

CITY OF ASHLAND  
TAX LEVY PUBLIC HEARING

Notice is hereby given that the City of Ashland Board of Aldermen will conduct a tax rate public hearing at 7:00 p.m. on Tuesday, August 21, 2012 at 109 East Broadway, Ashland, Mo at which time citizens may be heard on the property tax rates proposed to be set by the Board of Aldermen. Each tax rate is determined by dividing the amount of revenue required by the current assessed valuation. The result is multiplied by 100 so the tax rate will be expressed in cents per \$100 valuation.

CITY OF ASHLAND  
PRELIMINARY ASSESSED VALUATION 2012

REAL ESTATE

Residential	\$31,305,435
Agricultural	276,918
Commercial	6,869,421
TOTAL REAL ESTATE	\$38,451,774
PERSONAL PROPERTY	8,099,780
STATE ASSESSED	1,107,508
TOTAL VALUATION	<u>\$47,659,062</u>

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PROPOSED TAX RATES AND REVENUES

General Revenue

$\$47,659,062$  (total valuation) X  $0.2612/\$100$  (maximum tax rate) =  $\$124,485.47$

Note: The Board of Aldermen may set the tax rate at less than the maximum rate. These figures are based on the preliminary assessed valuation and subject to change pending State Auditor's calculations.

**CITY OF ASHLAND  
109 EAST BROADWAY  
BOARD OF ALDERMEN AGENDA  
TUESDAY, AUGUST 21, 2012  
7:00 P.M.**

Public Hearing on Proposed Property Tax Rate for 2012

Invocation

Pledge of Allegiance

Roll Call

**CONSENT**

1. Consideration of the 8-21-12 agenda: **Action:** \_\_\_\_\_
2. Consideration of the 7-17-12 minutes: **Action:** \_\_\_\_\_
3. Bills to be paid: **Action:** \_\_\_\_\_

**APPEARANCES**

4. Anthony Consiglio, Police Chief monthly report/ vote on reserve program
5. Charles Senzee, Community Development Director, monthly report
6. Keith Winscott-infrastructure-Middleton Crossing Subdivision
7. Anyone wishing to appear before the Board

**APPOINTMENTS**

8. None

**COUNCIL BILLS**

9. Council Bill No. 2012-012, an ordinance establishing the property tax rate for the City of Ashland for the Year 2012 and amending Chapter 5; Tax Rates; Appendix A-1 of the Ashland Municipal Code. First Reading by title only. **Action:** \_\_\_\_\_
10. Council Bill No. 2012-013, an ordinance of the City of Ashland, Missouri, accepting public infrastructure of Setter's Knoll, Plat 2, Phase 2 (Lots 18-35, and 55-65) for Martin Builders. First Reading by title only. **Action:** \_\_\_\_\_
11. Council Bill No. 2012-014, an ordinance of the City of Ashland, Missouri, accepting public infrastructure of Sunset Meadows, Plat 1 for McKee Development. First Reading by title only. **Action:** \_\_\_\_\_
12. Council Bill No. 2012-015, an of the City of Ashland, Missouri, amending the City's Code of Ordinances, Chapter 9, Planning and Zoning to add Section 9.340 "Fences and Walls" establishing specific regulations for the construction of fences and walls, providing for conflicts, severability, and an effective date. First Reading by title only. **Action:** \_\_\_\_\_

### ORDINANCES

13. Ordinance No. 925, an ordinance establishing the property tax rate for the City of Ashland for the Year 2012 and amending Chapter 5; Tax Rates; Appendix A-1 of the Ashland Municipal Code. **Action:** \_\_\_\_\_

### RESOLUTIONS

14. None

### OTHER

15. None

### REPORTS

16. Mayor's Report
17. City Administrator's Report
18. City Attorney's Report
19. Board of Alderperson's Report
20. Vote to go into executive session Pursuant to Chapter 610.021 (2) leasing, purchase or sale of real estate
21. Open meeting and report any reportable action taken
22. Vote to adjourn meeting

If you would like to add an item on the agenda, please do so in writing 7 days prior to the meeting date.

The City of Ashland wants to make certain our meeting is accessible to all citizens. If you require any accommodations (signing, interpreter, translator, etc.) that we do not normally have at our meetings, please let Darla Sapp, City Clerk know of your needs. (if possible 48 hours in advance of the meeting.)

The City of Ashland Board of Aldermen may have a study session, or special meeting or hold a closed meeting pursuant to Chapter 610.021 (1) thru 610.021 (21).

Posted: 8-16-2012

Time: 1:47

City Hall and Web site [www.ashlandmo.us](http://www.ashlandmo.us)

JULY 17, 2012  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.  
DRAFT MINUTES NOT APPROVED BY BOARD

Mayor Jackson called the regular meeting to order on July 17, 2012 at 7:00 p.m. at Ashland City Hall, 109 East Broadway.

Alderman Wyatt gave the invocation.

Mayor Jackson led in the pledge of allegiance.

Mayor Jackson called the roll.

Ward One: David Thomas-here, Gene Rhorer-here

Ward Two: Randy Wyatt-here, Mike Calvert-here

Ward Three: Matt Uhrig-here, Charles Calvin Crandall-here

Staff Present: Kelly Henderson, City Administrator, Charles Senzee, Community Development Director, David Bandre, City Attorney and Darla Sapp, City Clerk.

Mayor Jackson presented the agenda of July 17, 2012 for consideration. Alderman Thomas made motion and seconded by Alderman Wyatt to approve the agenda as presented. Alderman Crandall reported a correction on item 11 being discussion of Chapter 28 not Chapter 29. Mayor Jackson called for the vote with the correction. Motion carried.

Mayor Jackson presented the minutes of July 03, 2012 for consideration. Alderman Thomas made motion and seconded by Alderman Wyatt to approve the minutes as presented. Mayor Jackson called for corrections or changes. Being none he called for the vote. Motion carried. Alderman Wyatt-abstained.

Mayor Jackson presented the bills to be paid for consideration. Alderman Wyatt made motion and seconded by Alderman Thomas to approve the bills as presented. Mayor Jackson called for questions or comments. Mayor Jackson called for the vote. Motion carried.

Charles Senzee, Community Development Director gave his monthly report. He updated the Board on the July 10, Planning and Zoning Commission meeting. He stated they approved a site plan for Martin Builders for 503 E. Broadway. He stated the Commission considered a code amendment entitled "Fences and Walls" and it was tabled for the second time. He stated the staff is making changes to the proposed code and will present it at their next meeting in August. Mr. Senzee updated the status of the Downtown Business District design plan. He reported he condemned the fire damaged home at 403 North Henry Clay Blvd on July 13, 2012. He stated he has talked with the property owner and he will secure the structure and remove the trash from the yard. He stated the

property owner is working with their insurance company and will keep the City up to date regarding his plans to either demolish or reconstruct the home. Charles Senzee reported the Parks and Recreation Department of Brownsburg, Indiana has contacted him regarding the memorial and dedication program that he developed in 2011 for park benches and trees in the city parks. He stated they asked if they could copy our program for their jurisdiction. He stated he sent them copies of the program policy and pamphlet for their use. He gave an overview of the building permits issued by the City to date.

Larkin Powers requested the Board consider changing city code 9.298. Lot size transition calculation. Larkin Powers, developer, reported that he went to the Board of Adjustment asking for a variance in Ashland Keystone Subdivision and was denied because they did not feel it was a hardship. He stated they suggested he come before the Board of Aldermen and request that the code be modified. He explained his situation to the Board. David Bandre, City Attorney reported the options were to make an appeal or ask that the ordinance be modified. Charles Senzee, Community Development Director gave an overview of the reason the code was adopted but he felt the intent is lost to some of the variables. He stated he did not feel this ordinance is working as it was designed to work. The Board discussed this at length and agreed to review this ordinance for potential modification at a future meeting.

Mayor Jackson asked if anyone wished to appear before the Board.

Darrin Woods reported he built a house on Eagle Lake Drive and put in an irrigation system. He stated he has watered his sod a lot and his utility bill was extremely high. Nathan Goodrich reported he also has an irrigation system and has been watering. They asked that the Board consider changing the policy on paying for sewer that is being used to water. He reported Jefferson City and Columbia charge an average sewage usage during the summer months on the sewer. Kelly Henderson reported he was not opposed to averaging the sewer bills. The Board agreed to look at different options for consideration for next year's season.

Mayor Jackson presented Council Bill No. 2012-011 for consideration. Alderman Thomas made motion and seconded by Alderman Rhorer to take up Council Bill No. 2012-011, an ordinance authorizing the Mayor to extend into an agreement with the Boone County Commission for animal control services for fiscal year 2013. First Reading by title only. Mayor Jackson called for questions or comments. Alderman Rhorer questioned this. David Bandre, City Attorney explained the animal control agreement with Boone County. Mayor Jackson called for the vote. Alderman Thomas-aye, Alderman Wyatt-aye, Alderman Crandall-aye, Alderman Rhorer-aye, Alderman Calvert-aye, Alderman Uhrig-aye. Motion carried.

Mayor Jackson presented Ordinance No. 924 for consideration. Alderman Thomas made motion and seconded by Alderman Wyatt to take up Council Bill No. 924, an ordinance authorizing the Mayor to extend into an agreement with the Boone County Commission for animal control services for fiscal year 2013. Mayor Jackson called for the vote.

Alderman Wyatt-aye, Alderman Calvert-aye, Alderman Crandall-aye, Alderman Uhrig-aye, Alderman Thomas-aye, Alderman Rhorer-aye. Motion carried.

Mayor Jackson reported the next item on the agenda is discussion of Chapter 28, and possibly adding a subsection to address people leaving trash and trash cans at the curb. Alderman Crandall reported he asked this to be placed on the agenda. He stated this has been a pet peeve for him for a long time and he has also gotten complaints from neighbors on the trash cans remaining at the curb all week long. He discussed restrictions or conveyances in subdivisions and how they are enforced. The Board discussed this matter. Charles Senzee, Community Development Director suggested having an outreach program establishing a home owners association. The Board discussed being reluctant at this point to make any code changes on this but felt it was an issue. They felt we could approach this through the local media on being a good neighbor and asking them to place the container back by their homes.

Mike McCubbin, rental property owner, reported the blue carts are in a transition period. He has addressed this with his tenants and does not allow them to leave the carts at the curb. Kelly Henderson suggested placing stickers on the carts to be a good neighbor and take your cart back from the curb.

**Mayor Jackson's Report:**

Mayor Jackson reminded everyone of the National Night Out on August 7, 2012 at 6:30 p.m. at the pool. He encouraged the Board to participate. He reminded everyone that the Board meeting for that night has been cancelled.

**City Administrator's Report:**

Kelly Henderson reported we have started to use google docs. He asked if everyone received the preliminary engineering report on the wastewater treatment facility. He asked the Board to review this and direct any questions to him as soon as possible. He stated this will be placed on the August 21<sup>st</sup> agenda. He stated the next step would be for the engineer to submit a final draft copy of the facility plan to the Missouri Water and Wastewater Review Committee and the Missouri Department of Natural Resources for review. Mr. Henderson updated the Board on the Main Street Project Improvements.

**City Attorney's Report:**

David Bandre, City Attorney had nothing to report.

**Board of Aldermen's Report:**

There was no report by the Board of Aldermen.

Alderman Calvert made motion and seconded by Alderman Thomas to adjourn the meeting. Mayor Jackson called for the vote. Motion carried.

Darla Sapp, City Clerk

Michael P. Jackson, Mayor

GL ACCT #	VENDOR NAME	REFERENCE	VENDOR TOTAL	CHECK#	CHECK DATE
----- ACCOUNTS PAYABLE CLAIMS -----					
10-02-2001	United States Treasure	FED/FICA TAX	1,512.25	9126356	7/13/12
10-02-2001	United States Treasure	FED/FICA TAX	1,637.27	9126363	7/27/12
10-02-2001	United States Treasure	FED/FICA TAX	1,683.82	9126370	8/10/12
10-02-2002	United States Treasure	FED/FICA TAX	1,955.99	9126356	7/13/12
10-02-2002	United States Treasure	FED/FICA TAX	2,115.21	9126363	7/27/12
10-02-2002	United States Treasure	FED/FICA TAX	2,052.14	10,956.68	9126370 8/10/12
10-02-2003	MO. DEPARTMENT OF REVENUE	STATE TAXES	998.00	23297	7/27/12
10-02-2010	Missouri Local Government	Lagers - Reg.	2,577.86	23298	7/27/12
10-02-2012	AFLAC	HEALTH INSURANCE	50.31	1720	7/19/12
10-02-2012	ANTHEM BLUE CROSS BLUE SHIELD	HEALTH INS PREMIUM	122.96	1744	8/02/12
10-02-2012	COVENTRY HEALTH CARE OF MO.	HEALTH INSURANCE HSA	4,423.77	1725	7/19/12
10-02-2012	MADISON NATIONAL LIFE	DENTAL HEALTH FEE	265.87	1728	7/19/12
10-02-2014	ANTHONY CONSIGLIO	HSA	76.09	9126358	7/13/12
10-02-2014	ANTHONY CONSIGLIO	HSA	76.09	9126365	7/27/12
10-02-2014	ANTHONY CONSIGLIO	HSA	76.09	228.27	9126372 8/10/12
10-02-2014	JILL SANDERS	HSA	76.09	9126359	7/13/12
10-02-2014	JILL SANDERS	HSA	76.09	9126366	7/27/12
10-02-2014	JILL SANDERS	HSA	76.09	228.27	9126373 8/10/12
10-02-2014	KELLY HENDERSON	HSA	38.05	9126360	7/13/12
10-02-2014	KELLY HENDERSON	HSA	38.05	9126367	7/27/12
10-02-2014	KELLY HENDERSON	HSA	38.05	114.15	9126374 8/10/12
10-02-2014	TODD HENDERSON	HSA	76.09	9126361	7/13/12
10-02-2014	TODD HENDERSON	HSA	76.09	9126368	7/27/12
10-02-2014	TODD HENDERSON	HSA	76.09	228.27	9126375 8/10/12
10-02-2016	LEGALSHIELD	PRE PAID LEGAL SERVICES	43.85	1737	7/30/12
10-10-5115	Data Technologies, Inc.	TRAINING	416.37	1735	7/30/12
10-10-5205	Winter Dent & Company	DIFFERENCE CROWN TO TAURUS	157.00	1780	8/09/12
10-10-5210	BANDRE', HUNT & SNIDER, L.L.C.	CITY ATTORNEY JULY 2012	473.60	1758	8/09/12
10-10-5211	CONTINENTAL WESTERN GROUP	WALKER DEDUCTIBLE INVOLICE	2,500.00	1766	8/09/12
10-10-5215	BANKCARD CENTER	MEALS	42.73	1759	8/09/12
10-10-5305	AMERENUE	UTILITIES	344.04	1743	8/02/12
10-10-5305	CHARTER COMMUNICATIONS	1/3 INTERNET SERVICE	18.33	1764	8/09/12
10-10-5360	AT & T	LONG DISTANCE 2091	31.60	1755	8/09/12
10-10-5360	CENTURYLINK	1/2- 2091, 1/3-7018	46.91	1763	8/09/12
10-10-5380	ANN WALLACE	CELL PHONE JULY	50.00	1782	8/15/12
10-10-5380	Atkins Pest Control	PEST CONTROL 1/4 CITY HALL	6.25	1757	8/09/12
10-10-5380	AUSTIN COFFEE SERVICE	COFFEE	18.79	1732	7/30/12
10-10-5380	CULLIGAN WATER	BOTTLED WATER 1/4 SERVICE AGRE	7.20	1767	8/09/12
10-10-5380	HASLER MAILING SYSTEM	POSTAGE METER AGREEMENT	13.35	1791	8/15/12
10-10-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT	26.15	1727	7/19/12
10-10-5380	PITHWIDGET	CLEANING SERVICES	93.75	1774	8/09/12
10-10-5638	BOONE COUNTY JOURNAL	COMM MAG. BOA ADS	278.00	1722	7/19/12
10-10-5670	Monarch Industries, Inc.	BANK 11 LASER CHECKS	160.00	1739	7/30/12
10-10-5670	QUILL CORPORATION	PAPERCLIPS, STORAGE BOXES	15.66	1730	7/19/12
10-10-5670	QUILL CORPORATION	TAPE REC. REPORT PAPER	12.65	1740	7/30/12
10-10-5670	QUILL CORPORATION	TRASH BAGS, SHEET PROTECTORS	20.63	1776	8/09/12
10-10-5670	QUILL CORPORATION	HP INK	66.35	115.29	1793 8/15/12
10-10-5790	AMERENUE	SIREN	21.58	1743	8/02/12
10-10-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE	65.00	1772	8/09/12
10-10-5955	BANKCARD CENTER	GPS HAND HELD SOFTWARE	73.43	1759	8/09/12
10-10-5955	BOONE COUNTY JOURNAL	JULY 4 PARADE AD	212.00	1722	7/19/12

GL ACCT #	VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
10-10-5955	SENTINEL LUMBER & HARDWARE	JULY 4TH PARADE STRAW BALES		22.50	1741	7/30/12
10-11-5130	BO. CO. PLANNING & BUILDING	BUILDING PERMITS JULY 2012		1,635.79	1745	8/02/12
10-11-5130	SOBOCO FIRE PROTECTION DISTRICT	SITE INSPECTION (1)		60.00	1752	8/02/12
10-11-5135	C.M. ARCHER GROUP, P.C.	ON GOING ENGINEERING SERVICES		196.00	1786	8/15/12
10-11-5360	AT & T	LONG DISTANCE 2091		31.61	1755	8/09/12
10-11-5380	Atkins Pest Control	PEST CONTROL 1/4 CITY HALL		6.25	1757	8/09/12
10-11-5380	CULLIGAN WATER	BOTTLED WATER 1/4 SERVICE AGRE		7.20	1767	8/09/12
10-11-5380	HASLER MAILING SYSTEM	POSTAGE METER AGREEMENT		2.22	1791	8/15/12
10-11-5380	PITHWIDGET	CLEANING SERVICES		93.75	1774	8/09/12
10-11-5425	CASEY'S GENERAL STORE, INC.	JULY FUEL		72.89	1762	8/09/12
10-11-5670	QUILL CORPORATION	PAPERCLIPS, STORAGE BOXES	15.66		1730	7/19/12
10-11-5670	QUILL CORPORATION	TAPE REC. REPORT PAPER	12.66		1740	7/30/12
10-11-5670	QUILL CORPORATION	TRASH BAGS	7.64		1776	8/09/12
10-11-5670	QUILL CORPORATION	SHEET PROTECTORS, HP INK	79.35	115.31	1793	8/15/12
10-11-5678	Coring & Cutting Construction	CORE SAMPLES SUNSET MEADOWS		250.00	1788	8/15/12
10-11-5678	Engineering Surveys & Services	SETTERS KNOLL345 SOIL COMPACTI	303.00		1726	7/19/12
10-11-5678	Engineering Surveys & Services	CONCRETE TESTING SETTERS KNOLL	395.00	698.00	1790	8/15/12
10-11-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE		20.00	1772	8/09/12
10-15-5070	BODY ZONE	JILL BENEFIT 8/1/12-8/1/13		240.00	1746	8/02/12
10-15-5110	BANKCARD CENTER	TICKET BOARDS		99.95	1759	8/09/12
10-15-5110	JILL SANDERS	UNIFORM LTEM		139.94	1736	7/30/12
10-15-5300	SENTINEL LUMBER & HARDWARE	GE LAMP		13.98	1741	7/30/12
10-15-5305	AMERENUE	UTILITIES		354.58	1743	8/02/12
10-15-5305	CHARTER COMMUNICATIONS	1/3 INTERNET SERVICE		18.33	1764	8/09/12
10-15-5360	AT & T	LONG DISTANCE 9062		64.02	1755	8/09/12
10-15-5360	AT&T MOBILITY	9576,9695,2554,3160,3234,6377	204.13		1721	7/19/12
10-15-5360	AT&T MOBILITY	AIR CARD MONTHLY FEE	180.00		1756	8/09/12
10-15-5360	AT&T MOBILITY	9576,9695,2554,3160,3234,6377	217.11	601.24	1783	8/15/12
10-15-5360	CENTURYLINK	1/3 - 7018		81.71	1763	8/09/12
10-15-5380	Atkins Pest Control	PEST CONTROL 1/4 CITY HALL		6.25	1757	8/09/12
10-15-5380	AUSTIN COFFEE SERVICE	COFFEE		18.79	1732	7/30/12
10-15-5380	CULLIGAN WATER	BOTTLED WATER 1/4 SERVICE AGRE		7.20	1767	8/09/12
10-15-5380	HASLER MAILING SYSTEM	POSTAGE METER AGREEMENT		2.23	1791	8/15/12
10-15-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT		26.15	1727	7/19/12
10-15-5380	INTERNERACT PUBLIC SAFETY	ANNUAL MDT MAINTENANCE		860.40	1768	8/09/12
10-15-5380	PITHWIDGET	CLEANING SERVICES		93.75	1774	8/09/12
10-15-5410	BANKCARD CENTER	REMOVAL OF POLICE VEHICLE		411.58	1759	8/09/12
10-15-5410	RANDY'S AUTO REPAIR	REPAIRS	65.00		1777	8/09/12
10-15-5415	RANDY'S AUTO REPAIR	AUTOMOTIVE SUPPLIES	608.84	673.84	1777	8/09/12
10-15-5415	Warrenton Oil Company	WASHER FLUID		2.66	1779	8/09/12
10-15-5420	RANDY'S AUTO REPAIR	MAINTANCE		135.49	1777	8/09/12
10-15-5425	Warrenton Oil Company	FUEL JULY 2012		1,714.13	1779	8/09/12
10-15-5670	QUILL CORPORATION	PAPERCLIPS, STORAGE BOXES	57.65		1730	7/19/12
10-15-5670	QUILL CORPORATION	TAPE REC. REPORT PAPER	12.66		1740	7/30/12
10-15-5670	QUILL CORPORATION	TRASH BAGS	7.65		1776	8/09/12
10-15-5670	QUILL CORPORATION	HP INK	66.36	144.32	1793	8/15/12
10-15-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE		85.00	1772	8/09/12
10-18-5242	BOONE COUNTY JOURNAL	SOLDIER'S CORNER AD		26.50	1760	8/09/12
10-18-5242	Midwest Block & Brick	SOLDIERS CORNER STONE ENGRAVIN		115.00	1738	7/30/12
10-18-5300	SENTINEL LUMBER & HARDWARE	WOOD PROTECTOR		99.14	1741	7/30/12
10-18-5305	AMERENUE	UTILITIES		58.49	1743	8/02/12
10-18-5305	BOONE ELECTRIC COOPERATIVE	UTILITIES	35.16		1723	7/19/12
10-18-5305	BOONE ELECTRIC COOPERATIVE	PARK UTILITIES	35.25	70.41	1785	8/15/12
10-18-5366	AMERENUE	501 MUSTANG	15.13		1743	8/02/12

GL ACCT #	VENDOR NAME	REFERENCE	VENDOR		CHECK
			TOTAL	CHECK#	DATE
10-18-5367	AMERENUE	BASS	9.75		1743 8/02/12
10-18-5368	AMERENUE	CITY PARK RESTROOMS	22.10		1743 8/02/12
10-18-5369	AMERENUE	PARK AERATOR	23.71		1743 8/02/12
10-18-5371	AMERENUE	CITY PARK BALLFIELD	11.34		1743 8/02/12
10-18-5372	AMERENUE	CITY PARK BY SWIMMING POOL	9.75		1743 8/02/12
10-18-5373	AMERENUE	COMMUNITY PARK	10.16	101.94	1743 8/02/12
10-18-5410	WREN'S AUTOMOTIVE	AC REPAIR ON 2006 CHEVY		257.84	1794 8/15/12
10-18-5425	MFA Oil Company	FUEL JULY 2012		117.97	1770 8/09/12
10-18-5605	BANKCARD CENTER	COOLERS		46.13	1759 8/09/12
10-18-5605	MFA Agri Services	BUCCANEER PLUS		80.00	1769 8/09/12
10-18-5605	MFA Oil Company	FUEL JULY 2012		12.54	1770 8/09/12
10-18-5605	MOSER'S DISCOUNT FOODS	GATORADE		9.78	1773 8/09/12
10-18-5610	CRAZY DICK'S LAWN & GARDEN	MULCH AND OIL		69.20	1734 7/30/12
10-18-5950	Witt Print Shop	FALL FEST FLYERS		425.66	1781 8/09/12
10-18-5953	BOONE COUNTY JOURNAL	MOVIE EVENT AD	116.60		1722 7/19/12
10-18-5953	BOONE COUNTY JOURNAL	OUTDOOR MOVIE ADS	159.00	275.60	1760 8/09/12
15-16-5448	JEFFREY R. KAYS	PROSECUTING ATTORNEY JULY		1,666.00	1792 8/15/12
15-16-5448	Mick Wilson Attorney at Law	CITY PROSECUTOR ATTORNEY		1,525.00	1729 7/19/12
15-16-5450	MO. DEPARTMENT OF REVENUE	AUTOMATION FEE JULY 2012		21.00	1749 8/02/12
15-16-5452	MO. DEPT. OF REVENUE	STATE CLERK FEE JULY 2012		36.00	1751 8/02/12
15-16-5454	NICOLE GALLOWAY	COUNTY CLERK FEE JULY 2012		9.00	1748 8/02/12
15-16-5456	MO. DEPARTMENT OF REVENUE	CRIME VICTIMS JULY 2012		21.39	1750 8/02/12
15-16-5458	BUDGET DIRECTOR	L.E.T. JULY 2012		3.00	1747 8/02/12
20-02-2001	United States Treasure	FED/FICA TAX	187.04		9126356 7/13/12
20-02-2001	United States Treasure	FED/FICA TAX	340.23		9126363 7/27/12
20-02-2001	United States Treasure	FED/FICA TAX	326.53		9126370 8/10/12
20-02-2002	United States Treasure	FED/FICA TAX	357.14		9126356 7/13/12
20-02-2002	United States Treasure	FED/FICA TAX	567.90		9126363 7/27/12
20-02-2002	United States Treasure	FED/FICA TAX	555.86	2,334.70	9126370 8/10/12
20-02-2003	MO. DEPARTMENT OF REVENUE	STATE TAXES		138.00	23297 7/27/12
20-02-2010	Missouri Local Government	Lagers - Reg.		264.12	23298 7/27/12
20-02-2012	AFLAC	HEALTH INSURANCE		42.90	1720 7/19/12
20-02-2012	ANTHEM BLUE CROSS BLUE SHIELD	HEALTH INS PREMIUM		10.60	1744 8/02/12
20-02-2012	COVENTRY HEALTH CARE OF MO.	HEALTH INSURANCE		510.97	1725 7/19/12
20-20-5240	MFA Oil Company	FUEL JULY 2012		12.54	1770 8/09/12
20-20-5240	SENTINEL LUMBER & HARDWARE	KEYS		5.25	1741 7/30/12
20-20-5305	AMERENUE	UTILITIES	6,228.24		1743 8/02/12
20-20-5305	AMERENUE	UTILITIES	3,059.73	9,287.97	1754 8/09/12
20-20-5305	BOONE ELECTRIC COOPERATIVE	UTILITIES	866.49		1723 7/19/12
20-20-5305	BOONE ELECTRIC COOPERATIVE	STREET LIGHTS	866.49	1,732.98	1785 8/15/12
20-20-5360	AT&T MOBILITY	573-289-7028	23.61		1721 7/19/12
20-20-5360	AT&T MOBILITY	573-289-7028	38.59	62.20	1783 8/15/12
20-20-5360	CENTURYLINK	1/5-2568, 1/5 INTERNET		17.18	1763 8/09/12
20-20-5380	COLUMBIA WELDING & MACHINE CO.	OXYGEN RENTAL		23.47	1765 8/09/12
20-20-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT		17.25	1727 7/19/12
20-20-5415	SENTINEL LUMBER & HARDWARE	GREASE		17.56	1741 7/30/12
20-20-5420	WREN'S AUTOMOTIVE	STREET TRAILER TIRE REPLACED		155.10	1794 8/15/12
20-20-5425	MFA Oil Company	FUEL JULY 2012		2,362.88	1770 8/09/12
20-20-5603	SENTINEL LUMBER & HARDWARE	COOLERS	38.86		1741 7/30/12
20-20-5605	SENTINEL LUMBER & HARDWARE	BRUSHES, MARKERS	25.80	64.66	1741 7/30/12
20-20-5605	USA BLUEBOOK	PAPER TOWEL, TOILET PAPER	68.29		1731 7/19/12
20-20-5605	USA BLUEBOOK	SUPPLIES	31.88	100.17	1753 8/02/12
20-20-5628	Boone Quarries	1' SURFACE 1' CLEAN	545.54		1761 8/09/12
20-20-5629	Boone Quarries	GRADED RIP RAP CASPIAN	1,679.17	2,224.71	1733 7/30/12

GL ACCT #	VENDOR NAME	REFERENCE	VENDOR		CHECK
			TOTAL	CHECK#	DATE
20-20-5629	CENTRAL CONCRETE COMPANY	CASPIAN STORMWATER	671.60	1787	8/15/12
20-20-5629	PRECISION PRECAST	CASPIAN STORMWATER	4,343.60	1775	8/09/12
20-20-5629	SENTINEL LUMBER & HARDWARE	STRAW	87.11	1741	7/30/12
20-20-5630	CENTRAL CONCRETE COMPANY	SIDEWALK REPAIR RENEE MANHOLE	384.93	1724	7/19/12
20-20-5640	Mid Missouri Drug Testing	DRUG TESTING	50.00	1771	8/09/12
20-20-5670	Witt Print Shop	MORRIS BUSINESS CARDS	58.00	1781	8/09/12
20-20-5800	C.M. ARCHER GROUP, P.C.	TWA 4 W. BROADWAY STORM	3,038.00	1786	8/15/12
20-20-5813	TRI-STATE CONSTRUCTION EQUIP.	RENTAL JD MODEL 60D	3,200.00	1778	8/09/12
20-20-5817	ECONO SIGNS	SIGNS AND POST	569.22	1789	8/15/12
20-20-5818	BOONE CO RESOURCE MANAGEMENT	CHIP SEAL LIBERTY LANE	8,234.46	1784	8/15/12
20-20-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE	20.00	1772	8/09/12
45-02-2001	United States Treasure	FED/FICA TAX	726.09	9126356	7/13/12
45-02-2001	United States Treasure	FED/FICA TAX	717.09	9126363	7/27/12
45-02-2001	United States Treasure	FED/FICA TAX	716.73	9126370	8/10/12
45-02-2002	United States Treasure	FED/FICA TAX	1,236.12	9126356	7/13/12
45-02-2002	United States Treasure	FED/FICA TAX	1,228.65	9126363	7/27/12
45-02-2002	United States Treasure	FED/FICA TAX	1,228.29	9126370	8/10/12
45-02-2003	MO. DEPARTMENT OF REVENUE	STATE TAXES	561.00	23297	7/27/12
45-02-2010	Missouri Local Government	Lagers - Reg.	1,864.11	23298	7/27/12
45-02-2012	AFLAC	HEALTH INSURANCE	85.11	23267	7/19/12
45-02-2012	ANTHEM BLUE CROSS BLUE SHIELD	HEALTH INS PREMIUM	63.60	23312	8/02/12
45-02-2012	COVENTRY HEALTH CARE OF MO.	HEALTH INSURANCE HSA	2,749.95	23272	7/19/12
45-02-2012	MADISON NATIONAL LIFE	DENTAL HEALTH FEE	24.69	23275	7/19/12
45-02-2014	KELLY HENDERSON	HSA	38.04	9126360	7/13/12
45-02-2014	KELLY HENDERSON	HSA	38.04	9126367	7/27/12
45-02-2014	KELLY HENDERSON	HSA	38.04	114.12	9126374
45-02-2014	WADE MIDDAUGH	HSA	76.09	9126357	7/13/12
45-02-2014	WADE MIDDAUGH	HSA	76.09	9126364	7/27/12
45-02-2014	WADE MIDDAUGH	HSA	76.09	228.27	9126371
45-02-2016	LEGALSHIELD	PRE PAID LEGAL SERVICES	17.95	23305	7/30/12
45-30-5310	BOONE ELECTRIC COOPERATIVE	UTILITIES	1,409.28	23270	7/19/12
45-30-5310	BOONE ELECTRIC COOPERATIVE	WATER UTILITIES	959.36	2,368.64	23357
45-30-5315	AMERENUE	W REDTAIL WELL HOUSE	2,317.20	23311	8/02/12
45-30-5360	AT&T MOBILITY	573-864-1310	85.53	23268	7/19/12
45-30-5360	AT&T MOBILITY	573-864-1310	100.52	186.05	23356
45-30-5360	CENTURYLINK	1/5-2568, 1/5 INTERNET,0932,08	89.34	23338	8/09/12
45-30-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT	17.25	23274	7/19/12
45-30-5425	BEE LINE SNACK SHOP	FUEL JULY 2012	358.46	23334	8/09/12
45-30-5605	SENTINEL LUMBER & HARDWARE	PENETRANT WD 40 BRUSHES GLOVE	47.76	23307	7/30/12
45-30-5605	USA BLUEBOOK	PAPER TOWEL, TOILET PAPER	68.28	23279	7/19/12
45-30-5605	USA BLUEBOOK	WENCH,OIL,NALGENE WASH, SUPPLI	878.11	946.39	23314
45-30-5615	Engineering Surveys & Services	LAB EXPENSES	25.00	23344	8/09/12
45-30-5618	DPC Enterprises, L.P.	CHLORINE	512.80	23303	7/30/12
45-30-5623	Consolidated Public Water	HUNTERS BEND	125.20	23341	8/09/12
45-30-5628	BANKCARD CENTER	DRILL BIT	51.34	23333	8/09/12
45-30-5628	Boone Quarries	1" SURFACE 1" CLEAN	257.09	23336	8/09/12
45-30-5628	Lowe's Business Account	UNIFORMS, SUPPLIES	109.12	23345	8/09/12
45-30-5628	SENTINEL LUMBER & HARDWARE	SUPPLIES IPS GATE HARDWARE	62.69	23307	7/30/12
45-30-5628	WATER & SEWER SUPPLY, INC.	SUPPLIES	446.29	23315	8/02/12
45-30-5628	WATER & SEWER SUPPLY, INC.	SUPPLIES FOR REPAIRS JOHNSON	2,844.41	3,290.70	23352
45-30-5638	BOONE COUNTY JOURNAL	ANNUAL QUALITY REPORT AD	625.40	23269	7/19/12
45-30-5670	QUILL CORPORATION	COLOR SCANNER	269.99	23361	8/15/12
45-30-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE	20.00	23348	8/09/12
45-35-5900	ALLIED WASTE SERVICES #035	RECYCLING JULY	433.00	23299	7/30/12

GL ACCT #	VENDOR NAME	REFERENCE	VENDOR		CHECK
			TOTAL	CHECK#	DATE
45-35-5910	CLEAN CUT SERVICES	MONTHLY YARD WASTE FEE	1,345.83	23340	8/09/12
45-35-5920	ALLIED WASTE SERVICES #035	JULY 2012	20,928.88	23310	8/02/12
45-35-5920	BOONE COUNTY JOURNAL	TRASH CHANGE ADS	217.30	23269	7/19/12
45-40-5110	Orscheln Farm & Home LLC	JEANS FOR TRAVIS	248.90	23306	7/30/12
45-40-5115	TRAVIS DAVIDSON	MILEAGE REIMBURSEMENT	167.61	23362	8/15/12
45-40-5240	SENTINEL LUMBER & HARDWARE	SUPPLIES	5.19	23307	7/30/12
45-40-5310	BOONE ELECTRIC COOPERATIVE	UTILITIES	301.97	23270	7/19/12
45-40-5310	BOONE ELECTRIC COOPERATIVE	SEWER UTILITITES	317.43	23357	8/15/12
45-40-5311	BOONE ELECTRIC COOPERATIVE	ANGEL LANE	71.06	23270	7/19/12
45-40-5311	BOONE ELECTRIC COOPERATIVE	ANGEL LANE	32.84	23335	8/09/12
45-40-5315	AMERENUE	UTILITIES	58.50	23311	8/02/12
45-40-5325	AMERENUE	LAGOON	3,167.40	23311	8/02/12
45-40-5330	AMERENUE	PETERSON LIFT STATION	36.95	23311	8/02/12
45-40-5335	AMERENUE	E ASHLAND PLAZA LIFT STATION	245.96	23311	8/02/12
45-40-5340	AMERENUE	PALOMINO LIFT STATION	64.07	23311	8/02/12
45-40-5345	AMERENUE	UTILITIES	33.35	23311	8/02/12
45-40-5350	AMERENUE	LAKEVIEW LIFT STATION	64.46	23311	8/02/12
45-40-5360	CENTURYLINK	1/5-2568, 1/5 INTERNET	113.94	23338	8/09/12
45-40-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT	17.25	23274	7/19/12
45-40-5380	TRAVIS DAVIDSON	CELL PHONE JULY	100.00	23362	8/15/12
45-40-5425	CASEY'S GENERAL STORE, INC.	JULY FUEL	234.46	23337	8/09/12
45-40-5605	SENTINEL LUMBER & HARDWARE	SUPPLIES	11.09	23307	7/30/12
45-40-5605	USA BLUEBOOK	PAPER TOWEL, TOILET PAPER	68.29	23279	7/19/12
45-40-5605	USA BLUEBOOK	SUPPLIES	31.88	23314	8/02/12
45-40-5605	WATER & SEWER SUPPLY, INC.	SADDLE WYE	56.99	23352	8/09/12
45-40-5613	USA BLUEBOOK	SMOKE BLOWER	2,099.97	23314	8/02/12
45-40-5615	Engineering Surveys & Services	WASTEWATER TESTING 7/2/112	117.00	23273	7/19/12
45-40-5615	Engineering Surveys & Services	WASTE WATER TESTING 7/12	117.00	23304	7/30/12
45-40-5615	Engineering Surveys & Services	LAB EXPENSES	66.00	23344	8/09/12
45-40-5615	Engineering Surveys & Services	WASTEWATER TESTING 8/8/2012	117.00	23358	8/15/12
45-40-5800	Allstate Consultants	ENGINEERING WWTF	12,455.00	23300	7/30/12
45-40-5800	Allstate Consultants	WASTERWATER TREATMENT	6,727.50	23354	8/15/12
45-40-5816	CANNON, BLAYLOCK & WISE	APPRAISAL FEE	900.00	23271	7/19/12
45-40-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE	20.00	23348	8/09/12
45-45-5070	WILSONS FITNESS	ZACH BENEFIT 8/1/12-8/1/13	240.00	23316	8/02/12
45-45-5315	AMERENUE	UTILITIES	58.50	23311	8/02/12
45-45-5360	AT&T MOBILITY	573-289-9415	4.47	23268	7/19/12
45-45-5360	AT&T MOBILITY	573-289-9415	21.46	23356	8/15/12
45-45-5360	CENTURYLINK	1/5-2568, 1/5 INTERNET	17.19	23338	8/09/12
45-45-5370	QUILL CORPORATION	PAPERCLIPS, STORAGE BOXES	8.49	23277	7/19/12
45-45-5415	BANKCARD CENTER	GPS HAND HELD SOFTWARE	156.47	23333	8/09/12
45-45-5425	BEE LINE SNACK SHOP	FUEL JULY 2012	248.87	23334	8/09/12
45-45-5425	MFA Oil Company	FUEL JULY 2012	253.68	23346	8/09/12
45-45-5600	MISSOURI ONE CALL SYSTEM, INC.	MO.ONE LOCATE JULY 2012	120.90	23313	8/02/12
45-45-5605	USA BLUEBOOK	PAPER TOWEL, TOILET PAPER	68.29	23279	7/19/12
45-45-5605	USA BLUEBOOK	SUPPLIES	31.88	23314	8/02/12
45-45-5625	WATER & SEWER SUPPLY, INC.	SUPPLIES FOR REPAIRS JOHNSON	425.54	23352	8/09/12
45-45-5628	INTEGRATED MAPPING SOLUTIONS	UTILITY MAPS PRINTING PLOTTING	285.70	23360	8/15/12
45-45-5628	SENTINEL LUMBER & HARDWARE	HAMMER, SPRAY PAINT, BATTERIES	80.96	23307	7/30/12
45-45-5628	USA BLUEBOOK	DISPENSER, CHLORINE TEST	541.94	23314	8/02/12
45-45-5628	WATER & SEWER SUPPLY, INC.	SUPPLIES, METER PITS	905.52	23315	8/02/12
45-45-5640	Mid Missouri Drug Testing	DRUG TESTING	50.00	23347	8/09/12
45-45-5670	BANKCARD CENTER	GPS HAND HELD SOFTWARE	6.95	23333	8/09/12
45-45-5800	Allstate Consultants	INFRASTRUCTURE MAPPING	1,275.00	23300	7/30/12

GL ACCT #	VENDOR NAME	REFERENCE		VENDOR TOTAL	CHECK#	CHECK DATE
45-45-5800	Allstate Consultants	INFRASTRUCTURE MAPPING	3,342.50	4,617.50	23354	8/15/12
45-45-5810	E.H. WACHS	VALVE OPERATOR, VALVE KEY		6,216.98	23343	8/09/12
45-50-5305	CHARTER COMMUNICATIONS	1/3 INTERNET SERVICE		18.33	23339	8/09/12
45-50-5360	AT & T	LONG DISTANCE 2091		31.61	23330	8/09/12
45-50-5360	CENTURYLINK	1/2-2091, 1/3-7018		46.92	23338	8/09/12
45-50-5380	Atkins Pest Control	PEST CONTROL 1/4 CITY HALL		6.25	23331	8/09/12
45-50-5380	AUSTIN COFFEE SERVICE	COFFEE		18.80	23301	7/30/12
45-50-5380	CULLIGAN WATER	BOTTLED WATER 1/4 SERVICE AGRE		7.20	23342	8/09/12
45-50-5380	HASLER MAILING SYSTEM	POSTAGE METER AGREEMENT		26.70	23359	8/15/12
45-50-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT		26.16	23274	7/19/12
45-50-5380	PITHWIDGET	CLEANING SERVICES		93.75	23350	8/09/12
45-50-5670	QUILL CORPORATION	TRASH BAGS	7.65		23351	8/09/12
45-50-5670	QUILL CORPORATION	HP INK	66.36	74.01	23361	8/15/12
45-50-5670	Witt Print Shop	UTILITY BILLS		793.68	23353	8/09/12
45-50-5835	MIDWEST COMPUTECH	SAFETYNET MONTHLY FEE		20.00	23348	8/09/12
45-55-5115	Data Technologies, Inc.	TRAINING		416.37	23302	7/30/12
45-55-5210	BANDRE', HUNT & SNIDER, L.L.C.	CITY ATTORNEY JULY 2012		473.60	23332	8/09/12
45-55-5225	Mo. Dept. of Natural Resources	MONTHLY PRIMACY FEE		356.99	23349	8/09/12
45-55-5360	CENTURYLINK	1/5-2568, 1/5 INTERNET		17.18	23338	8/09/12
45-55-5380	ANN WALLACE	CELL PHONE AUGUST		50.00	23355	8/15/12
45-55-5380	IKON OFFICE SOLUTIONS	IR3030 COPIER AGREEMENT		17.25	23274	7/19/12
45-55-5425	CASEY'S GENERAL STORE, INC.	JULY FUEL		54.51	23337	8/09/12
45-55-5425	MFA Oil Company	FUEL JULY 2012		123.65	23346	8/09/12
45-55-5516	UMB BANK	SERIES 2002		6,356.25	23308	7/30/12
45-55-5520	UMB BANK, N.A.	SERIES 2008A		161.59	9126376	8/14/12
45-55-5530	UMB BANK, N.A.	SERIES 2007A		3,750.00	9126378	7/25/12
45-55-5531	UMB BANK	SERIES 2006		10,000.00	23278	7/19/12
45-55-5535	UMB BANK, N.A.	SERIES 2007A		859.00	9126378	7/25/12
45-55-5536	UMB BANK	SERIES 2006		11,838.75	23278	7/19/12
45-55-5540	UMB BANK, N.A.	SERIES 2007A		123.26	9126377	8/14/12
45-55-5815	Missouri State Agency for	MAP FILE CABINET		300.00	23276	7/19/12
50-51-5881	C.M. ARCHER GROUP, P.C.	TWA 2 MAIN & ASH		11,499.00	1786	8/15/12
50-51-5881	Engineering Surveys & Services	MAIN & ASH ASPHALT TESTING		914.00	1790	8/15/12
				=====		
TOTAL ACCOUNTS PAYABLE CHECKS				216,578.77		

PAYROLL CHECKS

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	10	GENERAL	11,344.67
	20	STREET	2,249.48
	45	UTILITIES	7,400.07
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	PAYROLL CHECKS ON 7/13/2012		20,994.22
	10	GENERAL	12,302.63
	20	STREET	3,547.98
	45	UTILITIES	7,370.22
=====			
	PAYROLL CHECKS ON 7/27/2012		23,220.83
	10	GENERAL	11,842.11
	20	STREET	3,480.16
	45	UTILITIES	7,366.05

FUND	FUND NAME	VENDOR TOTAL	CHECK#	CHECK DATE
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	PAYROLL CHECKS ON 8/10/2012	22,688.32		
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	TOTAL PAYROLL CHECKS	66,903.37		
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**** PAID	TOTAL ****	283,482.14		
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**** SCHED	TOTAL ****			
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***** REPORT TOTAL *****		283,482.14		
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**Subject: RESERVE OFFICER PROGRAM**

Purpose: The purpose of the Ashland Police Department's Reserve Program is to support the Chief of Police of the City of Ashland in providing service to the community. This support is primarily accomplished by ensuring the safety and security of special events while continually promoting a positive image. Supplemental staffing by members of the reserve program further enhances the goal of professional community service.

**I. ELIGIBILITY REQUIREMENTS**

1. The position which may be filled by members of the reserve program; certified Reserve Officers.
2. Certified reserve officers hold either a class A or B Missouri Peace Officer Certification and upon commissioning by the Chief of Police; possess the same legal authority of a full-time officer.
3. To be eligible to be a member of the Reserve program as a certified Reserve police officer, applicants must meet the following minimum requirements:
  - a. (21) twenty-one years of age,
  - b. high school diploma or equivalent,
  - c. United States citizen,
  - d. clear criminal history (excluding minor traffic offenses),
  - e. valid Missouri driver's license,
  - f. hold a valid Missouri class A or B peace officer certification,
  - g. Demonstrate ability to meet or exceed minimum standard of firearm qualification.

**II. SELECTION PROCESS**

1. The selection process for the reserve program is conducted by members of the City of Ashland and includes:
  - a. application submittal and review
  - b. pre-employment written examination
  - c. oral interviews
  - d. criminal history check and background investigation
  - e. drug screen
2. Reports and documentation of this process will be submitted to the Chief of Police with recommendations to hire or not hire an applicant as a reserve officer. Elimination from consideration can occur at any stage of the selection process.

### **III. NEW RESERVE MEMBER ORIENTATION**

1. Newly selected members will become familiar with the Ashland Police Department, its facilities and operations. During orientation with staff, the new member will be photographed and provided departmental identification credentials and complete an emergency notification form. Additional aspects of orientation include:
  - a. beginning attendance at monthly meetings,
  - b. being provided with information on duties/responsibilities of reserve officers,
  - c. schedule firearm training and qualification,
  - d. scheduling orientation training in various agencies,
    - 1) BCSD – Booking procedures
    - 2) Joint Communications – Radio dispatch
  - e. Issuance of uniform and other provided equipment upon qualifying with firearm is at the discretion of the Chief of Police.

Note: the above orientation training hours must be satisfied before the new member will be allowed to work any special events or ride with full-time enforcement officers.

### **IV. RESERVE OFFICER RESPONSIBILITIES**

1. Reserve officers are required to actively participate in special event activities as this is the primary function of the reserve program.
2. Certified Reserve Officers are required to attend POST continuing education training in order to maintain their law enforcement license.
3. Certified Reserve Officers must also attend and pass firearms qualifications as set forth in the firearms policy.
4. The Ashland Police Department provides continuing education training, firearms training and qualifications. Failure to attend scheduled training, firearms qualifications, or maintain POST certification may be grounds for disciplinary action to include separation from the department.
5. Each certified member is required to work a minimum of sixteen (16) hours a month of patrol activity annually.

Note: Additional hours worked in either road patrol or special duty activities are welcomed and encouraged, but cannot be substituted for the annual 16 hours a month requirement.

6. Reserve members are required to report the number of hours worked each month. This will be accomplished by the use of the police departments time sheet which will be completed and turned in at the end of each pay period in which the hours were worked. This will be for record keeping purposes only.
  - a. Should a reserve officer fail to obtain the required (16) hours a month of patrol activity, without approval from the Chief of Police, they may/shall be subject to dismissal from the program.
7. The Reserve Unit will meet as directed by the Chief of Police to discuss and plan upcoming special events, road patrol activities, and receive continued training.
  - a. the meetings are scheduled as directed by the Chief of Police or his/her designee,
  - b. reserve members unable to attend a meeting must notify the Chief or his/her designee in advance for an excused absence.
  - c. three or more unexcused absences may result in disciplinary action or dismissal from the reserve program.

#### **V. CHAIN OF COMMAND**

1. A structured administrative chain of command exists within the Reserve Program. It is as follows:
  - a. Chief of Police
  - b. Captain
  - c. Regular Patrol Officer
  - d. Reserve Sergeant (If appointed)
  - e. Reserve Officer
2. Reserve program members will follow the chain of command within the program.

Note: Members of the Reserve program shall relinquish supervision or command of any incident to a full-time commissioned officer or supervisory staff member upon direction of said officer or supervisory staff member.

3. All members of the Reserve program are subject to all provisions of the Ashland Police Department Policy and Procedure Manual.

**VI. ACKNOWLEDGMENTS**

1. Applicants to the Reserve Officer Program acknowledge that acceptance herein in no way provides the applicant any preferential consideration for full or part time employment with the Ashland Police Department at any future date. However, applicants' actions, decisions, ethics and professionalism while a reserve officer may be considered in any ultimate employment decision.

2. Applicants further acknowledge that they have no authority whatsoever as a law enforcement agent or representative of the City of Ashland or Ashland Police Department while a reserve officer except when on a specifically appointed and assigned task, mission or duty from the Chief of Police or his designee. When a reserve officer is off duty, they shall not, in any way, shape or form, act or hold themselves out as an Ashland Police Officer.

**VII. ACKNOWLEDGEMENT OF RESERVE DIRECTIVE**

1. Your signature below signifies that you have read and understood the policy directing the reserve program and that you will comply with the directives as set forth above.

2. A copy of this directive, signed by the reserve officer, will be kept in the personnel file maintained by the city clerk for documentation purposes.

\_\_\_\_\_  
Reserve Officer Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

AN ORDINANCE ESTABLISHING THE PROPERTY TAX RATE FOR THE CITY OF  
ASHLAND FOR THE YEAR 2012 AND AMENDING CHAPTER 5; TAX RATES;  
APPENDIX A-1 OF THE ASHLAND MUNICIPAL CODE

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WHEREAS, the assessed valuation of taxable tangible property situated in the City of Ashland is \$ \_\_\_\_\_; and

WHEREAS, it is the consensus of the Board of Aldermen that a tax rate of \_\_\_\_\_ per \$100 assessed valuation should be levied and collected on all taxable and tangible property situated in the City of Ashland, Missouri for the General Revenue and Operating Expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:

Section 1. There is hereby levied and assessed upon all taxable, tangible property in the City of Ashland, Missouri for the calendar year 2012, a direct ad valorem tax as follows:

- (1) \_\_\_\_\_ of the assessed value of said property for General Revenue and Operating Expense.

Section 2. The City Clerk is hereby authorized, empowered and directed to extend taxes at the foregoing rates upon all taxable, tangible property in the City of Ashland, Missouri for the year 2012 Appendix A-1 Property Tax Rates.

Section 3. All taxes not paid herein by December 31, 2012 shall be declared delinquent and a penalty shall be charged and collected and paid to the General Revenue of the City.

Section 4. The City Clerk is hereby directed to amend Appendix A-1 of Chapter 5 of the Ashland Municipal Code.

Section 5. All ordinances, resolution, or motion or parts thereof in conflict herewith are to the extent of such conflict, hereby repealed.

Section 6. This ordinance shall become in full force and effect and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Michael P. Jackson, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

COUNCIL BILL NO. 2012-013

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF ASHLAND, MISSOURI, ACCEPTING PUBLIC INFRASTRUCTURE OF SETTERS KNOLL PLAT 2, PHASE 2 (LOTS 18-35, AND 55-65) FOR MARTIN BUILDERS

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**WHEREAS**, the developer has petitioned the City of Ashland that American Setter Drive, Russian Setter Circle, and Lemon Setter Circle be accepted as public streets. The remaining street within Setter's Knoll Plat 2, Phase 2 (Gordon Setter Circle) is still being tested and is therefore not included.

**WHEREAS**, in addition to the streets listed above the developer has petitioned the City of Ashland that all infrastructure improvements within Setter's Knoll Plat 2, Phase 2 (with the exception of the Gordon Setter Circle roadway) be accepted as public infrastructure.

**WHEREAS**, the developer represents the public improvements listed above as being completed to the City specifications.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:**

**SECTION 1.** The Board of Aldermen accepts all streets and infrastructure improvements within Setter's Knoll Plat 2, Phase 2 (with the exception of the Gordon Setter Circle roadway).

**SECTION 2.** The Board of Aldermen instructs the Treasurer of the City to add to the inventory of the City of Ashland:

All streets and infrastructure contained within the Setter's Knoll Plat 2, Phase development (with the exception of the Gordon Setter Circle roadway).

**SECTION 3.** This Ordinance shall be in full force and effect from and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Michael P. Jackson, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

COUNCIL BILL NO. 2012-014

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF ASHLAND, MISSOURI, ACCEPTING PUBLIC INFRASTRUCTURE OF SUNSET MEADOWS PLAT 1 FOR MCKEE DEVELOPMENT

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**WHEREAS**, the developer has petitioned the City of Ashland that all streets and infrastructure serving Sunset Meadows Plat 1 be accepted as public infrastructure.

**WHEREAS**, the developer represents the public improvements of Sunset Meadows Plat 1 as being completed to the City specifications; and

**WHEREAS**, the streets and infrastructure serving Sunset Meadows Plat 1 was found by the City in a letter dated April 27, 2006 to “conform to the City’s standards, specifications, and ordinances”. A copy of this letter has been attached as Exhibit A.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:**

**SECTION 1.** The Board of Aldermen accepts all streets and infrastructure improvements within Sunset Meadows Plat 1 as public infrastructure.

**SECTION 2.** The Board of Aldermen instructs the Treasurer of the City to add to the inventory of the City of Ashland:

All streets and infrastructure contained within the Sunset Meadows Plat 1 development.

**SECTION 3.** This Ordinance shall be in full force and effect from and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Michael P. Jackson, Mayor

Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

**CITY OF ASHLAND**  
109 E. BROADWAY  
ASHLAND, MO 65010  
573-657-2091 Fax 573-657-7018

April 27, 2006

Mr. Rick Mckee  
512 Caspian Circle  
Ashland MO 65010

RE: Sunset Meadows Development Plat 1, Improvements Final Inspection

Dear Mr. Mckee:

This letter is to inform you the Public Works Department has performed the final inspection on the above referenced sanitary sewers, water mains and streets. All of the improvements were constructed by Wade Thompson T-N-T Excavating have been found to conform to the current standard, specifications, and ordinances of the city of Ashland.

Prior to consideration of acceptance of the property, owner shall provide the city with "as built" plans of improvements to be dedicated and a plat of any property easements to be dedicated.

In the case of Improvements the developer and the contractor shall submit a written warranty, in a form acceptable to the City, warranting the property for its intended use against any and all defects or failures, whether caused by design, installation, nature, or any other cause for a period of one year from the date of acceptance of the improvements described there in. In the event the project is divided into phases the warranty will last until 1 year after the acceptance of the final phase or up to 3 years which ever comes first.

If you have questions please do not hesitate to contact me at (573) 657-2568.

Sincerely,

  
John Fraga  
Public Works Director



## **Board of Aldermen Report**

**DATE:** August 16, 2012

**TO:** Members of the Board of Aldermen

**FROM:** Charles Senzee, Community Development Director

**SUBJECT:** PZ 12-02: Amendment to Chapter 9 – Fences and Walls

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The purpose of this report is to provide you with information regarding a proposed code amendment to Chapter 9, *Planning and Zoning*, of the City's adopted Code of Ordinances. This proposed amendment will create Section 9.340 "Fences and Walls" establishing specific regulations for the construction of fences and walls within the City. This proposed amendment was advertised on May 23<sup>rd</sup> in the Boone County Journal.

### **Background**

Currently the City has no regulations regarding the construction of fences and walls. In 2010 Community Development staff determined that the creation of fence and wall regulations would benefit the City. The addition of such regulations would ensure that all new fences and walls within the City would be safely constructed and designed to preserve the aesthetic appeal of the property while still providing property owners an opportunity to preserve their privacy. However, this issue was shelved due to staff workload and the presence of more pressing concerns.

Over the past year the subject of fences and walls has again come up many times during staff discussions regarding easements for storm water and underground utilities.

### **Proposed Code**

The full text of the proposed code amendment is included within the attached ordinance. Some highlights of this code include:

- Specific definitions for fences and walls.
- Permits required for construction.
- Specific regulations for agricultural, residential, and commercial fences and walls.
- Fences over 4' in height prohibited within residential front yards.
- Finished side of all fences must face out.
- Fences generally prohibited within recorded easements.

### **Planning and Zoning Action**

The Planning and Zoning Commission extensively discussed the proposed code amendment at their June 12<sup>th</sup>, July 10<sup>th</sup>, and August 14<sup>th</sup> meetings. A number of changes were implemented based upon these discussions. The Planning and Zoning Commission recommended approval of the attached ordinance with a 4-3 motion on August 14, 2012.

**AN ORDINANCE OF THE CITY OF ASHLAND, MISSOURI, AMENDING THE CITY'S CODE OF ORDINANCES, CHAPTER 9, PLANNING AND ZONING TO ADD SECTION 9.340 "FENCES AND WALLS" ESTABLISHING SPECIFIC REGULATIONS FOR THE CONSTRUCTION OF FENCES AND WALLS, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE**

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**WHEREAS**, the City Staff has determined that the proposed code amendment is necessary to ensure that fences and walls in the City are safely constructed, preserve the aesthetic quality of Ashland's neighborhoods, and do not encroach upon recorded easements; and

**WHEREAS**, a Public Hearing on the question of the amendment has been duly held by the Planning and Zoning Commission of the City of Ashland, Missouri on June 12, 2012 and at such hearing, interested parties and citizens for and/or against the proposed amendments were heard; and

**WHEREAS**, the Board of Aldermen has reviewed the ordinance to be known as Chapter 9, Section 9.340 *Fences and Walls*:

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ASHLAND, MISSOURI AS FOLLOWS:**

**SECTION 1. AMENDMENT.** Chapter 9; Planning and Zoning shall be amended to add Section 9.340, *Fences and Walls*.

**SECTION 2. CODE LANGUAGE.** The Board of Aldermen hereby adopts the attached Section 9.340, *Fences and Walls* to be marked as Exhibit "A".

**SECTION 3. SEVERABILITY.** If any Section or portion of a Section of this Ordinance proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other Section or part of this Ordinance.

**SECTION 4. CODIFICATION.** It is the intention of the Board of Aldermen of the City of Ashland, Missouri, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Ashland, Missouri; that the Sections of this Ordinance may be renumbered or re-lettered to accomplish such intention; that the word, "Ordinance" may be changed to "Section," "Article," or other appropriate word.

**SECTION 5. CONFLICTS.** All Ordinances or parts of Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

**SECTION 6. EFFECTIVE DATE.** This Ordinance shall be in full force and effect from and after its passage and approval.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Michael P. Jackson, Mayor

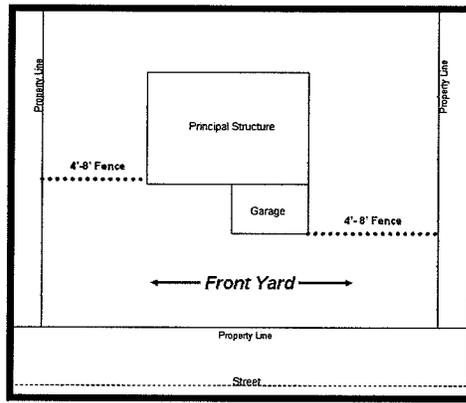
Attest:

\_\_\_\_\_  
Darla Sapp, City Clerk

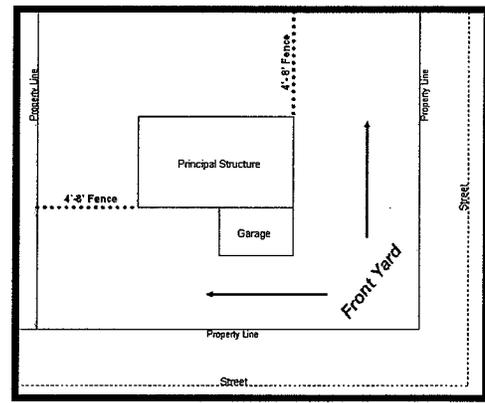
**9.340. Fences and Walls:**

Any fence or wall erected within the City shall meet professionally accepted building standards and the regulations cited below.

- A. *Definitions.* For the purpose of this section the following definitions shall apply.
1. **Fence.** A manmade structure erected for separation, security or privacy purposes through the means of intermittent posts supporting vertical or horizontal members made of wood, metal, vinyl, aluminum, chain link, or barbed wire. While the opacity may vary, the height and location are dictated by the regulations within this section. The term fence shall also include associated gates.
  2. **Wall.** A wall may be erected for the same purposes as a fence but shall only include those structures with continuous footers. The main structure of a wall may be constructed of brick, stone or concrete block. The wall construction may be used in combination with decorative veneers of brick, rock, stone, stucco or any other material meeting professionally accepted building standards.
- B. *Building permit required.* No fence or wall shall be erected, replaced or receive major repair until a permit has been issued by the City. Major repair is defined as the replacement of 60% or more of an existing fence's value, as measured over the entirety of the existing fence length. Permit applicants are responsible for any required permit fees which have been established by the City.
- C. *Commercial or industrial fences and walls.* Fences or walls may be erected in any commercial or industrial district to provide screening and/or buffering. The fence shall not exceed eight (8) feet above the finished grade. When other materials are used for fencing, the finished side shall face out. Walls shall be similarly finished on both sides. Barbed wire or similar materials may be used provided the use is limited to a maximum of three strands installed a minimum of six (6) feet above the finished grade.
- D. *Residential fences and walls.* In any residential district, no fence or wall shall be erected or project beyond the property line. Fences in side or rear yards shall not exceed eight (8) feet in height. Fences within front yards shall not exceed four (4) feet in height. For the purposes of this section, a front yard is defined as the area between any property lines adjacent to a street and the principal structure as demonstrated in the diagrams below.



Standard Lot



Corner Lot

All residential fences shall be constructed of approved materials listed within this section and shall be erected with the finished side facing out. Barbed wire or similar materials shall not be allowed within any residential district. Undeveloped residential properties may be fenced upon approval of the fence location and material by the Administrative Official or designee.

E. *Agricultural Uses.* Fences associated with approved agricultural uses on properties with agricultural zoning designations are exempt from the requirements of this section and may be installed without permit approval from the City. Barbed wire and similar materials may be used on such fencing so long as it is not immediately adjacent to a public right-of-way. Walls associated with agricultural uses are not exempt from the requirements of this section and must receive permit approval from the City. Fences not associated with approved agricultural uses shall conform to the requirements of this section and shall be considered residential fencing.

F. *Easements.* In addition to the regulations listed above, fences and walls erected over recorded property easements shall be subject to the following:

1. **Water/Sewer/Storm water Easements.** Walls are prohibited within recorded water, sanitary sewer, and storm water easements. However, when an area is encumbered by such an easement the owner may construct a fence with permit approval from the City. However, the owner shall understand that the City can require that the fencing be temporarily or permanently removed at the owner's expense if work within the easement is necessary or if it is determined that the fencing is detrimental to the function of the water, sewer, or storm water systems. In non-emergency situations the City will try to provide the property owner a reasonable amount of notice to remove the fencing. However, if the owner fails to remove the fencing or if an emergency situation arises the City will remove the fencing and charge the property owner for the expenses. At no time will the City be required to compensate the owner for the cost of fence repair, replacement, or removal.

2. **Other Easements.** Fences and walls may be permitted within other easement types at the discretion of the utility provider or grantee to which the easement is provided. It is the responsibility of the property owner to obtain permission from the utility provider or grantee. The City takes no responsibility for any fence or wall installed over easements not been granted to the City.