



**CITY OF ASHLAND, MISSOURI
RESIDENTIAL
CONSTRUCTION FEES**

PROPERTY ADDRESS : _____

CONTRACTOR/OWNER: _____

RECEIVED BY: _____

DATE PAID: ___/___/___ **PERMIT #** _____

BUILDING PERMIT FEE: \$ _____

(ASSESSED BY TYPE OF CONSTRUCTION)

CITY OF ASHLAND PROCESSING FEE - \$50.00 \$ _____

DRIVEWAY PERMIT FEE: \$ _____

PER DRIVEWAY – \$25.00

TOTAL CHECK # 1 \$ _____

SEWER TREATMENT IMPACT FEE: \$ _____

SINGLE FAMILY – \$800.00

Other than single family:

5/8—3/4 Inch	\$800.00
1-1 1/2 Inch	\$900.00
2 Inch	\$1400.00
3 Inch	\$1600.00
4 Inch	\$2900.00
6 Inch	\$3900.00

SEWER COLLECTION SYSTEM FEE: \$ _____

SINGLE FAMILY – \$750.00

Other than single family:

5/8—3/4 Inch	\$750.00
1—1 1/2 Inch	\$850.00
2 Inch	\$1350.00
3 Inch	\$1550.00
4 Inch	\$2850.00
6 Inch	\$3850.00

WATER METER INSTALLATION:

RESIDENTIAL METER \$600.00 \$ _____

IRRIGATION METER: \$600.00 \$ _____

TOTAL CHECK # 2 \$ _____

**** ALL INSPECTIONS REQUIRE 24 HOURS NOTICE Modified: 02-2015**



For a set of *Appendix B-1* :
Standard Construction Drawings please visit
www.ashlandmo.us or Ashland City Hall.

APPLICATION FOR BUILDING PERMIT & CERTIFICATE OF OCCUPANCY

CITY OF ASHLAND

Fee \$ _____

Estimated cost of Construction \$ _____

Permit # _____	
Date _____ / _____ / _____	
Health Dept: _____	Public Works # _____

Property Owner: _____
Last Name/First Name Address City State Zip Daytime Phone/Mobile Phone

Contractor: _____
Last Name/First Name Address City State Zip Daytime Phone/Mobile Phone

**NOTE: Please provide a copy of a recorded Deed for proof of ownership and a survey if applicable.
 Please provide a survey/sketch plan with proposed location of building.**

Type of Construction _____	Use of Building _____	# of Dwelling Units _____
Number of Feet From Property Lines: Front _____ Sides _____ / _____ Rear _____		
Structures presently on site _____ Size of property _____ x _____ = _____ Sq.Ft./Acres		

	<u>FINISHED</u>	<u>UNFINISHED</u>	=	
Basement Square footage	_____	_____	=	_____
1st Floor Square footage	_____	_____	=	_____
2nd Floor Square footage	_____	_____	=	_____
Other	_____	_____	=	_____
Garage attached/detached	_____	_____	=	_____
Pole Barn/Shed	_____	_____	=	_____
Deck/ Porch/ Etc.	_____	_____	=	_____
Number bedrooms _____ bathrooms _____				TOTAL SQ.FT: _____

Height of building to peak

DRIVEWAY TYPE: (_____)driveway with(_____)-road

Type of foundation:	BASEMENT	CRAWL SPACE	SLAB WITH FOOTINGS
	WOOD	POLE	PIER HOLES
Type of Waste Water System:	LAGOON OTHER/BOR APPROVED	SEPTIC SYSTEM EXISTING (REPORT TO H.D.____)	CENTRAL SYSTEM

FOR OFFICE USE ONLY:

Zoning _____ Parcel # _____ - _____ - _____ - _____

S-T-R _____ - _____ - _____ Off-street parking spaces required _____

Subdivision _____ Lot _____ Block _____

Floodplain panel 290034 _____ Flood Plain Dev. Permit Req. _____ Permit # _____

911 # _____ Sinkhole area _____ Engineer _____

Directions to site: _____

Comments: _____

Approved by: _____ Date: _____ / _____ / _____

Will this structure be used for commercial/business purposes? YES NO
If yes, please explain:

_____ Initial _____

I hereby certify that I have read and examined this application and know the same to be true and correct, and to comply with all County Ordinances and State Laws regulating building construction.

I understand that this *permit shall become null and void if construction does not begin within six (6) months of the date that the permit is issued; or if construction stops for more than six (6) months.*

I understand that a **minimum notice of one-half day** is required for inspections unless otherwise stated by this office, and that **no work may proceed until an inspector has approved the inspection that has been requested.**

I understand that a **CERTIFICATE OF OCCUPANCY** is required prior to occupancy of this structure and that , no structure shall be occupied until a Final Inspection has been requested, the Final Inspection has been performed and a **CERTIFICATE OF OCCUPANCY** has been issued.

Applicant's Signature _____ Date ____/____/____



PLOT PLAN

There shall also be supplied a plot plan, in form and size suitable for filing permanently with the permit record, drawn to scale, with pertinent dimensions given, showing accurately the size and location of all proposed new construction.

Plot Plan Must Include the Following at Minimum:

- Property Boundaries
- Proposed Structure
- Driveway/Parking
- Sidewalks
- Any Existing Structures/Features
- Setbacks



CITY OF ASHLAND, MISSOURI
DEPARTMENT OF PUBLIC WORKS
APPLICATION FOR DRIVEWAY PERMIT

Name of Property Owner: _____ Date: _____

Address of Property Owner: _____

Residential OR Commercial: _____

Name of Contractor: _____

Address of Contractor: _____

NO ASPHALT OR CONCRETE CAN BE POURED UNTIL IT HAS BEEN INSPECTED AND APPROVED BY THE CITY OF ASHLAND, MISSOURI.

Printed Name of Applicant: _____

Signature of Applicant: _____ Date: _____

The above named owner(s) and the above named applicant(s), if not the owner(s), hereby apply for a permit from the City of Ashland, Missouri to cut and remove the curb within the City right of way to _____ (construct, alter or relocate) driveway _____ feet wide on the _____ (direction) side of _____ (name of street) to serve the _____ (structure) located at _____ (street address).

***** Office Use Only Below This Line *****

\$25 Fee Paid:

Permit Number: _____

Approved By: _____ Date: _____



CITY OF ASHLAND, MISSOURI
DEPARTMENT OF PUBLIC WORKS
APPLICATION FOR SEWER SERVICE

Application is hereby made for authority to connect the premises at:

_____ (Street Address)

Lot # _____ in _____ (Subdivision)

Connection will be made _____ feet north, south, east, west of the manhole located at the intersection of _____ and _____.

ALL MATERIALS AND WORKMANSHIP WILL BE APPROVED BY THE CITY OF ASHLAND PUBLIC WORKS DEPARTMENT BEFORE BACK-FILLING.

Printed Name of Applicant: _____

Signature of Applicant: _____ Date: _____



***** Office Use Only Below This Line *****



Backflow Installed

Tap: *Main Tap* *Lateral Tap*

Approved By: _____ Date: _____



THE CITY OF ASHLAND, MISSOURI

NOTICE TO BUILDERS AND DEVELOPERS

Please be aware of the following information regarding the City of Ashland's building permit process:

The City has up to **48 hours** to issue a permit. Additional review time may be necessary on a case-by-case basis as determined by City staff. Effective February 9th, 2015 the City of Ashland will charge a **\$50.00** processing fee on all new residential construction permits.

All new residential developments have predetermined minimum floor elevations and grading plans associated with storm water, street, and sewer specifications. The finished floor elevation of all new residential lots shall be a minimum of 18" above curb, unless otherwise specified. These lot details are included with the permit application. The City will be including this on the site plan of the permit and will be ensuring compliance prior to permit issuance. If the proposed structure is not in compliance the city will not release the permit until the structure is brought into full compliance.

The City requires that all new construction must have a sewer backwater valve installed before connection to City sewer. This valve shall be installed so that access is provided to the working parts for service and repair.

If a lot has been designated for a slab, walk-out, or non-walkout construction then the structure shall comply with this designated design

No changes to this design will be allowed unless reviewed and approved by a certified engineer.

The following items **must be completed**:

The builder shall have setbacks staked for verification.

The proposed type of foundation shall be in compliance with pre-engineered plans and specifications.

The owner must locate sewer service and ensure that all elevations are appropriate.

The following items **must be completed during construction**:

Builder/Contractor must follow ordinance 12.557 Silt Fencing & Inlet Protection.

The owner must contact the City for water connection. The water service line must be within twelve (12) feet of curb.

The owner must contact the City for sewer connection and backwater valve inspection.

The owner must contact the City for driveway inspections. All driveways shall have curb cuts and expansion joints at street and property line.

The owner must contact the City for sidewalk verification.

It is the builder's responsibility to grade the lot in order to control storm water runoff away from building along property lines and connect storm swales to storm sewers.

There shall be no trapped storm water on property. There shall be no water diverted to neighboring property.

****No final occupancy or county inspections will be granted for builders who do not complete this process. Thank you for your cooperation****

109 E. BROADWAY ~ P.O. BOX 135 ASHLAND, MO 65010 (573) 657-2091

POLICE DEPT: (573) 657-9062 FAX: (573) 657-7018 WWW.ASHLANDMO.US