

**CHAPTER 3  
MUNICIPAL COURT  
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**CHAPTER 3  
MUNICIPAL COURT**

**Article I. Municipal Court**

**3.005. Municipal ordinance violations; where heard**

All cases involving violations of the Code of the City of Ashland shall be heard before an Associate Circuit Court Judge of the Boone County Circuit Court, the county in which the City is located, pursuant to Missouri Revised Statute 479.040.

**3.010. Court costs**

(a) The official responsible for collecting court costs and fines may assess as court costs up to thirty-seven dollars and 50/100 (\$37.50), which includes the two dollar (\$2.00) surcharge established in subsection (b) for each court proceeding filed for violations of the ordinances of the City of Ashland, provided that, except for the surcharge established in subsection (b) no such fee shall be collected for seat belt violations; and that no such fee shall be collected in any proceeding in such court when the proceeding or defendant has been dismissed by the court. (amended Ordinance No. 1045 12-01-2015)

(b) In all cases filed by the city prosecutor for violation of any of the ordinances of the city, a surcharge of two dollars (\$2.00) shall be assessed against a defendant who pleads guilty or is found guilty. This surcharge shall be collected and deposited with the treasurer who shall place the funds in a special account to be called the “Inmate Prisoner Detainee Security Fund.” Funds in this account may be used only for acquiring, developing and maintaining biometric verification and information sharing systems to ensure that inmates, prisoners, or detainees in a holding cell facility or other detention facility or area which hold persons detained only for a shorter period of time after arrest or after being formally charged can be properly identified upon booking and tracked within the local law enforcement administration system, criminal justice administration system, or the local jail system. Upon the installation of the information sharing or biometric verification system, funds in the inmate prisoner security fund may also be used for maintenance, repair, and replacement of the information sharing or biometric verification system, also to pay for any expenses related to detention, custody, and housing other expenses for inmates, prisoners and detainees. (amended 10-06-2015, Ordinance No. 1039)

**3.015. Reimbursement of cost of arrest and establishing fees**

Upon a plea of guilty or a finding of guilty for an offense of violating the provisions of state, county or municipal ordinances involving alcohol or drug-related traffic offenses, the court may, in addition to imposition of any penalties provided by law,

order the convicted person to reimburse the law enforcement agency which made or assisted in the arrest for the costs associated with such arrest. Such costs shall include the reasonable cost of making the arrest, including the cost of any chemical test made under Chapter 577 RSMo, to determine the alcohol or drug content of the person's blood, and the costs of processing, charging, booking and holding such person in custody.

Processing fee: \$20.00 per hour for a minimum of two hours and a maximum of two officers

Breathing Cost fee: \$18.00 per test

Laboratory Test fee: Alcohol (blood) \$28.00 per test, Drugs (blood and urine) \$102.50 per test

(amended Ordinance No. 820, 8-04-09)

## **Article II. Traffic Violations Bureau**

### **3.100. When person charged may elect to appear at bureau**

- (1) Any person charged with an offense for which payment of a fine may be made to the traffic violations bureau shall have the option of paying such fine within the time specified in the notice of arrest at the traffic violations bureau upon entering a plea of guilty and upon waiving appearance in court; or may have the option of depositing required lawful bail, and upon a plea of not guilty shall be entitled to a trial as authorized by law.
- (2) The payment of a fine to the bureau shall be deemed an acknowledgement of conviction of the alleged offense, and the bureau, upon accepting the prescribed fine, shall issue a receipt to the violator acknowledging payment there of. (State law reference-300.555 RSMo.)

### **3.105. Duties of traffic violations bureau**

The following duties are hereby imposed upon the traffic violations bureau in reference to traffic offenses:

- (1) It shall accept designated fines, issue receipts, and represent in court such violators as are permitted and desire to plead guilt, waive court appearance, and give power of attorney;
- (2) It shall receive and issue receipts for cash bail from the persons who must or wish to be heard in court, enter the time of their appearance on the court docket, and notify the arresting officer and witnesses, if any to be present. (State law reference-300.560 RSMo.)

### **3.110. Traffic violations bureau to keep records**

The traffic violations bureau shall keep records and submit to the judges hearing violations of municipal ordinances summarized monthly reports of all notices issued and arrests made for violations of the traffic laws and ordinances in the City and of all the fines collected by the traffic violations bureau or the court, and of the final disposition or present status of every case of violation of the provisions of said laws and ordinances. Such records shall be so maintained as to show all types of violations and the totals of each. Said records shall be public records. (State law reference-300.565 RSMo.)

### **3.115. Additional duties of traffic violations bureau**

The traffic violations bureau shall follow such procedure as may be prescribed by the traffic ordinances of the City or as may be required by any laws of this State. (State law reference-300.570 RSMo.)