

CITY OF ASHLAND
PARKS AND RECREATION BOARD
109 EAST BROADWAY, ASHLAND, MO 65010
November 7, 2016
6:00 P.M.
SPECIAL MEETING AGENDA

Call to Order

Roll Call

Approval of Agenda for November 7, 2016

Approval of the previous minutes for October 10, 2016

New Business:

Old Business:

1. Tree Lighting - December 2, 2016
2. Solar Eclipse - Info for November 14 town meeting
3. Budget Cost Information

Discussion:

Individual Reports:

Vote to Adjourn:

Posted: November 3, 2016

Parks and Recreation

Board Minutes

October 10, 2016

DRAFT NOT APPROVED BY BOARD

On October 10, 2016, the following were present: Chairwoman Beuselinck, Sandy Robinson-Harris, Marilyn McGuire and Alderman Jesse Bronson. At 6:04 p.m. there were not enough Park Board Members present for a quorum. Some items on the agenda were discussed, but no votes were taken until a quorum was attained. The meeting of the Ashland Park Board was called to order by Chairwoman Charlotte Beuselinck at 109 East Broadway, Ashland, Missouri at 7:02 p.m.

Board Members Present were: Charlotte Beuselinck, Chairwoman, Sandy Robinson-Harris, Marilyn McGuire, Alderman Jesse Bronson, and David Mars. Vee Fasciotti arrived at 6:10 and Jarrod Bryan at 6:50.

Board Members Absent were: none.

Guests: Alderman Danny Clay, Alderman George Campbell and City Attorney Fred Boeckmann

Lemonade Daze Committee Present were: none

Chairwoman Beuselinck called for a motion to approve the agenda for October 10, 2016. Board member Sandy Robinson-Harris made a motion and the motion was seconded by Board member Vee Fasciotti to approve the agenda as presented. Motion carried.

Chairwoman Beuselinck called for a motion to approve the minutes, as amended, from the September 12, 2016 meeting. Board member Vee Fasciotti made a motion and the motion was seconded by Board member Marilyn McGuire to approve the minutes as amended. Motion carried.

Chairwoman Beuselinck welcomed Aldermen George Campbell and Danny Clay as well as new Park Board member Jarrod Bryan.

With City Attorney Fred Boeckmann present, it was decided that the Park Board Budget would be discussed before other items on the agenda. Mayor Rhorer stated that he would like a list comprised of all of the activities and events that the Park Board supports and/or puts on and all costs associated with each function. Anything and everything that may be needed is to be included. He will then take this information and discuss it with the City Administrator and then present it to the Board of Aldermen with an explanation so that these monies can be allocated in the budget. According to State Parks and Recreation statute, we should have a budget, but the Park Board doesn't generate any revenue. The breakdown of functions is imperative to know what monies can and cannot be spent on certain items.

The Park Board hasn't had much definition regarding By-Laws. Up to this point, the Park Board has solely functioned based on Robert's Rules of Order. As Ashland has gained population, boundaries need to be defined. State laws are in place that the Ashland Park Board need to adhere to and abide

by. Vee Fasciotti mentioned that under previous administration, when asked, it seemed to be difficult to get any clarification as to how the Park Board should function.

Friends of the City is a separate entity from the Budget that is trying to be established. General revenue is all tax-payer monies. Mayor Rhorer stated that he would get with Chief Woolford to separate actual expenses from salary costs of police staff for events.

Old Business:

1. Tree Lighting:

Mayor Rhorer stated that Chairwoman Beuselink could get people together to form a committee for the Tree Lighting. Sandy Robinson-Harris said that lights would be \$39.99 per set and this year's expense would be greater than years going forward. The lights will be purchased and trailers will be decorated on Thursday night December 1, 2016. The parade will start on the South Campus (school) continue down Henry Clay and turn down Broadway.

Chairwoman Beuselink suggested a committee be formed. Stephanie Jennings has volunteered to get information out to the schools, work on blocking off streets, and general organization i.e. advertising, cocoa and cookie stations, business support, and clean up. Discussion was had about extending the caroling to two hours but was decided that 1 hour is acceptable.

Vee Fasciotti asked if the city workers would be able to put the lights on the tree this year. Mayor Rhorer and Chief Woolford will discuss and decide. Sandy Robinson-Harris will contact Santa, and the churches to help with decorating the trailers and Chief Woolford will see about storage for trailers on Thursday night. Mayor Rhorer will talk to the City attorney regarding candy for the event.

2. Avenue of Flags:

Sandy Robinson-Harris inquired as to whether or not the fee for the flags is tax deductible. Yes, it can be tax deductible. All revenue received from the Avenue of Flags will go into the Friends of the City fund. Poles need to be updated to be in compliance with the regulations regarding U.S. Flag protocol. A flag committee needs to be created as well as guidelines for this committee. Previous files on the Avenue of Flags would be helpful in getting an idea of expenses for utilities, etc.

3. Solar Eclipse:

Chairwoman Beuselink asked the members how they wanted to proceed with Solar Eclipse. Alderman Jesse Bronson stated that he had spoken with a couple of churches and is on the School Board agenda for their October meeting. He will get a meeting date set as soon as possible and is still looking for a location to hold the meeting. Alderman Campbell suggested that we get in touch with the MU astrology students for help with the event. Parking could potentially be an issue and will take community cooperation for the event to be successful. Chairwoman Beuselink spoke to Barrett Glascock and the Optimist will discuss at their October board meeting, camping opportunities for those coming from out of town. Vee Fasciotti suggested that the Park Board go ahead and reserve 3 port-o-potties for the event. Mayor Rhorer suggested utilizing what resources we have. Areas can be flagged for reservation and entry fees charged. It was decided that charging a fee would help off-set some of the cost of the port-o-potty rentals.

Discussion

Mayor Rhorer had obtained some information from the Regional Planning Commission and stated that grants are available and he will be in contact with City Administrator Woolford regarding the monies available through the grants.

Alderman Jesse Bronson mentioned that he may have both tennis nets being donated.

Miscellaneous Business

Vee Fiscioti asked about advertising for events...this needs to be an item that is requested for the budget.

Marilyn McGuire asked if the Park Board is able to do a fundraiser: The Park Board cannot promote, but can educate patrons as to its purpose and function as it falls under City Government.

Marilyn McGuire also stated that with the new duplexes built, the park sign is no longer visible. Chief Woolford said the sign would be moved when the sidewalks go in. He also reported that the light at Palomino Park is being fixed and new baby swings had been ordered.

Board Member David Mars made a motion and was seconded by Board Member Jarrod Bryan to adjourn the meeting at 8:09p.m. Motion carried.

Minutes taken by Carrie Fischer, Administrative Assistant