darla Sapp, City Clerk

Gene Rhorer, Mayor Pro-tem

Mayor Pro-tem Rhorer reported we are back into open session with no reportable action.

Alderman Thomas made motion and seconded by Alderman Taggart to adjourn the meeting. Mayor Jackson called for the vote.

Alderman Jeffrey Anderson

Gene Rhorer, Mayor Pro-tem

CLAIMS REPORT

GL ACCT #	VENDOR NAME	REFERENCE	INVOICE AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
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ACCOUNTS PAYABLE CLAIMS						
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10-10-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.63	201.63	2520	7/11/13
10-10-5010	United States Treasure	2ND QUARTER	.13	.13	2527	7/11/13
10-10-5121	MID MO REG. PLANNING	ANNUAL MEMBERSHIP DUES	1,112.10	1,112.10	2505	7/05/13
10-10-5210	AHERN & BACH, LLC	CITY ATTORNEY JUNE 2013	2,310.50	2,310.50	2514	7/11/13
10-10-5305	CHARTER COMMUNICATIONS	CITY HALL INTERNET SERVER	18.33	18.33	2500	7/05/13
10-10-5360	AT & T	LONG DISTANCE	22.37	22.37	2491	7/05/13
10-10-5360	CENTURYLINK	1/2 OF2091,1/3 OF7018	56.63	56.63	2499	7/05/13
10-10-5380	Atkins Pest Control	MONTHLY PEST CONTROL	6.25	6.25	2493	7/05/13
10-10-5380	PITHWIDGET	CLEANING SERVICES	93.75	93.75	2508	7/05/13
10-10-5638	BOONE COUNTY JOURNAL	EMPLOYMENT ADS	157.80	157.80	2495	7/05/13
10-10-5670	QUILL CORPORATION	HIGHLIGHTERS	7.49	7.49	2509	7/05/13
10-10-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	122.85	122.85	2507	7/05/13
10-11-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.63	201.63	2520	7/11/13
10-11-5130	BO. CO. PLANNING & BUILDING	JUNE 2013 BUILDING PERMITS	1,954.08	1,954.08	2516	7/11/13
10-11-5135	ARCHER-ELGIN	EAGLE LAKES PLAT 3, ISOTOPES	830.00	830.00	2496	7/05/13
10-11-5360	AT & T	LONG DISTANCE	22.37	22.37	2491	7/05/13
10-11-5380	Atkins Pest Control	MONTHLY PEST CONTROL	6.25	6.25	2493	7/05/13
10-11-5380	PITHWIDGET	CLEANING SERVICES	93.75	93.75	2508	7/05/13
10-11-5670	QUILL CORPORATION	HIGHLIGHTERS	7.49	7.49	2509	7/05/13
10-11-5676	Boone County Recorder	SOUTHWOODS COMMERCIAL PARK	69.00	69.00	2489	7/01/13
10-11-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	37.80	37.80	2507	7/05/13
10-14-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.62		2520	7/11/13
10-15-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.63	403.25	2520	7/11/13
10-15-5305	CHARTER COMMUNICATIONS	CITY HALL INTERNET SERVER	18.33	18.33	2500	7/05/13
10-15-5360	AT & T	LONG DISTANCE	42.68	42.68	2491	7/05/13
10-15-5360	AT&T MOBILITY	CELL PHONES	222.57	222.57	2492	7/05/13
10-15-5360	CENTURYLINK	1/3 OF 7018	140.68	140.68	2499	7/05/13
10-15-5380	Atkins Pest Control	MONTHLY PEST CONTROL	6.25	6.25	2493	7/05/13
10-15-5380	PITHWIDGET	CLEANING SERVICES	93.75	93.75	2508	7/05/13
10-15-5670	QUILL CORPORATION	HIGHLIGHTERS	7.50	7.50	2509	7/05/13
10-15-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	160.65	160.65	2507	7/05/13
10-18-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.63	201.63	2520	7/11/13
10-18-5125	BANKCARD CENTER	SAFETY TRAINING PUBLIC WORKS	28.24		2494	7/05/13
10-18-5241	BANKCARD CENTER	AMERICAN FLAGS	853.35	881.59	2515	7/11/13
10-18-5300	G.P. CONSTRUCTION SERVICES	GUTTERS MAINTENANCE BUILDING	157.95	157.95	2502	7/05/13
10-18-5410	COLUMBIA WELDING & MACHINE CO.	OXYGEN, FRONT DECK MOWER	7.24	7.24	2519	7/11/13
10-18-5410	Farm Power Lawn & Leisure, Inc	TIRES ON O-TURN	177.54	177.54	2501	7/05/13
10-18-5420	ALL SHARPENING	12 MOWER BLADES	85.00	85.00	2490	7/05/13
10-18-5603	FROST ELECTRIC SUPPLY COMPANY	FROST ELECTRIC	23.63	23.63	2521	7/11/13
10-18-5605	Lowe's Business Account	IGLOO COOLERS	28.46	28.46	2523	7/11/13
10-18-5605	USA BLUEBOOK	HAND SOAP, PAPER TOWELS,	52.32	52.32	2512	7/05/13
10-18-5612	SUMMIT SUPPLY CORPORATION	SAND DIGGER	541.00	541.00	2511	7/05/13
15-16-5448	JEFFREY R. KAYS	ASHLAND CITY PROSECUTOR	833.33	833.33	2503	7/05/13
15-16-5450	MO. DEPARTMENT OF REVENUE	JUNE 2013 AUTOMATED	28.00	28.00	2524	7/11/13
15-16-5452	MO. DEPT. OF REVENUE	JUNE 2013 STATE CLERKS	48.00	48.00	2526	7/11/13
15-16-5454	NICOLE GALLOWAY	JULY 2013	12.00	12.00	2522	7/11/13
15-16-5456	MO. DEPARTMENT OF REVENUE	JUNE 2013	28.52	28.52	2525	7/11/13
15-16-5458	BUDGET DIRECTOR	JUNE 2013 L.E.T.	4.00	4.00	2518	7/11/13
20-20-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.63	201.63	2520	7/11/13
20-20-5115	BANKCARD CENTER	SAFETY TRAINING PUBLIC WORKS	56.46	56.46	2494	7/05/13
20-20-5300	G.P. CONSTRUCTION SERVICES	GUTTERS MAINTENANCE BUILDING	157.95	157.95	2502	7/05/13

GL ACCT #	VENDOR NAME	REFERENCE	INVOICE AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
20-20-5360	AT&T MOBILITY	CELL PHONES	39.83	39.83	2492	7/05/13
20-20-5360	CENTURYLINK	1/5 2568, 1/5 INTERNET	18.26	18.26	2499	7/05/13
20-20-5603	Carter Waters	DOWEL.TRAFFIC CONES,EXPANSION	370.57	370.57	2497	7/05/13
20-20-5603	CENTRAL CONCRETE COMPANY	TEAKWOOD COURT	1,658.28		2498	7/05/13
20-20-5603	CENTRAL CONCRETE COMPANY	WESTOAKS	552.75		2498	7/05/13
20-20-5603	CENTRAL CONCRETE COMPANY	WEST OAKS	1,005.00	3,216.03	2498	7/05/13
20-20-5603	RI-MOR TOP SOIL	TOP SOIL	200.00	200.00	2510	7/05/13
20-20-5604	BOONE QUARRIES	AMANDA STORM WATER	656.61	656.61	2517	7/11/13
20-20-5604	WATER & SEWER SUPPLY, INC.	SADDLES, CORP STOPS	390.94	390.94	2513	7/05/13
20-20-5605	Carter Waters	DOWEL.TRAFFIC CONES,EXPANSION	243.17	243.17	2497	7/05/13
20-20-5605	Lowe's Business Account	IGLOO COOLERS	28.46	28.46	2523	7/11/13
20-20-5605	USA BLUEBOOK	HAND SOAP,PAPER TOWELS,	50.73	50.73	2512	7/05/13
20-20-5610	Mid-American Research Chemical	WHITE MARKING PAINT	543.80	543.80	2506	7/05/13
20-20-5628	Farm Power Lawn & Leisure, Inc	TIRES ON O-TURN	11.56	11.56	2501	7/05/13
20-20-5629	Carter Waters	DOWEL.TRAFFIC CONES,EXPANSION	55.81	55.81	2497	7/05/13
20-20-5640	Mid Missouri Drug Testing	RANDOM DRUG TESTING	100.00	100.00	2504	7/05/13
20-20-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	37.80	37.80	2507	7/05/13
45-30-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.62	201.62	24104	7/11/13
45-30-5115	BANKCARD CENTER	SAFETY TRAINING PUBLIC WORKS	28.23	28.23	24077	7/05/13
45-30-5300	G.P. CONSTRUCTION SERVICIS	GUTTERS MAINTENANCE BUILDING	157.95	157.95	24085	7/05/13
45-30-5360	AT&T MOBILITY	CELL PHONES	103.98	103.98	24075	7/05/13
45-30-5360	CENTURYLINK	0932, 1/5 2568, 1/5 INTERNET	87.70	87.70	24079	7/05/13
45-30-5605	USA BLUEBOOK	HAND SOAP,PAPER TOWELS,	50.73	50.73	24092	7/05/13
45-30-5623	Consolidated Public Water	HUNTERS BEND	113.59	113.59	24082	7/05/13
45-30-5638	BOONE COUNTY JOURNAL	ANNUAL WATER QUALITY ADS	22.40	22.40	24078	7/05/13
45-30-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	37.80	37.80	24088	7/05/13
45-35-5910	CLEAN CUT SERVICES	MONTHLY YARD WASTE	1,345.83	1,345.83	24081	7/05/13
45-35-5920	ALLIED WASTE SERVICES #035	JUNE 2013	21,397.15	21,397.15	24102	7/11/13
45-40-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.62	201.62	24104	7/11/13
45-40-5115	BANKCARD CENTER	SAFETY TRAINING PUBLIC WORKS	28.24	28.24	24077	7/05/13
45-40-5300	G.P. CONSTRUCTION SERVICIS	GUTTERS MAINTENANCE BUILDING	157.95	157.95	24085	7/05/13
45-40-5360	CENTURYLINK	1/5 2568, 1/5 INTERNET	52.42	52.42	24079	7/05/13
45-40-5603	RI-MOR TOP SOIL	TOP SOIL	200.00	200.00	24091	7/05/13
45-40-5605	USA BLUEBOOK	HAND SOAP,PAPER TOWELS,	50.73	50.73	24092	7/05/13
45-40-5615	Engineering Surveys & Services	WASTEWATER TESTING	117.00		24084	7/05/13
45-40-5615	Engineering Surveys & Services	WASTEWATER TESTING	41.00	158.00	24105	7/11/13
45-40-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	37.80	37.80	24088	7/05/13
45-45-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.62	201.62	24104	7/11/13
45-45-5115	BANKCARD CENTER	SAFETY TRAINING PUBLIC WORKS	56.46	56.46	24077	7/05/13
45-45-5300	G.P. CONSTRUCTION SERVICIS	GUTTERS MAINTENANCE BUILDING	157.95	157.95	24085	7/05/13
45-45-5360	AT&T MOBILITY	CELL PHONES	20.72	20.72	24075	7/05/13
45-45-5360	CENTURYLINK	1/5 2568, 1/5 INTERNET	18.26	18.26	24079	7/05/13
45-45-5410	RANDY'S AUTO REPAIR	SEWER JET, REBUILT	195.97	195.97	24107	7/11/13
45-45-5600	MISSOURI ONE CALL SYSTEM, INC.	68 LOCATES	88.40	88.40	24086	7/05/13
45-45-5603	RI-MOR TOP SOIL	TOP SOIL	200.00	200.00	24091	7/05/13
45-45-5603	WATER & SEWER SUPPLY, INC.	SADDLES, CORP STOPS	348.63	348.63	24093	7/05/13
45-45-5605	USA BLUEBOOK	HAND SOAP,PAPER TOWELS,	50.73	50.73	24092	7/05/13
45-45-5608	Coring & Cutting Construction	COREDRIILL 9INCH X 6 INCH	90.00	90.00	24083	7/05/13
45-45-5628	WATER & SEWER SUPPLY, INC.	SADDLES, CORP STOPS	861.94	861.94	24093	7/05/13
45-45-5813	COLUMBIA WELDING & MACHINE CO.	OXYGEN, FRONT DECK MOWER	15.00	15.00	24103	7/11/13
45-50-5305	CHARTER COMMUNICATIONS	CITY HALL INTERNET SERVER	18.33	18.33	24080	7/05/13
45-50-5360	AT & T	LONG DISTANCE	22.37	22.37	24074	7/05/13
45-50-5360	CENTURYLINK	1/2 OF 2091, 1/3 OF 7018	56.63	56.63	24079	7/05/13
45-50-5380	Atkins Pest Control	MONTHLY PEST CONTROL	6.25	6.25	24076	7/05/13

GL ACCT #	VENDOR NAME	REFERENCE	INVOICE AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
45-50-5380	PITHWIDGET	CLEANING SERVICES	93.75	93.75	24089	7/05/13
45-50-5670	QUILL CORPORATION	HIGHLIGHTERS	7.50	7.50	24090	7/05/13
45-50-5835	PERSONALIZED COMPUTERS	SERVER MAINTENANCE	37.80	37.80	24088	7/05/13
45-55-5010	DIVISION OF EMPLOYMENT SECURIT	2ND QUARTER	201.62	201.62	24104	7/11/13
45-55-5210	AHERN & BACH, LLC	CITY ATTORNEY JUNE 2013	2,310.50	2,310.50	24101	7/11/13
45-55-5220	MO Department of Revenue	2ND QUARTER	3,890.70	3,890.70	24106	7/11/13
45-55-5225	Mo. Dept. of Natural Resources	MONTHLY PRIMACY FEE	369.94	369.94	24087	7/05/13
45-55-5360	CENTURYLINK	1/5 2568, 1/5 INTERNET	18.26	18.26	24079	7/05/13
50-51-5881	ARCHER-ELGIN	TWA 2	1,110.00	1,110.00	2496	7/05/13
			=====			
			TOTAL ACCOUNTS PAYABLE CHECKS		52,800.75	

PAYROLL CHECKS

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10	GENERAL	1,216.71
		=====
PAYROLL CHECKS ON 7/03/2013		1,216.71
		=====
TOTAL PAYROLL CHECKS		1,216.71

\*\*\*\*\* REPORT TOTAL \*\*\*\*\*

=====

54,017.46

=====

FUND FUND NAME	AMOUNT	TOTAL	CHECK#	DATE
GENERAL		11,800.93		
COURT FUND		953.85		
STREET		6,379.61		
UTILITIES		33,773.07		
CAPITAL		1,110.00		

COUNCIL BILL NO. 2013-018

ORDINANCE NO.

AN ORDINANCE ADOPTING TASK WORK AUTHORIZATION NO. 6, SALINDA DRIVE  
STORM WATER EVALUATION TO THE AGREEMENT BETWEEN THE CITY OF  
ASHLAND AND CM ARCHER GROUP P.C. DATED DECEMBER 1, 2009 FOR  
PROFESSIONAL CONSULTING SERVICES

---

WHEREAS, the City of Ashland has entered into a contract with C.M. Archer Group P.C. on December 01, 2009 by Ordinance No. 838 for engineering services; and

WHEREAS, C.M. Archer Group P.C. has presented the Board of Aldermen with Task Work authorization No. 6, on July 2, 2013; and

WHEREAS, The Board of Aldermen has reviewed the task work authorization and are in agreement.

THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen authorizes the Mayor to execute task work authorization no. #6 as presented by C.M. Archer Group P.C.

Section 2. Furthermore the Board of Aldermen has agreed to a scope of work.

Section 3. The terms of said authorization agreement is attached as "Exhibit "A", and authorizes the Mayor to execute task work authorization no. #6, which by this reference is incorporated herein as if more fully and completely set out.

Section 4. This ordinance shall be in full force and effect from and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Michael P. Jackson, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

## TASK WORK AUTHORIZATION NO. 6

### Salinda Drive Storm Water Evaluation

TASK WORK AUTHORIZATION NUMBER 6, TO THE AGREEMENT BETWEEN THE CITY OF ASHLAND (OWNER) AND CM ARCHER GROUP, P.C. (ENGINEER) DATED DECEMBER 01, 2009 FOR PROFESSIONAL CONSULTING SERVICES.

#### I. SCOPE OF PROJECT

This agreement and the fees stipulated herein are based upon a project scope which incorporates the following key project elements.

- 1) *The ENGINEER shall perform topographic surveying as required to distinguish the drainage areas and patterns in the Salinda Drive area. Specific area of concern is reported localized flooding from flows discharged from the street onto the Bishop property (2<sup>nd</sup> house on the left from Broadway Ave.).*
- 2) *The ENGINEER shall analyze the drainage areas, flows and facilities relative to typical design storms the facilities' ability to carry these design storms.*
- 3) *The ENGINEER shall develop alternatives to improve the storm water conveyance from the public street and its impacts on private property.*
- 4) *The ENGINEER shall prepare a cost estimate of the improvement alternatives and present this information in a Preliminary Engineering Report.*

#### II. COMPENSATION

##### A. BASIC SERVICES

The OWNER shall compensate the ENGINEER for the tasks specified in the amounts and in the manner stated below:

Lump Sum of \$8,650 plus reimbursable expenses.

##### B. REIMBURSABLE EXPENSES

Reimbursable Expenses are defined as actual non-labor expenditures incurred on the project including transportation, subsistence and other travel expenses, long distance

telephone and facsimile, printing of specifications, reproductions, blue prints, mailing, computer charges, and similar items as approximately defined in Standard Form of Agreement between Owner and Engineer for Professional Services, Engineers Joint Contract Documents Committee No. 1910-1, hereafter "EJCDC No. 1910-1."

IT IS SO EXPRESSLY AGREED.

Any modification in the scope of this project shall require an amendment to this agreement including a renegotiation of the fees enumerated herein.

IN WITNESS WHEREOF, the parties hereto have made and executed this AUTHORIZATION as of this date indicated below.

"OWNER"

"ENGINEER"

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**C-M ARCHER GROUP, P.C. - DESIGN ORGANIZATION REPORT**

6/12/2013

**Ashland - Salinda Drive Storm Water Improvements**

Task Description	P.E. Hr.	E5 Hr.	E4 Hr.	Technician Hr.	Survey Crew	Clerical Hr.	Expense \$	Extension & Total Cost
	\$ 110.00	\$ 98.00	\$ 85.00	\$ 65.00	\$ 130.00	\$ 40.00		

**Task 1 - Salinda Drive Storm Water Improvements Plans**

Scope project	1	8	2	6	10	4	8	39	0	28	12	2	2	275.00	208.00
Topographic Survey of Site	1	8	2	6	10	4	8	39	0	28	12	2	2	275.00	208.00
Coordination and Review Meetings	1	8	2	6	10	4	8	39	0	28	12	2	2	275.00	208.00
Analysis of Drainage Flows & Facilities	4	2	6	10	4	8	39	0	28	12	2	2	275.00	208.00	
Draft & Review Improvement Alternatives															
Preliminary Opinion of Probable Costs	2	4	2	8	2	2	25.00	2	2	2	2	2	2	50.00	792.00
Preliminary Engineering Report	2	8	2	8	2	2	25.00	2	2	2	2	2	2	25.00	792.00
<b>Subtotals</b>	<b>10</b>	<b>39</b>	<b>0</b>	<b>28</b>	<b>12</b>	<b>2</b>	<b>275.00</b>	<b>208.00</b>							

## Darla Sapp

---

**From:** Kelly Henderson  
**Sent:** Thursday, July 11, 2013 9:55 AM  
**To:** Darla Sapp  
**Subject:** RE: CM Archer -task work authorization no. 6-Salinda Drive

that is what the board requested me to do for the drainage issues at barb Bishops.

---

**From:** Darla Sapp  
**Sent:** Wednesday, July 10, 2013 1:46 PM  
**To:** Kelly Henderson  
**Subject:** CM Archer -task work authorization no. 6-Salinda Drive

The Board tabled this at the last meeting because they did not know why this was needed. Do you have any information on this?

[cid:image001.jpg@01CE7D73.DE7D0790]

Darla Sapp, City Clerk  
City of Ashland, Mo.  
109 East Broadway  
Ashland, Mo. 65010  
573-657-2091

determine what option to take. Alderman Taggart asked for documentation on what money we have spent on repairs to the building in the last ten years. The Board hoped to get this information back by the next Board meeting.

Mayor Jackson presented for discussion infrastructure in Ashland Keystone Subdivision. Charles Senzee, Community Development Director gave an overview on the history and ownership changes of this subdivision. The Board reviewed an infrastructure inspection from the engineer and the response from Larkin Powers, current owner/developer. There was a lengthy discussion of the detention basin not meeting specifications now and future modifications. Charles Senzee, Community Development Director reported that Mr. Powers had this on the first meeting agenda for discussion but was unable to attend this meeting. Mike McCubbin discussed the stormwater issues from this subdivision. This was discussed at length.

**Mayor's Report:**

Mayor Jackson reminded the Board of the elected officials conference in June.

Mayor Jackson reported he has accepted an early retirement package from Kraft Foods at the end of May. He stated that his family will be relocating back to Texas in the near future.

**City Administrator's Report:**

Kelly Henderson, City Administrator reported in the packet there is a narrative concerning the area at the end of Salinda Drive. Alderman Anderson asked how this happened. Kelly Henderson stated it has been used as a fill area and when the Main Street Construction project was being done they hauled dirt there. Mr. Henderson reported that this matter has been cleared up. Mike McCubbin asked for a berm to be put on the back of Salinda Drive running on the back side. The Board discussed this area and possible improvements to it. There was also a complaint of stagnant water pooling up around this area. Mr. Henderson discussed the new waste water treatment facility and bond retirement. He updated the Board on the water distribution system/owner supervised program and emergency power for pumps, towers and wells. Kelly Henderson reported that the Highway 63 J-turns and round-a-bouts will be considered in 2015 due to MoDot budget restraints and Henry Clay will be considered for 2016. Mr. Henderson informed the Board they are still working with JCI for remedy on the asphalt areas on Main Street and a schedule. Mr. Henderson reported that the 200 Ash Street stormwater project completed.

Kelly Henderson, City Administrator reported they have viewed this area for potential improvements to the storm water issue. He stated they cannot find a good outlet in the area needed to outfall this stormwater. He stated he would classify this as a major project due to the length and size of storm apparatuses required to alleviate the problem. Barb Bishop stated she has been dealing with this since 2010. She explained the stormwater issue on her property and the damage the drainage is causing to her property. The Board

May 21, 2013 minutes

discussed this is due to the chip and seal on the road way and leaving no curb. The Board discussed having an engineer give us a report on this situation.

**Board of Aldermen Report:**

Alderman Thomas stated everything should go to the Board before it goes to the media.

Alderman Anderson stated we have a lot of business to take care of and we are limited to four votes for a majority. He asked that a special meeting be set. Mayor Jackson reported that he needs to check his calendar first.

Alderman Taggart discussed the storm water issue at Bob Simpson's house on Pacer. It was reported that the storm water comes out in a massive area and shoots out. It was reported they are trying to sell their house and have had contracts that fell through because of this issue. Kelly Henderson reported that this was built on specs of a 10 year event. He stated that the rain we have had far exceed that. Kelly Henderson stated that people need to look at the elevations and easements on property before they purchase it. He stated that this is not a tax payers problem. Alderman Anderson questioned the pipe being extended to the back of the house.

Alderman Thomas made motion and seconded by Alderman Rhorer to adjourn the meeting. Mayor Jackson called for the vote. Motion carried.

Darla Sapp, City Clerk

Michael P. Jackson, Mayor

AN ORDINANCE APPROVING SAPPINGTON SUBDIVISION PLAT 2

WHEREAS, the City has enacted a Subdivision Ordinance; and

WHEREAS, in accordance with the Subdivision Regulations, The Planning and Zoning Commission has recommended the approval of the Sappington Subdivision Plat 2 at their meeting on July 9, 2013; and

WHEREAS, the Board of Aldermen accepts the recommendation of the Planning and Zoning Commission.

THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The minor subdivision record plat of Sappington Subdivision, dated June 04, 2013 meets the requirements of Chapter 11, Subdivision Regulations, of the City of Ashland Municipal Code and is approved for filing.

Section 2. The legal description of said subdivision is as follows:

A tract of land in the northwest 1/4 of Section 15, Township 46 North, Range 12 West, City of Ashland, Boone County, Missouri. Said tract of land, being that land described by a warranty deed recorded in Book 3797, Page 66 of the Boone County records, is more particularly described as follows:

Beginning at the northeast corner of Block 27, City of Ashland, thence S1°-51'-30"W, along the east line of said Block 27, 166.30 feet; thence along the lines of the survey recorded in book 1108, page 637: N86°-17'-05"W, 9.90 feet, S1°-51'-30"W, 279.15 feet and S86°-17'-05"E 9.90 feet; thence S1°-51'-30"W, along the east line of said Block 27, 311.75 feet; thence N86°-04'-10"W, along the south line of the north 1/2 of the northwest 1/4 of said Section 15, 700.25 feet; thence N2°-24'-40"E, along the line between that land described by Warranty Deed recorded in book 2950, page 102 and that land described by the Warranty Deed recorded in book 3797, page 166, 553.05 feet; thence doing the Ashland lagoon property; S87°-39'-45"E 300.00 feet, and N2°-24'-40"E, 193.05 feet; thence S86°-26'-15"E, along the south line of Bluegrass Estate Subdivision recorded in plat book 10, page 193, 392.75 feet to the point of beginning and containing 10.65 acres.

Section 3. The City Clerk is hereby instructed to have said plat recorded.

Section 4. This ordinance shall be in full force and effect after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Michael P. Jackson, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR INFORMATION TECHNOLOGY SERVICES WITH PERSONALIZED COMPUTERS

---

WHEREAS, the City of Ashland requires network administration services; and

WHEREAS, Personalized Computers participated in a request for proposals for network administration conducted by the City; and

WHEREAS, the City has reviewed all proposals and agreements submitted and has forwarded a recommendation and the contract submitted by Personalized Computers;

WHEREAS, the Board of Aldermen has reviewed the terms and agree with said contract.

THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute a contract for information technology with Personalized Computers attached as Exhibit "A".

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Michael P. Jackson, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk



Presents a  
Technology Solution

for

The City of Ashland  
109 East Broadway  
Ashland, MO 65101

Monday, July 01, 2013

## CONTRACT FOR IT SERVICES

This Contract for Services (this "Contract") is made effective as of July 1, 2013 and ending April 1, 2014 between the City of Ashland of 109 East Broadway, Ashland, MO and Personalized Computers, LLC of 207 East Broadway, Columbia, MO. In this Contract, the party who is contracting to receive services will be referred to as "CLIENT" and the party who will be providing the services will be referred to as "PC."

### **DESCRIPTION OF SERVICES**

Beginning on July 1, 2013, PC will provide to CLIENT the following services (collectively called, the "Services"):

Computer Support for Existing Hardware located at 109 East Broadway, Ashland, MO, MO 65101. This contract will provide a remote managed network based on the scope of work defined by the attached document. Onsite hours will be provided at PC's discounted rate of \$75.00/hour portal-to-portal and will be limited to ordinary business hours. After hours or weekend requests will be billed at time-and-a-half and will not be part of the face value of this contract.

The tasks that will be performed on the network, server and individual computers are defined in addendum A.

Contracted labor does not include installation or implementation of any new technology not existing on the network at the time the contract is signed or any software that was purchased from or is maintained by a third party. Hours for service on new projects or for non-qualifying issues will be billed at \$75.00/hour.

### **PAYMENT FOR SERVICES**

In exchange for the Services CLIENT will pay compensation to PC for the Services in the amount of \$700.00 monthly.

### **TERM**

This Contract will automatically renew on April 1, 2014 unless one of the parties expresses in writing a desire to not renew.

## **WORK PRODUCT OWNERSHIP**

Any copyrightable works, ideas, discoveries, inventions, patents, products or other information (collectively the "Work Product") developed in whole or in part by PC in connection with the Services will be the exclusive property of PC. Upon request, PC will execute all documents necessary to confirm or perfect the exclusive ownership of CLIENT to the Work Product.

## **CONFIDENTIALITY**

PC and its employees, agents or representatives will not at any time or in any manner, either directly or indirectly, use for the personal benefit of PC or divulge, disclose or communicate in any manner, any information that is proprietary to CLIENT. PC and its employees, agents and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of this Contract.

Upon termination of this Contract, PC will return to CLIENT all records, notes, documentation and other items that were used, created or controlled by PC during the term of this Contract.

## **WARRANTY**

PC shall provide its services and meet its obligations under this Contract in a timely and workman-like manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in PC's community and region and will provide a standard of care equal to, or superior to, care used by service providers similar to PC on similar projects.

## **REMEDIES**

In Addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Contract.

## **ENTIRE AGREEMENT**

This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior written or oral agreements between the parties.

## **LIMITATION OF LIABILITY**

In no event shall Personalized Computers be held liable for indirect, special, incidental or consequential damages arising out of service provided hereunder, including but not limited to loss of profits or revenue, loss of use of equipment, lost data or costs of substitute equipment or other costs.

Neither party shall be held liable for any delay or failure in performance of all or a portion or the Services of any part of this Agreement from any cause beyond its reasonable control and without its fault or negligence, including, but not limited to, acts of God, acts of civil or military authority, government regulations, embargoes, epidemics, war, terrorist acts, riots, insurrections, fires, explosions, earthquakes, nuclear accidents, floods, power blackouts affecting facilities other than facilities of a kind commonly protected by redundant power systems, unless such redundant power systems are also affected by any Force Majeure condition, unusually severe weather conditions, inability to secure products or services of other persons or transportation facilities, or acts or omissions of transportation common carriers.

## **SEVERABILITY**

If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed and enforced as so limited.

## **AMENDMENT**

This Contract may be modified or amended in writing if the writing is signed by the party obligated under the amendment.

## **GOVERNING LAW**

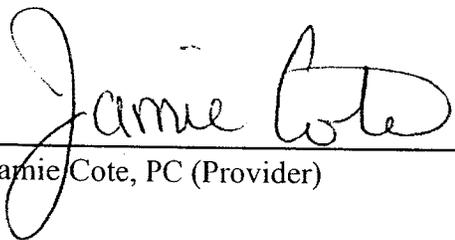
This Contract is be governed by the laws of the State of Missouri.

**NOTICE**

Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

**ASSIGNMENT**

Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

  
\_\_\_\_\_  
Jamie Cote, PC (Provider) 6/28/2013  
Date

\_\_\_\_\_  
Principal, CLIENT (Authorizing Agent) Date

## ADDENDUM A

### Server management and maintenance:

- 24 x 7 monitoring of critical services
- Patch Management
- Antivirus Management
- Backup management/daily backup check
- Firmware updates on standard equipment
- Server log check (system, application, security)
- User, security and account setups and changes
- Server Disaster Recovery labor from good backup
- Test backups with restores (per request – requires downtime)
- E-mail administration and user management
- In-warranty repair on Personalized Computers hardware
- Monitor hard drive space on servers
- Monitor active directory replication (where applicable)
- Monitor WINS replication (where applicable)
- Run defrag and chkdsk on all drives (as needed)
- Imaging of servers to image drive for disaster recovery (if opted by customer)

### Network management and maintenance:

- Firewall and internet availability monitoring
- Comprehensive Firewall maintenance & management
- Monthly management report of time and health
- Updated software & hardware inventories (on all hardware covered by the agreement)
- Internet Service Provider support/liaison
- Hardware, Software, Service vendors support/liaison
- Equipment & Software warranty & license management
- Full Lifecycle Management of Equipment
- Comprehensive network inventory documentation
- Desktop Policy development and enforcement

### Consulting Services:

- Work in collaboration and support efforts of instructional technology specialist
- Equipment inventory and recommendations for upgrades
- Assigned network management consultant
- On-site network review (as needed)
- Annual review of network standards
- Product purchasing advice
- Technology Planning (on request)
- Planning for new projects

### Helpdesk Support:

- Online ticketing system to create new tickets from desktop
- View tickets from client portal
- 24 x 7 365 helpdesk support
- Toll free support number
- Tiered response time
- Critical issues get response within 1 hour (during business hours)



# Network Monitoring Q&A

## Basic Package

**Includes 24 x 7 monitoring of your network and tools to help maximize your existing technology. Great first step toward maximizing your technology investment.**

## Standard Package

**Our Basic Package Plus... Proactive preventative support of all network devices. This includes security updates, scans, software installations and support through an online ticketing system and helpdesk. This level will maximize productivity and reduce downtime.**

## Premium Package

**Standard Package Plus... The highest level of support you can get. We design and deploy a disaster recovery plan including offsite backups and server images. Also includes unlimited onsite support. Basically, this level is the equivalent to having your own IT staff at a fraction of the cost.**

**See reverse side for more details on included services**

## What is PC-NET?

It is a comprehensive, proactive approach to technology management that reduces downtime and mitigates disaster. Constant monitoring allows for instant detection and prompt resolution to any issues. Our online ticketing system allows you to track the progress of trouble tickets online.

## Why is this better than standard computer maintenance?

Computer networks today differ vastly from just a few years ago. As technology evolves, so do the threats. Any maintenance that is performed on a computer network is better than nothing, but staying on top of current threats requires regular updates, the right tools and a level of expertise to apply those tools. PC-NET provides us (the experts) the necessary tools to keep your network running smoothly.

## Why should a network be managed?

One common mistake that we see is when people think that just because their network is running fine without proactive measures, it will continue to run that way. Most networks (even those which are "running fine") have hidden threats that collect information or slow down processes. Our network evaluation will help determine vulnerabilities and together we can develop an action plan to keep things running smoothly.

## What is disaster recovery?

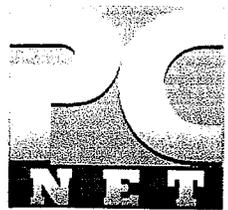
Disaster recovery is the process that will secure your critical business processes and data in the worst possible scenario. If your network were underwater tomorrow how soon could you be back up and doing business? A network with a good disaster recovery plan could be running within a couple of hours. Disaster recovery is useful for less dramatic situations as well. These include common issues like deleted files, crashed hard drives and server failure. What is your plan?

## How can I take advantage of PC-NET?

Contact our team at [sales@personalized-computers.com](mailto:sales@personalized-computers.com) or simply call the office at 573-817-2597 to schedule your free network evaluation. That will help us to determine your immediate needs. We will then be able to provide pricing information based on the size and complexity of your network. Then, focus on doing your job and leave the network to us!

DESCRIPTION OF SERVICES	BASIC	STANDARD	PREMIUM
Network Evaluation	✓	✓	✓
Network Inventory and Topography	✓	✓	✓
24x7 Network Monitoring & Alerting	✓	✓	✓
Preventative Maintenance	✓	✓	✓
Monthly Report	✓	✓	✓
Patch Management		✓	✓
Anti-virus Management/Scans		✓	✓
Spyware/Virus Removal		✓	✓
Onsite Computer & Network Support (8-5 M-F)	\$125/hour	\$75/hour	✓
Online Customer Portal with Ticketing System		✓	✓
Unlimited Helpdesk Support		✓	✓
After-hours Helpdesk Support		✓	✓
Backup Monitoring and Verification		✓	✓
In-Warranty Repairs		✓	✓
Spyware Monitoring and Removal		✓	✓
Adding and Removing Users		✓	✓
Vendor Liaison		✓	✓
Software Deployment and Updates		✓	✓
Local and Offsite Backup			✓
Virtualized Server Images			✓
Disaster Recovery Planning			✓
Project Consulting			✓
Unlimited Onsite Support			✓
Emergency Loaner PC/Server			✓

# PC-Net Onboarding and Discovery



Discovery info:

Contact name      Phone number      ext.      e-mail address      Portal password

Contact name	Phone number	ext.	e-mail address	Portal password

Who, from the above contacts are authorized to create tickets or make decisions regarding PC-Net?

Who are the owners, CEO, CFO, other officers?

What is the best day of the week and time to perform regularly scheduled maintenance?

Ideally, we like to test updates on a single computer before pushing to the entire network. Would you like to designate a "test computer" and if so, which one?

Which applications run on your computer network? (i.e. MS Office, Quickbooks, industry specific EMR or accounting software, etc..)

What are your normal hours of business?

Whom should we contact in the event of an emergency? (i.e. a server goes offline) Please provide name and cell phone

Who is your Internet provider and what is their contact information?

AN ORDINANCE ACCEPTING PUBLIC INFRASTRUCTURE OF LAKEVIEW ESTATES PLAT 7  
(LOTS 20-52) FOR JEFFERSON BANK OF MISSOURI.

---

WHEREAS, the developer petitions the City of Ashland that approximately 1,000 feet of Kimberly Drive, 935 feet of Ashley Drive, 695 feet of Sue Drive, and 630 feet of Stacy Drive be accepted as public streets; and

WHEREAS, in addition to the streets listed above the developer has petitioned the City of Ashland that all infrastructure improvements within Lakeview Estates Plat 7 be accepted as public infrastructure; and

WHEREAS, the developer represents the majority of the public improvements listed above as being completed to the City specifications; and

WHEREAS, the developer has requested that the sole public improvement yet to be completed (The stormwater improvements along Lots 32, 42, and 43) be handled as part of the approval process of Lot 43 and the issuance of any Certificate of Occupancy for Lot 43 shall be contingent upon the completion of the work.

**NOW THEREFORE, be it ordained by the Board of Aldermen of the City of Ashland, Missouri as follows:**

**Section 1.** The Board of Aldermen accepts all streets and infrastructure improvements within Lakeview Estates Plat 7.

**Section 2.** The developer shall ensure that the stormwater improvements along Lots 32, 42, and 43 be completed prior to the issuance of any Certificate of Occupancy for any structure on Lot 43.

**Section 3.** The Board of Aldermen instructs the Treasurer of the City to add to the inventory of the City of Ashland:

Streets: 1,000 linear feet of Kimberly Drive as depicted in the recorded plat of Lakeview Estates Plat 7.

935 linear feet of Ashley Drive as depicted in the recorded plat of Lakeview Estates Plat 7.

695 linear feet of Sue Drive as depicted in the recorded plat of Lakeview Estates Plat 7.

630 linear feet of Stacy Drive as depicted in the recorded plat of Lakeview Estates Plat 7.

Infrastructure: All infrastructure contained within Lakeview Estates Plat 7.

Section 4. This ordinance shall be in full force and effect after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Attest:

\_\_\_\_\_  
Michael Jackson, Mayor

\_\_\_\_\_  
Darla Sapp, City Clerk

Fence bids for 425 feet of 5' 11 1/2 gage chine link fence with a 8' double drive welded gates installed.

#1 James Fencing \$3000.00

# 2 Wood-Link Fence Co. \$3275.00

#3 A list of companies that I contacted and was not willing to give bid.

Columbia Fence

Lindsey Fence

All in One Fence

Fence Pro

Hoback Fencing

Diamond Fencing

I recommend that the City goes with James Fencing on this project.

Travis

Salinda lift station

# Proposal

James Fencing  
720 N. Grace Lane, Suite A  
Columbia, MO 65201  
(573) 474-6880

Fax: 573-474-3661  
email - jamesfencing@centurytel.net

Proposal Submitted To: City of Ashland	Job Name	Job #
Address	Job Location End of Salinda Dr	Date of Plans
Phone # 808-2373	Date 5-22-13	Architect
Fax # email - wastawater@ashlandmo.us		

We hereby submit specifications and estimates for:

To install a 5' tall 11 1/2 ga chain link fence  
with a gate 8' double drive

Total \$ 3000.00

If you have any questions please give us a call.  
Thank You!

### NOTICE TO OWNER

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANICS LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT. PURSUANT TO CHAPTER 429, RSMO. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

We propose hereby to furnish material and labor — complete in accordance with the above specifications for the sum of:

\$ Three thousand dollars Dollars

with payments to be made as follows: upon completion unless otherwise agreed upon

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Megan Mery  
Note — this proposal may be withdrawn by us if not accepted within 30 days

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

# Proposal

Page No. \_\_\_\_\_ of \_\_\_\_\_ Pages

Net \_\_\_\_\_ Days or  
Penalty of \_\_\_\_\_ %  
over 30 days of the  
above dated invoice

**WOOD-LINK FENCE CO., INC.**  
5400 St. Charles Road  
COLUMBIA, MISSOURI 65201  
474-5411 474-5115

*Attention Travis Davidson*

PROPOSAL SUBMITTED TO <i>City of Ashland</i>	PHONE <i>808 2373</i>	DATE <i>5-23-13</i>
STREET	JOB NAME	
CITY, STATE AND ZIP CODE	JOB LOCATION <i>Waste Water @ Ashland mo. 45</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

*Install 420' 5' 11 1/2 GA. chain link  
w/ 8' DP GATE. No prevailing wage.*

Note: Contract terms on reverse side.

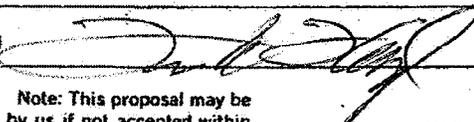
**We** ~~Propose~~ hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows:

dollars (\$ *3275.00* )

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature



Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

## **July 2013 Maintenance Report- Travis Davidson**

### **Sewer Department**

#### Ongoing jobs:

- Chain link fence for Salinda holding basin- I have the bids ready to submit for approval of the counsel.
- Preventative maintenance for the sewer infrastructure- we've started with the problem areas first.
- Working with Allstate Consultants for the mapping of the sewer infrastructure, manholes & mains. The points they have been collecting for the map is flowline elevations, lid elevations, flow direction & GPS location of the manholes.
- Lift Station maintenance & due to the heavy Spring rains and I&I issues at various locations, we have had to pull pumps to clean out debris from the mixing valves (on a weekly basis).

#### Completed Jobs:

- Sewer main repairs at:  
Meadow Lane  
306 Salinda Dr  
408 Sappington Dr
- Raised manhole at 111 S. Main
- Raised Lamp hole at Sarah Dr
- Corrected all of the violations from DNR at the Salinda dumpsite.

\*\*Sewer Dept has been filling in with the Street Dept on projects when needed.

\*\*All jobs listed above have had various timeframes for completion.

## Street Department

### Ongoing Jobs:

- Justin Dr Storm sewer drop box
- Liberty Ln Storm water detention basin
- Caspian Circle Storm water detention basin
- Pacer Dr Storm water pipe- rock and rock checks
- Numerous ditches to be cleaned out and culvert ends to be repaired

### Street Patches to Start:

- Martha Crump & Justin
- Justin & Mustang
- Kristi Dr
- Kater Ln
- Meadow Lane
- Tandy & Oak
- Redbud

### Completed Jobs:

- Street patches that have been completed from March 2013-present:  
Mustang Dr (4)  
West Oaks & Jameson (2)  
Teakwood Ct (2)  
Collins Ct (2)  
Fox Tail Dr (1)

### Contract Jobs:

- Coby & I have started making contact with the Engineers, Boone County & the Inspectors regarding the Angel Ln project. The meetings will be set up for after July 23<sup>rd</sup> to review the reports, agreements and other pertinent issues. I will report back to the Counsel as soon as more info is obtained.
- The North Main project will start on July 29<sup>th</sup>. Columbia Curb & Gutter is going to be contracted by Higgins Asphalt to do the milling in order to speed up the process. This decision was made by Keith Higgins. He would like to get the job done quickly due to school

starting soon. Estimated time of completion is 3-4 days. I've been working with Wade & he is going to put out the public notification via the Journal, Facebook, Twitter & City Website. He will also notify Joint Communications, so they can make the necessary adjustments to their Emergency Routes. The road will be shut down from July 29<sup>th</sup> & re-opened on August 2<sup>nd</sup>. Worst case scenario is that it would be shut down for 5 days in case of delays. Our goal is to have it re-opened by Thursday.

## **Water Department**

### Ongoing Jobs:

- Punch list from DNR report
- Valve exercising
- Fire hydrant flow & flushing (the town has been completed except for the new hydrants and the ones at the High School, Middle School & Elementary School)
- Hydrant valve replacement
- New install on those without valves
- Scheduling to have North Water Tower painted inside & out for preventative maintenance
- Water meters, when called for (new construction)
- Locates as requested (can be on a daily basis)

### Completed Jobs:

- All fire hydrants have been raised & painted-color coded to flow rates
- Fire hydrant mapping (GPS location & flow rates)
- Replaced Fire hydrants that were inoperable
- Installment of 12" water main stub under the approach of Eagle Lakes entrance for future 12" water main extension- down S. Henry Clay Blvd

\*\*For questions or comments, don't hesitate to give me a call at 573-808-2373 or email me at [wastewater@ashlandmo.us](mailto:wastewater@ashlandmo.us).