

**PLANNING AND ZONING MEETING
109 E. BROADWAY
ASHLAND, MO. 65010
DECEMBER 13, 2011
7:00 P.M.
573-657-2091**

REGULAR MEETING:

Chairman Crandall called the meeting to order Tuesday, December 13, 2011 at 7:00 p.m. at 109 E. Broadway, Ashland, Missouri. Commissioners in attendance were Gene Rhorer, James Branson, Jeff Anderson, Tony Taggart, Joshua Lindsey, and Calvin Crandall. Rick Sage was present via conference call. Commissioner Wobbe was absent.

Also present Community Development Director Charles Senzee.

Chairman Crandall called for a motion to approve the December 13, 2011 agenda. Commissioner Branson made a motion to approve the December 13, 2011 agenda and seconded by Commissioner Lindsey. Motion carried unanimously.

Chairman Crandall called for a motion to approve the previous minutes dated November 29, 2011. Motion was made by Commissioner Rhorer to approve the previous minutes dated November 29, 2011. Seconded by Commissioner Branson. Motion carried unanimously.

NEW BUSINESS:

A). SP 11-10: Final Plat-McKinney Subdivision

Stephen Proctor representing the applicant presented the proposed plat to the Commission. Community Development Director Charles Senzee presented the staff opinion from the staff report dated December 9, 2011. After a brief discussion regarding parking and access for the property the Commission determined that a parking agreement would be necessary for the plat. Chairman Crandall made a motion to recommend approval of **SPR 11-10, Final Plat – McKinney Subdivision** with the conditions of approval included within the staff report with the modification of condition #2 to read *“A draft easement or agreement regarding shared parking between lots 1 and 2 shall be provided for review and approval to the Board of Aldermen”*. Seconded by Commissioner Branson. Motion carried unanimously.

OLD BUSINESS:

None

DISCUSSION:

A). Planning and Zoning Guidelines

A revised draft of the Planning and Zoning Commission by-laws was presented to the Commission by Chairman Crandall. A lengthy discussion regarding changes and corrections to the proposed by-laws took place. Commissioner Anderson made a motion to approve the proposed by-laws with the discussed revisions. Seconded by Commissioner Rhorer. Motion carried unanimously.

Commissioner Sage left the meeting.

MAYOR'S REPORT:

None

CITY ADMINISTRATOR'S REPORT:

None

COMMUNITY DEVELOPMENT DIRECTOR'S REPORT:

None

GUEST COMMENTS:

None

Commissioner Taggart requested that the parking conditions along Martha Crump Lane be added to the January 11, 2012 agenda as a discussion item. The commissioners agreed that this item should be discussed and requested that the City Administrator, Kelly Henderson, be asked to attend the meeting to participate in the discussion.

Chairman Crandall called for a motion to adjourn the meeting. Motion was made by Commissioner Anderson to adjourn the December 13, 2011 meeting. Seconded by Commissioner Lindsey. Motion carried unanimously.

Minutes prepared by Charles Senzee, Community Development Director