

**CHAPTER 4
ELECTIONS
TABLE OF CONTENTS**

4.050. Conformance of City elections	Pg. 2
4.010. Date of general election	Pg. 2
4.015. Filing of candidacy for office	Pg. 2
4.020. Qualifications challenged	Pg. 2
4.025. Withdrawal of candidacy	Pg. 3
4.030. Conduct of elections	Pg. 3
4.035. Notice of city elections	Pg. 3
4.040. Qualifications to vote	Pg. 3
4.045. Designation of polling places, judges, costs	Pg. 3
4.050. City police officers, assistance	Pg. 3
4.055. Special election dates	Pg. 4
4.060. Certification of election results	Pg. 4
4.065. Election ordinance	Pg. 4

CHAPTER 4 ELECTIONS

4.005. Conformance of city elections

All city elections shall be conducted and held in accordance with the provisions of all applicable state law and the Comprehensive Election Act of 1977, as amended from time to time.

4.010. Date of general election

The general municipal election day, for the purpose of electing city officials, shall be the first Tuesday after the first Monday in April each year.

1. In even numbered years an election shall be held for the offices of Mayor and for one Alderman for each ward of the City.
2. In odd numbered years an election shall be held for the offices of one Alderman for each ward of the City. (State law reference- 115.121. RSMo.)

4.015. Filing of candidacy for office

1. In all city elections to fill elective elected city offices, the opening date for the filing of candidacy shall be at 8:00 a.m. on the fifteenth Tuesday prior to the election. The closing date for the filing of candidacy shall be at 5:00 p.m. on the eleventh Tuesday prior to the election. The City Clerk shall notify the general public of the opening and closing dates for filing, the offices to be elected and the place for filing of candidacy. Notification shall be accomplished by placing legal notice in at least one newspaper of general circulation in the City.
2. Any person desiring to seek election to an elected city office at any general city election may do so by filing their name and the office for which they seek election with the City Clerk, during the filing period published by the City Clerk. The Clerk shall maintain a permanent record of the names of the candidates, the offices for which they seek election and the date and time of their filing. Names shall appear on the ballots in the order they were filed. (State law reference-115.127. RSMo.)

4.020. Qualifications challenged

Any person who is not qualified for the office sought as provided by this Code or other statute or ordinance shall not be entitled to have their name printed on the ballot. When challenged, the qualifications of a candidate shall be determined by the City

Aldermen at a hearing, and upon its own motion, or upon written affidavit by some person that a named candidate is not qualified as such for the office sought.

4.025. Withdrawal of candidacy

A candidate may withdraw their candidacy no later than the eighth Tuesday prior to the election. A candidates name may be removed from the ballot after that time only upon death or order of the court of record.

4.030. Conduct of elections

The County Clerk, as the designated elections authority, shall conduct city elections. (State law reference- 115.337. RSMo.)

4.035. Notice of city elections

In city elections conducted by the County Clerk, the City Clerk shall notify the County Clerk prior to 5:00 p.m. on the eighth Tuesday prior to any City election. The notice shall state the purpose of the election, the date of the election, the location of the polling places, and shall include a certified copy of the legal notice to be published and the sample ballot.

4.040. Qualifications to vote

All residents of the City who are qualified and timely and properly registered to vote in accordance with the Comprehensive Election Act of 1977 shall be entitled to vote at city elections. In order to vote in any city election, a person must be registered no later than 5:00 p.m. on the fourth Wednesday prior to the election. (State law reference- 115.135. RSMo.)

4.045. Designation of polling places and judges, election costs

The election authority shall designate the polling places in all City elections in accordance with the provisions of the Act. The election authority shall appoint all election judges in accordance with the provisions of the Act. The City shall pay all the election costs required by the Act to the election authority conducting its election.

4.050. City police officers, assistance

It shall be the duty of the City police officers to give any assistance or protection required by the election authority, any employee of the election authority, or any election judge, and to comply with all lawful requests and directions of the election authority relating to such assistance.

4.055. Special election dates

Authorized dates for special City elections are the first Tuesday after the first Monday in June, August, October or November of each year.

4.060. Certification of election results

As soon as practicable after each City election, the election authority shall convene a verification board in accordance with the Act to verify the count and certify the results of the election. Not later than the second Tuesday after the election, the verification board shall issue a statement announcing the results of each election and shall certify the returns to the City Clerk. The City Clerk shall issue each person a certificate of election.

4.065. Election ordinance

Prior to each City election, the Board of Aldermen shall timely pass an election ordinance authorizing, establishing and providing the election procedure to be followed in the conduct of the City election.